

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
May 14, 2009, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance. Council members present were Councilor Victoria Hallin, Dick Dobson, Lee Steinbrecher and Paul Whitcomb. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Bob Gerold, Brian Payne, and Katie Hunter. Also present was City Attorney Dick Schieffer.

AGENDA ADDITIONS/DELETIONS

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEMS TO THE AGENDA:

Under Consent Agenda:

- A. Permits and Licenses
 - 3. Accepting \$200.00 donation from SEH (Short-Elliot-Hendrickson, Inc) for Firework Fund

Under New Business:

- E. Public Works Summer Help; Increase of .25/hour for Clarence Reiman and Bob Goodell

APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 23, 2009

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 23, 2009 AS WRITTEN. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- A. Permits and Licenses**
 - 1. Gerald Johnson, Peddler License for 06-11-09 along parade route
 - 2. Coborn's Inc Fireworks Permit
 - 3. Accepting \$200.00 Donation from SEH (Short-Elliot-Hendrickson, Inc) for Firework Fund
- B. Personnel:**
 - 1. Police Department
 - A. Brian Payne, Step 7 Increase to \$70,881.11/year effective 05-24-2009
- C. Donations/Designations:** None

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS

There were no Public Hearings.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Visionary Committee

1. Minutes of April 13, 2009

The above minutes were reviewed.

B. Park Board

1. Minutes of April 27, 2009

After the above minutes were reviewed, Karnowski explained that the Park Board is an advisory board and has no authority to approve donations, as is stated under New Business; Fireworks Funding Request in the April 27, 2009 minutes. If the council decides to do approve a donation that was suggested through the Park Board, they can. Dobson stated that the cash donations this year should be reduced at the same percentage. Jackson stated that the previous donations this year to other entities were reduced by 17%. \$2000 was given last year to the Fireworks Funding.

STEINBRECHER MOVED TO APPROVE TAKING PART IN CONTRIBUTING TO THE FIREWORKS PROGRAM WITH A DECREASE THIS YEAR OF 17%. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. EDA Board

1. Draft Minutes of April 16, 2009

The above minutes were reviewed.

D. Planning Commission

1. Minutes of April 20, 2009

The above minutes were reviewed.

E. Fire Advisory Board

1. Minutes of April 7, 2009

The above minutes were reviewed.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Chamber of Commerce, City Street Closings and Parking Lot Closure

Damian Tovan requested that part of 4th Avenue be closed for the Rum River Festival's 5 K run as well as the city Parking Lot on Saturday, June 13th. He explained that the Chamber is working with the Farmer's Market. The Chamber wants to close down the parking lot the night before around 10:00 or 11:00 p.m. the previous Friday, if possible. Gerold confirmed that the power outlets can be turned on to utilize the power. Dobson stated that the city can request the power, but the PUC has to actually approve it. Dobson stated that by 9:00 p.m. the auto parts store is closed, but Dominos Pizza may be open later. Toven stated that all of the businesses in the have not been spoken to yet, but he plans on doing this.

Damien stated that he spoke briefly with Chief Payne on the closing of 4th Avenue South for the 5K marathon. Chief Payne stated that he is not in favor of closing the entire street down. Payne stated that the city should leave the portion of 4th Avenue South into Golf Club Road for those going in and out of the Golf Club.

HALLIN MOVED TO APPROVE THE AT 1:30 OR 2:00 A.M. THE PARKING LOT WILL BE CLOSED CONTINGENT UPON THE FORM BEING SIGNED BY THE SURROUNDING BUSINESS OWNERS AND THE 5K RUN MONITORED WITH ASSISTANCE OF CHIEF PAYNE. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Princeton All Night Senior Party Wine & Spirits Donation Request

The Princeton All Night Senior Party Organization is requesting 134 six-packs of soda pop to be donated.

MOTION BY WHITCOMB TO APPROVE THE 134 SIX-PACKS OF SODA POP. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

ORDINANCES AND RESOLUTIONS

A. Resolution #09-20 Tax Increment Loan

Jackson explained that the city has a loan for the Christianson Hanger. Jackson also explained that the council must confirm the loan from the Capital Improvement Fund #351 to Tax Increment District 5-1 for administrative expenses and expenses incurred in the acquisition of the hanger and land.

MOTION MADE BY WHITCOMB TO APPROVE RESOLUTION 09-20. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Ordinance #631 Caterer's License

Karnowski explained that this ordinance will require that any Caterer that has a permit with the State of MN and may have authority to sell alcohol with a city other than Princeton, will now have to fill out an application with the City of Princeton prior to holding an event within the city so the city is aware of it. Karnowski explained that a provision to the ordinance was made in section 412.03, "*Except for* holders who also hold an on-sale intoxicating liquor license issued by the City of Princeton". Karnowski stated he come back with a recommendation for an appropriate fee at a later meeting. Ordinance #631 was recommended for adoption.

MOTION MADE BY HALLIN TO APPROVE ORDINANCE #631. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Ordinance #632 Fireworks Ordinance Amendment (2nd Reading)

Karnowski explained that the portion of the ordinance on criminal history checks was changed to read; "be done on the applicant(s) and *all responsible parties*", as the Council suggested at the last meeting. Ordinance #632 is being recommended for adoption.

Hallin asked what the costs are involved in performing criminal background checks. Karnowski explained that the checks are run without cost through the Police Department.

MOTION MADE BY HALLIN TO APPROVE ORDINANCE #632. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A. Public Works Splash Park Manager; LeeAnn Hartigan

Karnowski reported that Richard "Skeeter" Lane, the former Splash Park Manager, has health issues and can no longer perform the duties as needed. LeeAnn Hartigan is being recommended as the new Splash Park Manager. A contract similar to what Lane signed previously is proposed between the city and LeeAnn Hartigan.

MOTION MADE BY HALLIN TO BRING LEEANN HARTIGAN ON AS SPLASH PARK MANAGER. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Council Meeting Change Date of June 11th/Date of Parade

Karnowski explained that on June 11, 2009 there is a Council Meeting scheduled. That date is also the date of the Rum River Festival Parade which begins at 6:00 p.m. Karnowski suggested canceling the meeting tentatively, pending the need if anything urgent arises.

HALLIN MOVED TO ACCEPT CANCELING THE JUNE 11, 2009 COUNCIL MEETING PENDING THE NEED FOR THE MEETING. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Public Works – Disposition of Sanding Truck

Gerold explained the Public Works Department wanting to dispose of their 1988 sanding truck through Pike's Auction. The sanding truck was replaced by the Sterling L 8500 Chassis that was purchased in 2008.

STEINBRECHER MOVED ACCEPT THE DISPOSITION OF THE SANDING TRUCK. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

D. Public Works – Roof Repair at Mark Park

Gerold explained that the Public Works would like to repair the Concession Stand and the Splash Park shelter with steel roofs at Mark Park. The Latham-Lind Lumber bid came in at the lowest quote; \$21,367.87 compared to Craftsman's Choice Inc at \$34,673.00. Gerold is asking permission to hire Latham-Lind Lumber.

HALLIN MADE A MOTION TO ACCEPT LATCHAM-LIND LUMBER'S QUOTE AT \$21,367.87. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES – 5; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

E. NSP Updates

Blake explained that the Princeton EDA is recommending that the City use the pool of real estate brokers that are located within the city to represent the City's interests in the acquisition process of the Neighborhood Stabilization Program. All fees associated with this representation would be paid for by the seller of the property. Blake suggested a random drawing for each particular property on which realtor would be used.

Secondly, the City must utilize the services of a registered real estate appraiser to determine acquisition prices for the home. Blake explained that each home has to be purchased at 15% less than appraised value. Staff is requested a motion agreeing to these two processes.

Dobson understood that there are two appraisers that are interested, but only one is located in Princeton. Steinbrecher suggested cutting it down to only one appraiser. Dobson asked what the deadline it is to get these items in place. Blake stated that we could hold off on appraisers for two weeks, but it would be nice to get going on the realtor services. The Council would like to see loyalty to the businesses within city limits.

DOBSON MADE A MOTION TO DIRECT STAFF TO USE THE BROKERS WITHIN THE CITY LIMITS, USING THE ONES THAT ARE INTERESTED AND UTILIZING A RANDOM DRAWING TECHNIQUE TO KEEP IT FAIR. IF WE ACQUIRE ENOUGH PROPERTIES TO USE THEM ALL, WE WILL PUT THEIR NAME BACK IN THE DRAWING. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES – 5; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

E. Public Works Summer Help Increase in Pay

Karnowski recommended an increase for both Bob Goodell and Clarence Reiman of .25 an hour.

Dobson questioned the furlough days with the full time employees, but questions the increase in pay for part time employees. Karnowski explained that when the City approved the furlough plan, the wages were not frozen and that the cost of living still came through. But, yes, there is still a furlough in place for full-time employees. Dobson expressed his concern. Jackson stated that increasing to \$7.25 will be a requirement in July to conform to the change in minimum wage.

STEINBRECHER MADE A MOTION TO INCREASE THE PAY.HALLIN SECONDED THE MOTION. MAYOR RIDDLE, HALLIN, STEINBRECHER AND WHITCOMB VOTING AYE AND DOBSON VOTING NAY. THE MOTION CARRIED, ON THE VOTE: AYES – 4; NAYS – 1.

MISCELLANEOUS: None

BILL LIST –

HALLIN MOVED TO APPROVE THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$159,004.72, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 60642-60732, FOR A TOTAL OF \$211,532.39. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, LEE MOVED TO ADJOURN AT 7:51 P.M. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Katie Hunter; City Clerk

ATTEST:

Jeremy Riddle, Mayor