

**OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
APRIL 14, 2011, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Jeremy Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Paul Whitcomb, Victoria Hallin, and Thom Walker. Councilor Dick Dobson was absent. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Fire Chief Jim Roxbury, Police Chief Brian Payne, City Clerk Katie Hunter and her three week old daughter, Hannah Hunter. Also present: City Attorneys Damien Toven and Dick Schieffer.

AGENDA ADDITIONS/DELETIONS

Karnowski explained that the March 10, 2011 minutes had already been reviewed at the last Council Meeting and they were not meant to be included on that meeting's agenda.

CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF MARCH 24, 2011

WHITCOMB MOVED TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 24, 2011. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

CONSENT AGENDA

A. Permits and Licenses:

1. Coborn's Sale of Fireworks permit effective May 1, 2011-September 2011
2. Jaycees 3.2% Liquor License (Speedway & Mark Park)

B. Personnel

1. **Public Works – Rehire for temporary summer help**
 - a. Clarence Reiman; effective May 16-Oct. 15±
 - b. Isaiah McBride; effective May 16-Oct. 15±
 - c. Colton Heitschmidt; effective May 16-Oct. 15±
 - d. Bob Goodell: effective May 16-Oct. 15±

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

OPEN FORUM

No one was present for the Open Forum.

PUBLIC HEARINGS

CITY OF MILACA TO SUPPLY REVENUE OBLIGATIONS TO REFINANCE ELIM HOME

Mayor Riddle opened the Public Hearing at 7:05 pm.

Karnowski introduced Kathy Youngquist, Chief Financial Officer with Elim Care, Inc. who was present to answer any questions.

Karnowski went on to add that the Elim Home Assisted Living had wished to refinance earlier debt and originally the City of Princeton was asked to help with the refinancing. But because the City of Princeton already has quite a bit of money tied up with the Waste Water Treatment Plant project, the city didn't have the capacity to do that. The City of Milaca has agreed to be the sponsor for the bond sale for the City of Princeton. Because the Elim Home/Caley House facilities are in Princeton, the City Council still has to concur.

Mayor Riddle then opened up the meeting to the public for any comment. There was none.

WHITCOMB MOVED TO AGREE TO HAVE THE CITY OF MILACA SPONSOR THE BOND SALES FOR THE ELIM HOME/CALEY HOUSE. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

Mayor Riddle closed the Public Hearing at 7:08 pm.

MAYOR RIDDLE MOVED TO DIRECT THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE NECESSARY DOCUMENTS FOR THE JOINT POWERS AGREEMENT. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

Walker asked if the Joint Powers Agreement opens the City of Princeton up to any liability.

Schieffer answered that the city will have no liability. The LMCIT insurance will cover any additional liability.

Karnowski explained that the Joint Powers Agreement only sets out the relationship between the two cities; Milaca and Princeton, and Milaca will be issuing bonds while the facility is still in our city limits. There is no financial obligation.

Jackson went on to further explain that Milaca is doing the bond sales because of bank qualification. A limit of ten million is allowed with the bonds to be sold under bank qualifications. If it were being sold through the City of Princeton, banks and financial institutions couldn't purchase the bonds.

Youngquist thanked the council for their support in the past and now.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

Mayor Riddled noted inclusion of the March 1st Fire Advisory Board Minutes, the March 7th Airport Advisory Board Minutes and the March 28th Park Board Minutes in the Council packet and noted the following action items:

Dick Peterson Recognition

Carla Vita, Park Board member, was present to explain the board's decision to recognize Dick Peterson. They wish to spend an amount not to exceeded \$120.00, which will include four tickets to Distinguished Service Award Banquet on June 8, 2011. In addition to the tickets for the event, the Park Board would like to present a plaque to Mr. Peterson for all of his dedicate with the upkeep of Mark Park and Solheim Field.

Karnowski stated that he and Jackson had spoke earlier about where the funds would come from. Although Park and Recreation Funds cannot be used, money can come out of the General Fund in an account set aside for city employee recognition.

Karnowski added that he has heard from others that the City of Princeton's Solheim Field is recognized statewide as one of the best fields in rural Minnesota. This fact is attributed to the pride Dick Peterson has taken over the years. He has made it the showcase that it is. Karnowski said that what the Park Board is doing is very appropriate. He spent many hours and hours of volunteer time.

Hallin asked if a replacement individual would be taking Peterson's place. Vita said that the American Legion Baseball would decide that. Karnowski added that there are currently about four individuals that have become a committee in taking over the responsibilities.

HALLIN MOTIONED TO APPROVE AN AMOUNT NOT TO EXCEED \$120.00 TO RECOGNIZE DICK PETERSON OUT OF GENERAL FUND MONIES FOR THE DISTINGUISHED BANQUET ON JUNE 8. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

Mark Park Rental Fee

Karnowski stated that Public Works Director Bob Gerold could not be present at the meeting because he was at training out of town.

The Park Board met on March 28, 2011, and decided to raise the picnic shelter rental fees from \$25.00 per side to \$35.00 per side. The deposit of \$100 will stay the same. The Park Board believes that the \$25 fee does not cover the cost of cleanup, utilities, and other incidents.

Staff has been advising parties that have been reserving a shelter that the fee may increase and to call City Hall in spring for the rate for 2011 season rental. This has been taken favorably.

WHITCOMB MOTIONED TO APPROVE THE INCREASE IN MARK PARK SHELTER RENTAL FEES. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

PETITIONS, REQUESTS, AND COMMUNICATIONS

Resolution 11-17 – Paging of PFRD to Motor Vehicle Accidents

Karnowski reminded the City Council that the paging of the Princeton Fire Department to all motor vehicle accidents has already been approved, but Mille Lacs County requires a resolution be passed.

HALLIN MOTIONED TO APPROVE RESOLUTION 11-17 AS WRITTEN. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

ORDINANCES AND RESOLUTIONS

UNFINISHED BUSINESS

Appoint Representative to Wellhead Protection Committee

Karnowski reminded the council that at the last Study Session, Public Utilities Director Dave Thompson had suggested Public Works Director Bob Gerold or Councilor Dick Dobson be appointed on the Wellhead Protection Committee because they work so closely with the Waste Water Treatment Plant and water in the city.

HALLIN MOTIONED TO APPOINT BOB GEROLD AS THE REPRESENTATIVE TO THE WELLHEAD PROTECTION COMMITTEE. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

April 28th meeting date consideration

It was brought to staff's attention that the Visionary Committee is holding a fundraiser on the same night as the April 28th Council meeting. The suggestion before the council was to change the date of the meeting.

WHITCOMB MOVED TO APPROVE MOVING THE COUNCIL MEETING TO TUESDAY, APRIL 26 AT 7:00 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

Riddle said that on the same note, the Visionary Committee asked if the Liquor Store could donate an auction item as a door prize for that fundraiser. The Council concurred.

Habitat For Humanity Lot Split

Schieffer explained that because it was found the Economic Development Authority was not the owner of the former Southside skating rink sits on Lots 4-6, Block 2 Murrays Addition, that City Council action was needed.

The first order of business is Resolution 11-20 which will authorize the Mayor and the City Administrator to sign the purchase agreement for the property contingent upon the Planning Commission approving that the agreement doesn't violate the city's comprehensive plan. The next Planning Commission meeting is April 18, 2011.

WHITCOMB MOTIONED TO APPROVE RESOLUTION 11-20 AS WRITTEN. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

Schieffer went on to say that there is a small building that encroaches on the lot next to it that the city is not selling. The purchaser wants to use that building during the construction and they agree to insure it as well. The buyers will remove the building.

Walker suggested that the building be required to be removed after a certificate of occupancy is acquired, as an end date.

WALKER MOTIONED TO ACCEPT THE USE OF THE SMALL BUILDING, TO BE REMOVED BY BUYER AFTER CERTIFICATE OF OCCUPANCY IS ACQUIRED. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

WALKER MOVED TO APPROVE RESOLUTION 11-21 AN AMENDMENT TO THE PURCHASE DEVELOPMENT AGREEMENT FOR LOTS 4-6, BLOCK 2 MURRAYS ADDITION. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

East Birch Estates Plat

Karnowski reminded the council that East Birch Estates is the new name for the old Arcadian homes development. This area needs to be re-platted so the lots can be joined together and in order to accomplish this, a survey needs to be completed. The city has received a quote from the WSB surveyors for a cost not to exceed \$5,480 plus a \$500 plan check fee.

The dollars will come out of the Neighborhood Stabilization Project fund.

HALLIN MOTIONED TO APPROVE THE SURVEY FOR THE EAST BIRCH ESTATES PLAT. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

NEW BUSINESS

Road Restrictions, Resolution 11-22

Karnowski explained that in the spring, the city streets have a road restriction with a five ton limit. In the past, the signs have been posted, but when Gerold and Karnowski took a closer look at the ordinance, it read that a resolution should be passed in order to enforce the rule.

WHITCOMB MOTIONED TO APPROVE RESOLUTION 11-22, WHICH ENFORCES THE ROAD RESTRICTIONS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS.)

The Council made sure that the resolution was perpetual, so no dates should be included in the writing.

BILL LIST – \$550,390.39

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$236,106.51 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 64005 TO 64103 FOR A TOTAL OF \$314,283.88. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

WHITCOMB MOVED TO ADJOURN THE MEETING AT 7:38 PM. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

Respectfully Submitted,

Katie Hunter
City Clerk

ATTEST:

Jeremy Riddle, Mayor