

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD  
HELD AT 7:00 P.M., ON JUNE 2, 2009, AT THE PRINCETON CITY HALL**

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**1. Call to order** – Chair Whitcomb called the meeting to order at 7:05 P.M.

Members present:

Paul Whitcomb, Chair            City of Princeton  
Stephen L. Dolin                 Greenbush Twsp.  
Cathy Lundeen                  Wyanett Twsp  
Bill Andresen                    Blue Hill Twsp.

Staff present:

Mark Karnowski, City Admin.  
Jim Roxbury, Chief P.F.R.D.

Member absent:

Gene Stoeckel, Princeton Twsp.

**2. Review/Consideration of May 5, 2009 Minutes**

DOLIN MOVED TO APPROVE THE MINUTES OF THE MAY 5, 2009, MEETING AS PRESENTED. THE MOTION WAS SECONDED BY LUNDEEN. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

**3. Agenda Additions/Deletions** – Karnowski noted that there were two items to be added under New Business: Santiago Open House Invitation and By-Law Discussion. Roxbury provided a list of other items he wanted briefly discussed. There were no objections to adding the items.

**4. Reports:**

**A. Run Reports** – A run report summary was handed out by Chief Roxbury. The actual reports for each township will be mailed out.

**B. Department Update – Jim Roxbury**

Chief Roxbury advised that ISO was finishing up their report but will not be processing it until the new ladder truck is delivered. They're preparing for the water relay ISO test sometime this summer. The automatic mutual aid agreement with Baldwin Township is signed, so that piece of the ISO rating conundrum is finished.

The PFRD members were doing their annual hose test that evening. They plan on being in the Rum River Festival Parade. The membership will be receiving emergency vehicle driver's training via a simulator that will be coming to the Fire Station from St. Cloud. The PFRD's membership did their annual road clean-up on CASH 4 a couple of weeks ago. Grass fires are back, which is odd for this time of year. They had a bad one at 1<sup>st</sup> Street and TH95 last week.

**5. Old Business**

**A. New Truck** - Roxbury noted that the city concurred with the recommendation of the FAB and agreed to purchase the ladder truck from Grand Rapids. The deposit was sent to Grand Rapids and their City Council agreed to the sale. Roxbury is still negotiating to have Grand Rapids leave the 800 MHz radio that's currently in the truck.

**B. Grants** - Roxbury advised that the \$109,000 Fire Act Grant for 800 MHz radios has been sent in. It's a matching grant. A \$4,000 (50% matching) DNR grant for pagers was also sent in. The Relocation grants for 2010 (\$51,000) and 2011 (\$53,000) have been approved. The Federal Fire Building Grant applications should be available the week of June 8<sup>th</sup>. Karnowski noted that SEH is already working on the proposal for the city.

**C. Wyanett Sub Station**

Siren Test: Roxbury and Lundeen confirmed that they tested the sirens at the Wyanett Sub-Station to see if they would bother the nearby property owners and/or their horses. Neither the owners nor the horses were impacted by the test.

New Building: The FAB was advised that the shell for the new building at Wyanett is up.

**D. 800 MHz** – Roxbury noted that the Mille Lacs County Board voted to go with 800 MHz radios. Sherburne County has appointed a new person to implement their program who's very easy to work with.

**E. Blue Hill Township Coverage** - Roxbury advised that he's requested a list of Blue Hill Township addresses that distinguishes which are covered by the PFRD and which are covered by Zimmerman. There was doubt whether that list would ever actually be provided by Sherburne County.

## **6. New Business**

**A. Santiago Open House Invitation** - Karnowski provided a memo from Santiago Township inviting the FAB to the Grand Opening and Open House of the Santiago Public Safety Building on Wednesday, June 24<sup>th</sup> from 4-8 PM.

**B. By-Law Proposal** – Karnowski advised the Board that, with the recent discussions regarding the possibility of changing the meeting date and/or starting time to accommodate Bogus Brook Township. He found that, although earlier documentation indicated that the FAB had the authority to adopt by-laws, that had not occurred. He presented a draft version of by-laws that delineate the provisions of the current fire contract language and outline the other by-law basics. He asked if the group wanted to check with their respective boards and see if adopting by-laws is something they'd want to see done or if it wasn't deemed necessary. The group agreed to bring it back to their boards and come back with comments at the July meeting.

## **7. Next Meeting & Agenda**

It was noted that the next meeting will be July 7<sup>th</sup> at 7 PM.

## **8. Adjourn**

There being no further business:

DOLIN MOVED TO ADJOURN. ANDRESEN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:32 P.M.

Respectfully Submitted,

Mark Karnowski,  
City Administrator