

**MINUTES OF A STUDY SESSION OF THE PRINCETON CITY COUNCIL HELD ON
NOVEMBER 4, 2010, 4:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Acting Mayor Paul Whitcomb called the meeting to order. Council members present were Lee Steinbrecher, Victoria Hallin, and Dick Dobson. Mayor Jeremy Riddle was absent. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Community Developer Jay Blake, Police Chief Brian Payne, and City Clerk Katie Hunter.

CANVASSING ELECTION RESULTS

Karnowski explained that with a change in Minnesota Law, cities cannot canvass the election results until a minimum of three days and up to ten days after the election. Because the council meeting on the 11th was changed to the 23rd, we have to specify and set a special meeting date and it has to be before the 12th of November.

DOBSON MOTIONED TO APPROVE A SPECIAL MEETING FOR CANVASSING ON TUESDAY THE 9TH OF NOVEMBER, 2010 AT 4:30PM. STEINBRECHER SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

BUDGET DISCUSSION

Jackson explained that the budget schedule is similar to last year's schedule.

Under Administration; there is \$68,000 for 2011 for roof repair. The original roof was built in the early 1970's. Several spots have been identified as poor condition. Hallin asked if these costs will cover the Police Department. Jackson said a roofing company has been over to look at the roof and since the Police Department was done in 1995 or 1996, they feel with \$3000 worth of repairs, the PD portion will be good for a few more years.

There is \$625,500 in 2011 for Community Development and another \$602,500 in 2012 for this same department. A survey may be all that is needed for hangar purchase/removal. The GIS map updates have an annual if there are subdivisions. Those are amounts will allow if we have new subdivisions. The GIS mapping for sewer locations has been transferred to 2012. The amount is also considering the 21st Avenue extension over a two year period.

Dobson asked what the Special Assessments at the bottom of the summary were referring to (\$600,000 in 2011, \$600,000 in 2012, and \$2,000,000 in 2013.) Jackson said at one point, staff had thought there would be more development, but the development will probably get built into land sale and no assessment would be done.

Karnowski added that he thought some of the survey issues could possibly be paid for by some of the land owners and that would clear up title issues. That was why he put in special assessments to get money from other property owners.

As discussed before, the Library projects include repairs or replacements of the air conditioning and heating units. As conversed at the last meeting, some of the \$38,000 in 2012 budget is for replacement of the flooring at the Library.

The Police projects of \$140,300 for 2011 and \$40,000 for 2012 include the annual replacement of a squad car. Some roof repairs are included. Payne assured that the 2013 mandate for having 800 megahertz radios is getting closer. A new copier has also been on for several years.

In the Public Infrastructure, these items include sewer extension to the south in 2013 for \$2,000,000 and a bypass road south of the airport in 2015 for \$1,500,000.

BOARD APPOINTMENT

Karnowski explained that at Monday night's Airport Advisory Board meeting, Councilman Dobson suggested that the city advertise for City Commission Board vacancies in November so the interested candidates could attend the Commission/Board meeting of their interest in December.

The Airport Board agreed that moving up the date for seeking new members would allow each board to discuss each candidate's interest and might result in the Commission/Board making a recommendation to the Council on the appointment(s).

HALLIN MOTIONED TO ADVERTISE FOR BOARD AND COMMISSION OPENINGS IN NOVEMBER. SECONDED BY DOBSON.

The only concern Whitcomb had was that if the Board was to make a suggestion and the City Council disagreed with their suggestion. For example, what if the individual that the board suggests as a good candidate is too similar to everyone else already on the board and the City Council feels a different person would be a better fit.

Jackson suggested that the recommendation shouldn't be formalized but that the Board or Commission may contact the Council on the side to give them their candidate suggestion.

MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

There being no further business,
STEINBRECHER MOVED TO ADJOURN AT 4:58 P.M. DOBSON SECONDED THE MOTION.
ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Katie Hunter; City Clerk

ATTEST:

Paul Whitcomb; Acting Mayor