

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
MAY 10, 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Dick Dobson, Victoria Hallin, Lee Steinbrecher, and Paul Whitcomb. Staff present was Mark Karnowski, Steve Jackson, Brian Payne, Tom Mismash, and Ann Bien. Also present were City Attorneys Dick Schieffer and Damien Toven and City Engineer John Stodola, SEH.

AGENDA ADDITIONS/DELETIONS

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEM TO THE AGENDA:

Under Unfinished Business:

- C. Public Safety Building Bonding Request

Under Miscellaneous:

- B. Upcoming Meeting Dates
- C. Report from Baldwin Town Meeting

APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 26, 2007

HALLIN MOVED TO APPROVE TO APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 26, 2007, AS WRITTEN. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

A. Permits and Licenses

- 1. Gerald Johnson dba Matt Milner Sales, selling toys and balloons along parade route on June 7 from 6 p.m. until 9 p.m.

B. Personnel: None

C. Donations/Designations

- 1. Princeton Jaycees - \$1, 500 for Fireworks Display

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS: None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Fire Advisory Board

- 1. **Minutes of April 9 and Draft Minutes of May 1, 2007**
The above minutes were reviewed.

B. Airport Advisory Board

- 1. **Draft Minutes of April 9, 2007**
The above minutes were reviewed

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Petition for Annexation from Hammers

Karnowski explained the Council had already called a public hearing for April 26, 2007, but it was not held. Therefore, the process needs to begin again.

HALLIN MOVED TO APPROVE RESOLUTION #07-23, A RESOLUTION ACCEPTING PETITION FOR ANNEXATION FROM JEFFREY AND LYNDA HAMMER AND CALLING A PUBLIC HEARING ON ANNEXATION. STEINBRECHER SECONDED THE MOTION.

Riddle pointed out the June meeting dates may change so the resolution date may change.

ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Petition for Annexation from PUC

Karnowski explained the Council had already called a public hearing for April 26, 2007, but it was not held. Therefore, the process needs to begin again.

STEINBRECHER MOVED TO APPROVE RESOLUTION #07-24, A RESOLUTION ACCEPTING PETITION FOR ANNEXATION FROM PRINCETON PUBLIC UTILITIES AND CALLING A PUBLIC HEARING ON ANNEXATION. DOBSON SECONDED THE MOTION.

Riddle pointed out the June meeting dates may change so the resolution date may change.

ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Request from Chamber of Commerce

Karnowski reported the Chamber has asked permission to use 4-wheel ATV's by the Chamber parade workers and Fire Department during the parade on June 7th.

HALLIN MOVED TO APPROVE THE USE OF 4 WHEEL ATVS BY THE CHAMBER PARADE WORKERS AND FIRE DEPARTMENT ON JUNE 7, 2007, AS REQUESTED. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

ORDINANCES AND RESOLUTIONS

A. Ordinance #601, Sign Ordinance

Karnowski explained this is the second reading for this ordinance. He stated staff feels this ordinance addresses current and future concerns for signage.

WHITCOMB MOVED TO APPROVE ORDINANCE #601, AN ORDINANCE AMENDING CITY ORDINANCE #538, CHAPTER VII, SIGNS. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Finalization of Land Sale (Dentists)

Schieffer explained the prior quit claim deed and resolution had the wrong company name so new documents have been prepared.

HALLIN MOVED TO APPROVE RESOLUTION #07-26, A RESOLUTION AUTHORIZING A LOT SPLIT FOR CITY OF PRINCETON AND J & B PROPERTIES. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. MPFA Contract for WWTP Project Phosphorus Modification

Stodola informed the Council that the City has been approved for the \$500,000 grant from the MN Public Facilities Authority for phosphorus reduction. He explained that on April 12, the Council passed several conditions for this to proceed and most of them have happened. He stated the City will still have a Class C plant. Construction could start the first week of June. The final step is the City approving the insurance and performance bond. Also a \$2,500 administrative fee is required by the PFA.

HALLIN MOVED TO ENTER INTO AN AGREEMENT WITH THE MINNESOTA PUBLIC FACILITIES AUTHORITY FOR A \$500,000 PHOSPHORUS REDUCTION GRANT AND DIRECT THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE AGREEMENT AND TO PAY THE \$2,500 ADMINISTRATIVE FEE. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Public Safety Building Bonding Request

Karnowski reported SEH's legislative team contacted him regarding the process to get the proposed Public Safety building included in the 2008 State Bonding bill. One requirement is to adopt a resolution supporting the project and request the State to include it in its bonding proposal. He stated the most we can hope to get is 50% of cost. He stated right now the cost is between \$5 and \$6 million. He suggested putting 50% at \$3,000,000. Staff will continue to look for other funding solutions and will try to push this as a regional facility.

WHITCOMB MOVED TO APPROVE RESOLUTION #07-25, A RESOLUTION AUTHORIZING SUBMISSION OF REQUEST FOR STATE BONDING FUNDS FOR THE CONSTRUCTION OF THE PRINCETON REGIONAL PUBLIC SAFETY FACILITY SERVING THE CITY OF PRINCETON AND A LARGE PORTION OF GREATER EAST CENTRAL MINNESOTA. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Joint Powers Agreement with Law Enforcement Departments

Schieffer explained the agreement, stating it was more of a service contract. It started out about a year and a half ago, but Warneke was not happy with it. However, changes were made, it is recommended for approval at this time.

Acting Police Chief Payne explained the program, that being computers in the squad cars. Calls will be received through the dispatching system to the computers in the car. All information known about call and persons involved will be available to all officers. There will be five cars hooked up to the system. The cost is based on the number of cars hooked up to the system. Payne explained the only glitch is if we pull ourselves out of program, we will pay to retrieve the data. If the Sheriff's Office discontinues the use, we still have to pay to retrieve the data from the system. However, the Sheriff's Office is paying for the initial costs so the sheriff does not want to pay to "unhook" us. By 2010 the entire state has to be on some type of system like this.

Riddle asked if old data will still be kept here. Payne answered the Sheriff's Office will do backups and he told Sheriff Lindgren we would like a copy of the yearly backup.

Riddle asked if we should hook up to Sherburne County instead. Payne explained we are dispatched from Mille Lacs and we are mostly located in Mille Lacs. Milaca is not going to hook up and Princeton is the last entity to agree.

Schieffer explained this agreement is between the county and other cities, not with the sheriff.

HALLIN MOVED TO ENTER INTO JOINT POWERS AGREEMENT WITH THE LAW ENFORCEMENT DEPARTMENTS OF THE CITIES OF ISLE, ONAMIA, AND PRINCETON, THE MILLE LACS BAND OF CHIPPEWA, AND THE COUNTY OF MILLE LACS. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES – 5; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

B. Public Works Purchase of Lawn Mower

Mismash recommended the purchase of two Ferris lawn mowers from Marv's True Value for a total of \$18,199. One riding mower has a 72" deck for \$13,999 and the other is a commercial walk behind, 17 HP, 52" deck for \$4,200. Other bids were received but he requested the continue with the Ferris brand to standardize the fleet, allowing less inventory parts variety.

STEINBRECHER MOVED TO APPROVE THE PURCHASE OF A FERRIS RIDING MOWER FOR \$13,999 AND A FERRIS COMMERCIAL WALK BEHIND MOWER FOR \$4,200 FROM MARV'S TRUE VALUE. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS

A. Thank you from Princeton Senior All Night Party

The City received a thank you from the Princeton Senior Class All Night Party for its donation.

B. Upcoming June Meeting Dates

Karnowski asked that since the June 28th meeting is during the League of MN Cities conference so the auditor's (who wish to attend) and some of the councilors will not be able to attend that meeting if the Council wished to move the meeting. He suggesting having one meeting on June 21st. Dobson stated he will not be able to attend the 21st so suggested the 19th.

HALLIN MOVED TO COMBINE THE REGULAR COUNCIL MEETINGS OF JUNE 14TH AND 28TH TO JUNE 19TH AT 7:00 P.M. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

IT WAS THE CONSENSUS OF THE COUNCIL TO CHANGE PUBLIC HEARING DATES TO JUNE 19TH.

Karnowski asked if members would be present for the July 5th study session since it was the day after a holiday. Four members will be present.

C. Report from Baldwin Town Meeting

Riddle reported Baldwin Township voted to work on an orderly annexation agreement with the City for 420 acres. They designated Jim Oliver and Jeff Dotseth to negotiate an agreement. Riddle stated he would like to a representative for the City and Steinbrecher also offered.

DOBSON MOVED TO APPOINT RIDDLE AND STEINBRECHER TO THE COMMITTEE TO NEGOTIATE AN ORDERLY ANNEXATION AGREEMENT WITH BALDWIN TOWNSHIP. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

BILL LIST – \$810,729.34

HALLIN MOVED TO APPROVE MANUAL CHECKS NUMBERING 56571-56581 AND 56625-56629 FOR A TOTAL OF \$322,468.80 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 56630-56738, FOR A TOTAL OF \$488,260.54 AS SHOWN ON THE BILL LIST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Dobson suggested the Council and staff commend Nancy Campbell and her staff and the Public Works Department for their efficient move of the liquor store. Hallin also suggested a letter be sent to Warneke for his work on the computer system.

There being no further business, HALLIN MOVED TO ADJOURN AT 8:00 P.M. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien
Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor