

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON SEPTEMBER 7, 2010, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER

The Chair, Gene Stoeckel, called the meeting to order at 5:45 P.M after a quorum was attained. The other members present included Duane Kruse, Joe Glenn, Jack Edmonds and Jeff Dotseth. Others present: Council Liaison Dick Dobson, City Administrator/Airport Manager Mark Karnowski, Engineer Joel Dresel, Larry Handshoe (Baldwin Township) and Commissioner Rachel Leonard (Sherburne County).

AGENDA ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES

DOTSETH MOVED TO ADOPT THE MINUTES OF THE AUGUST 2, 2010 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY EDMONDS. THE MOTION PASSED UNANIMOUSLY.

[Duane Kruse arrived at this point of the meeting]

OLD BUSINESS:

A. Crack Filling Project Update

Dresel advised that the project had been completed and the final paperwork and payment was in. There was some concern that there may already be some separation in the crack areas. Dresel will check it out.

NEW BUSINESS: None

A. Airport Hangar Spaces

1. Russ Cunningham Proposal

The board reviewed a memo advising that the city staff had been working with Russ Cunningham who would like to build a large hangar at our airport. Initially, we suggested he look at lots 1 & 2 or 9 & 10 but an investigation resulted in a finding that there were drainage issues with lots 1 & 2 and boundary line issues with lots 9 & 10 (see items #2 & #3 below).

With the 4 lots noted above not currently being buildable, staff was proposing to allow Cunningham to build his new hangar on lot 12...just north of the T-hangars and east of the main taxiway.

Dresel advised that he would work with MnDOT and the FAA and provide them with the required information to allow the hangar to be constructed.

DOTSETH MOVED TO RECOMMEND THAT THE CITY LEASE LOT 12 TO CUNNINGHAM. THE MOTION WAS SECONDED BY EDMONDS. THE MOTION PASSED UNANIMOUSLY.

[Joe Glenn arrived at this point of the meeting]

2. Lots 1 & 2 Improvement

As noted above, staff indicated that hangar lots 1 & 2 include the outflow for a drainage system that services part of the hangar area. The FAB was advised that, in order to make those lots buildable, the city would need to address the drainage issue.

The Board was advised that a preliminary evaluation of the work required indicated that it would be a bigger project than one that could be handled by the city Public Works Staff. Accordingly, it was recommended that the city include the necessary drainage modifications to the Airport CIP and work to secure 90-95% funding.

DOTSETH MOVED TO ADD THE HANGAR LOTS 1 & 2 DRAINAGE RECONFIGURATION TO THE CIP. THE MOTION WAS SECONDED BY EDMONDS. THE MOTION PASSED UNANIMOUSLY.

3. Lots 9 & 10 Improvement

The FAB was further advised that there was a issue with lots 9 & 10 in that it appears that least a portion of those two lots are not actually on airport property. That possibility was first discovered when the city started working on clarifying the hangar lot situation and then was confirmed when the city engineer began the survey work for the proposed extension of 21st Avenue.

Staff advised that when the easements for the 21st avenue extension are secured, it appears the airport will be able to acquire the “orphan” land it needs to fix the problems with lots 9 & 10 and possibly add another lot 11 further to the southeast of 10.

No action was requested or taken on this issue.

B. Meeting with MnDOT and the FAA

The Board was advised that the airport’s annual meeting with representatives from the FAA and MnDOT Aeronautics was scheduled for 2 PM Tuesday, September 21st at the St. Cloud airport.

The Board was advised that the plan was to include discussion of the city’s proposal to supplant the land sold to In-Line Packaging with a equal area trade for land the city owns that is adjacent to the airport on the southwest corner of the airport.

The issue regarding the Kruse “though the fence” situation was noted and it was suggested that the city pursue the title insurance that was on the lot when the city sold it to Winkelman.

DOTSETH MOVED TO SEND A LETTER TO THE ABSTRACT COMPANY THAT HANDLED THE SALE AND OFFICIALLY REQUEST THAT THE POLICY BE LOCATED AND THAT A CLAIM BE FILED. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

E.A.A. REPORT: Kruse reported that they are developing a Boy Scout and Cub Scout group devoted to flying and mechanics. They’re still in the planning stage with no details to report as yet.

MANAGERS REPORT:

A. Fuel Sales – The sales figures for August were reviewed. It was noted that there as a significant increase in fuel sales in comparison to 2009...but it was still lower than 2008.

Dresel commented that Princeton’s sales figures were not unlike those of other airports he monitors.

MISCELLANEOUS: None

ADJOURNMENT:

DOTSETH MOVED, SECONDED BY GLENN TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:10 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair