

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
MARCH 11, 2010, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Councilors Paul Whitcomb, Victoria Hallin, Dick Dobson and Lee Steinbrecher. Staff present was Administrator Mark Karnowski, Community Developer Jay Blake, Fire Chief Jim Roxbury, Public Works Director Bob Gerold, Public Works Supervisor Keith Koehler, Police Chief Brian Payne and City Clerk Katie Hunter. Also present: City Attorneys Damien Toven and Dick Scheiffer.

**AGENDA ADDITIONS/DELETIONS**

It was the consensus of the Council to add the following items to the agenda:

**9. Ordinances and Resolutions**

- B. Resolution #10-15 Grant Agreement for Airport Improvement

**11. New Business**

- D. Subordination Agreement for Riverside Plaza Condominium

**CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 25, 2010  
AND STUDY SESSION OF MARCH 4, 2010**

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2010 AND THE STUDY SESSINO OF MARCH 4, 2010 AS WRITTEN. HALLIN SECONDED THE MOTION; CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**CONSENT AGENDA**

**Personnel**

- 1. Administration
  - a. Katie Hunter Step 4 Increase after 1 year of service from \$19.83/hour to \$20.70/hour effective March 26, 2010
- 2. Public Works
  - a. Hiring of Brian Flaten; GMII; at \$17.25/hour effective Monday March 29, 2010

STEINBRECHER MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**OPEN FORUM**

No one was present for Open Forum.

**PUBLIC HEARINGS**

**TIF District No. 3-7 (Sterling Pointe Project)**

Blake explained to the council that the proposed project is a housing district assisting with the development of a 57 unit senior and assisted living project called Sterling Pointe. The project contains 36 assisted living apartments and 21 units of memory care; formally the Smith Systems/Thunder Alley site.

This project also includes the construction of a new roadway that will eliminate the hazardous intersection of Old Highway 18 South and Smith Systems Road.

Blake explained that there are two resolutions before the council that the Planning Commission has found consistent with comprehensive plan of the city and the Economic Development Association also found them to be in accordance:

1. Resolution #10-13 Establishing the District and Adopting the TIF Plan
2. Resolution #10-14 Interfund Loan for Advance of Costs

Blake introduced Roger Fink, who was representing Trident Development.

Fink reported that he was pleased to bring forward the application the Tax Increment Financing. After some demographic and household income studies were done; it was found that the TIF District is needed. A 20 year pay-as-you-go TIF note is being considered. The money would be used for side improvement purposes. In addition, 11 of the units will be set aside for low income families. Fink explained that the benefit of the TIF District will help Trident Development gain capital investment.

Riddle asked if there would be any tax advantages there for the investors.

Fink remarked that it will affect the leverage. For example, if you're buying an income property and borrowing 80 percent, the 80 percent is the leverage. The more you borrow against the property, the more leverage you would receive, which would improve your rate of return. The lien position is a little stronger as well.

There will be no risk to the city, as Fink has not asked the city to issue any bonds. The developer holds the risk. The participation by the city doesn't begin until the building is complete and the taxes have been paid. If the taxes aren't paid, the city doesn't have to pay.

Blake also added the public benefit is allowing the city to fix the sharp curve on Old Highway 18/Smith System Road.

Blake introduced Mark Ruff from Ehlers and Associates to explain the Interfund Loan more closely.

Ruff explained that the state auditor regulates the use of Tax Increment in MN. If you as a city want to use the tax increment to pay for future for costs you use now, you have to put in resolution form, hence Resolution #10-13. You will probably start expending engineering costs; in which this document will allow you to "borrow" the money internally.

Riddle questioned if the costs have been identified. Jackson explained that the resolution is generic enough. Riddle also questioned where the funds to "internally borrow" would come from. Jackson explained that a CIP or sewer fund could possibly be used. It also depends on what the dollar amounts end up being. Ruff added that this is an effort for the state auditor to make the city think about what they might use the funds for.

Hallin showed her concern with the blank dollar amount areas of the resolution. Ruff said those portions will get filled in as expenses are made. He suggested amending the resolution to have the Finance Director fill the areas to add "not to exceed", if the council wishes.

WHITCOMB MOVED TO CLOSE THE PUBLIC HEARING. STEINBRECHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).  
STEINBRECHER MOVED TO APPROVE RESOLUTION 10-13. HALLIN SECONDED THE MOTION THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Steinbrecher commented that this will be a nice improvement to our city. Dobson commented that so far, Trident Development has been a good company to work with. Ruff mentioned that it has been good working with the City Council as well.

RIDDLE MOVED TO APPROVE RESOLUTION #10-14 WITH THE ADDED VERBIAGE OF A \$200,000 LIMIT AND USING THE GENERAL FUND OR ANOTHER FUND AS DEEMED BY MR. JACKSON. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

### **NEW EMPLOYEE FOR PUBLIC WORKS**

Karnowski explained that Gerold would like to introduce his new employee.

Gerold said that well over 200 applications were received for the GMII position. Mr. Flaten was chosen with his background in farming, heavy highway paving and extensive training in WWTP operation. Flaten will be moving himself and his family to city of Princeton.

### **REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

**A. EDA - Regular Minutes, February 18, 2010**

**B. Fire Advisory Board**

1. Draft Minutes, March 2, 2010

2. Recommendation to hire additional firefighters

Karnowski explained that the Fire Department has had a fair number of retirements in the last three years and no new firefighters have been brought on the department. The Chief and Advisory Board have recommended that the department be authorized to solicit another five new members. The final number will not increase what has already been approved by the city.

Hallin questioned if this will increase the payroll. Karnowski explained that the payroll may increase a little bit; although the firefighters are only being paid when they go on a call. The wage paid out to firefighters \$9.00 an hour, only when they go on a call or attend a training.

STEINBRECHER MOVED TO APPROVE THE FIRE DEPARTMENT HIRING FIVE NEW MEMBERS. HALLIN SECONDED THE MOTION.

Dobson asked if anyone in particular was going to be hired. Roxbury explained that he has some applications on file and some of those people have had previous experience which would save the city money in not having to pay for the individual to go through training. He also added that the department will hire up to five; but not necessarily five new members, depending on what they find.

THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**C. Planning Commission – Regular Minutes, February 16, 2010**

**D. Airport Advisory Board**

1. Regular Minutes, February 1, 2010

2. Draft Minutes, March 1, 2010

### 3. Recommendation to amend bylaws

Karnowski explained that the Airport Board would like to change the bylaws as indicated below:

Regular meetings of the Airport Advisory Board shall be held in the arrival/departure building at the airport at ~~5:30 p.m. on the second (2nd) Monday of each month~~ a time and date set by the Airport Advisory Board and ratified by the City Council.

DOBSON MOTIONED TO AMEND THE AIRPORT BYLAWS AS REQUESTED. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

### **PETITIONS, REQUESTS, AND COMMUNICATIONS**

#### **A. Princeton Lions Donation Request**

Karnowski informed the council that the Princeton Lions Club is asking for five \$20.00 gift cards to the Municipal Liquor Store. The Lions Club is having a Spring Raffle for several activities such as diabetes, work with deaf and sight issues in the community.

Karnowski mentioned that these are gift certificates versus cash, so the out of pocket expense isn't as much for the city. Only the actual cost of the alcohol when purchased from the vendor is the city's expense.

DOBSON MOVED TO APPROVE THE DONATION FROM LIONS AT A 25 PERCENT REDUCTION IN A TOTAL OF SEVENTY-FIVE DOLLARS WORTH OF PRINCETON WINE AND SPIRITS GIFT CARDS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

#### **B. Mille Lacs County Informational Meeting; March 12, 2010 9:00 AM**

County Commissioner Jack Edmonds was present to represent Mille Lacs County. He explained the Assessor's Office will be holding an informational meeting for elected officials to discuss the 2010 assessment year in light of the current housing market. Although short notice, the meeting will be very beneficial. Edmonds explained that assessor Curt Beckstrom conducts the meetings which last about an hour.

Dobson will attend and Hallin will try to attend.

#### **C. Princeton Public Schools District #477 Letter**

Karnowski informed the council that the city was earlier notified verbally that the school district is reducing their School Resource Officers from two to one. The letter in the packet confirmed that decision. The letter stated how much they appreciate the superb work that has been done by both officers. Nicole Josephs will become the officer for the District and would relocate to Princeton High School. In addition, the School District would pay 75 percent of her contract which is currently \$21,610.00 for the 2010/2011 school year.

Riddle suggested that in the contract, it should be stated that if the district were to cut again, they would be responsible for the unemployment costs, because the city only added that officer based on that contract.

Steinbrecher questioned what the cost will be to pay out unemployment. Jackson said

unemployment is approximately two-thirds of the officer's regular pay and for about a 26-week length of time. Steinbrecher estimated that is about \$400-500 a week. In the end, the district's cuts could cost us \$13,000.

Payne said the position being eliminated was paid at 50/50 contract. At that rate, if someone was still needed on the street, that officer could be pulled. The officer being kept at the school district is on a 75/25 contract; city pays 25 percent. The Police Department would have to call someone from home; which would be an increased overtime cost.

Riddle asked how many times that officer was really pulled out of the school. Payne said every two weeks. An example would be the bad accident that happened this past winter. It was the school liaison officer that saved the driver's life.

## **ORDINANCES AND RESOLUTIONS**

### **A. Ordinance #642; Splash Park Group Rates**

Karnowski explained that this was the second and final reading of Ordinance #642 which raises the Splash Park's group rates.

HALLIN MOVED TO APPROVE RESOLUTION #642 AS WRITTEN. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

### **B. Resolution #10-15 Grant Agreement for Airport Improvement**

Karnowski informed the council that the city was notified that our self-service fuel sales facility at the airport is no longer in compliance with Federal law.

Apparently, for identity theft protection, the receipt printed by such a facility is no longer allowed to print out the entire credit or debit card number; only the last four digits.

The cost to upgrade both the hardware and software is just under \$5,500. Luckily, with the assistance of the Airport Engineer Joel Dresel, the city was able to secure a MnDOT grant for half the cost.

Karnowski explained that we don't make a lot of money on that particular service. It's more a service for those who keep their planes at our airport.

Hallin asked where the city's portion, 50 percent, is going to come from. Karnowski admitted it wasn't budgeted and that it would have to be taken out of another fund. The other option is getting rid of the fuel facility all together. With the economy down, people aren't flying as much as they used to. If we raise our gas price too much, people don't buy from us, they buy someplace else. Unlike a gas station on Rum River Drive; we don't go through that much fuel at the airport. Our problems happen when we pay so much per gallon and the price drops. Because X amount of dollars was paid, the price cannot be lowered or we would lose money on each sale.

Karnowski said the city must try to be competitive on our prices, but that is hard to do with the fluctuation on gas prices. He positive thing is that the gasoline doesn't get old because it's unleaded and 100 octane.

Steinbrecher asked what the consequences are if we delay making the changes. Karnowski said we would probably lose the grant.

Whitcomb asked if there is more than one vendor that can replace this machinery. Jackson said that there is, but we are only replacing the computer portion of it.

Dobson asked how long we have to spend the money if we get it. Karnowski said our bid is good until March 16, 2010 and we have to order it upon approval. Dobson also asked if this could be a mandate that the State of Minnesota could turn away from after we spend the money making the changes. Karnowski said the chance of the mandate "going away" is not likely. Although, the city has been operating since the rules have changed. We could do nothing and wait for someone to issue us a citation and cost us more money.

Jackson stated the entire fuel facility, when new, was nearly \$40,000. The Council felt if worse came to worse, the facility could be sold.

STEINBRECHER MOTIONED TO APPROVE APPLYING FOR THE GRANT THROUGH MN/DOT FOR A FUEL SYSTEM CREDIT CARD READER UPGRADE; HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

### **UNFINISHED BUSINESS**

#### **A. Waste Water Treatment Plant (WWTP) Discussion**

As discussed at last week's Study Session, the city still needs to decide how to proceed with expanding the WWTP; doubling it in size or tripling it. Karnowski referred to the memo sent out in the council packet. Many questions were asked at the Study Session and the engineers and city staff did the best to answer them. The topics discussed were as follows:

- The treatment plant equipment should last 20-30 years and the buildings should last 40 plus years. The city would rotate the use of the equipment so nothing sits unused. The life expectancy of the equipment will be 20-30 years whether we use it or not.
- It is estimated that 30% of the WWTP's cost is for equipment costs.
- The cost of doubling the plant is about 75% of the cost of tripling the plant (including the proposed lift station.) If we opt not to include the lift station, the percentage decreases. The estimated cost savings for doubling rather than tripling the size is \$4 million dollars less the cost of re-doing the permit with the MPCA (which is about \$2,000 for engineering costs and \$2,480 in MPCA permitting fees.) Ekola's estimate of the time for the MPCA's processing of a "minor modification" of the permit is 30-60 days and is not open to public comment.
- The plant could be built to double the capacity and then be expanded later. Depending on when the further expansion is done, there could be an additional issue of changing technology that could factor into the cost. The other unknown is how the MPCA will change their treatment regulations in the future...which may impact the cost of adding (or replacing) equipment when a new expansion permit is processed.
- Currently, the plant is processing about 400,000 gallons a day and the plant's maximum capacity is 600,000 gallons which means we are currently at about two-thirds capacity. The latest population estimate we have is for 2008 which indicates our residential households at 1,972 households. Accordingly, it is estimated that we can add about 800

homes or that equivalency. While single family growth is currently stagnant, we anticipate the 2010 construction of "Sterling Point" (57 apartment units) and Winkelman's Memory Care facility of 20 apartment units. In addition, USDP is adding 40,000 ft<sup>2</sup> and Glenn Metalcraft is adding 30,000 ft<sup>2</sup>. It is uncertain how many Residential Equivalent Units (REUs) those industrial connections will contribute.

- The city is also anticipating adding the Sherburne County Mobile Home Park which currently has 96 units with the possibility of adding another 50 upon gaining access to city sewer services and, potentially a total of 200 units.
- As for a future look at the city, there appeared to be agreement that, while the city's population has doubled in the past 25 years it is doubtful that Princeton will see the same sort of development for the next 25 years. Instead of more single-family homes, we will see twin homes, townhomes and assisted living units. The cost of development will drive people to build more densely. The number of people per household will be slightly less. A lot of this will be driven to bringing in new industry and jobs. More people currently come to work in Princeton than to live in Princeton.
- As for cost increases, Jackson said the debt service part of the sewer bill will be about 130% more than what we now collect. Still, the USDA/Rural Development estimate of the cost per household for sewer will not exceed \$45/month (including both debt service and processing costs).

Karnowski said there are several options to consider. The city could build the plant and equipment to handle triple the capacity of the current plant. They could build the plant and equipment to handle double the current WWTP capacity. Another option would be to build the plant's buildings at the size necessary to triple the current WWTP capacity and include equipment to only double the capacity with plans to add additional equipment at a later date. Another option is whether to include both the upsized lift station and the sand filter(s) as optional bid items.

Steinbrecher commented that if we were just trying to cover households and we didn't have to consider the industrial side of things; doubling the plant would be the right answer. The entire City Council seemed to concur with Steinbrecher.

Dobson commented if any of the neighboring townships would be annexed and the population may increase in that aspect.

Both Council members Hallin and Riddle commented on not wanting to "add" to a 40-year loan down the road if the plant is not built large enough.

Dobson stated that the plant that we have now was supposed to last for 20 years, and it's not completely used up, but it's time to act on doing something else. Dobson mentioned that in the City of Princeton is right on the edge of growing rapidly when the economy switched around. If the economy comes back, there could be a snowball effect. Dobson said he leans more toward tripling the plant. Hallin stated demographics show an increase to Minnesota's population.

Whitcomb stated that his one concern is about overbuilding the plant and the population not increasing then the plant equipment doesn't get used. If the plant is tripled, the city staff (Blake) better get really aggressive and get out there and get industries to town.

Whitcomb asked the question that if the plant is tripled, does it make the city more attractive for industries to come into our community.

Blake answered by saying if you build the plant so you can handle a wet industry or two, then the City of Princeton is on a short list with only a couple of other communities and we would be looked at as a possibility for the wet industry to be built in. If you don't have that capacity, you aren't on that list, and they won't even look at your community.

Riddle said if you were to state the question like this, Do we want to amortize three million dollars over 40 years, do we want to guarantee ourselves that we cannot accept a wet industry?

The council discussed the possibility of having USDP use the full capacity of the plant until another wet industry comes into the picture. Ekola stated that we could not handle USDP's load today without pretreatment. Even if the plant is expanded, it will be better to have USDP pre-treat their load.

STEINBRECHER MOTIONED TO AUTHORIZE TRIPLING OF THE WASTE WATER TREATMENT PLANT. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Whitcomb said he believes with the interest rate being 2.75 percent and only a three million dollar difference, he feels comfortable voting for the tripling of the plant.

Steinbrecher stated that he wants the city to save a lot of money on engineering and construction costs. The council would like staff to negotiate with SEH and WSB and if a favorable dollar amount and percentage rate cannot be agreed to, then RFPs can be advertised for.

STEINBRECHER MOTIONED FOR STAFF TO FOLLOW THE ABOVE LISTED PROCEDURE. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Ekola suggested that the city proceed with soil borings. The cost will be approximately \$20,000 and \$1500 worth of surveying and staking.

RIDDLE MOTIONED TO PROCEED WITH THE SOIL BORINGS. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

## **B. Cable Television**

Karnowski stated that the ongoing status of the East Central Cable Commission is still up in the air. There is currently discussion going on by the member cities on whether the ECCC is the best way to continue to provide cable TV to the individual cities. The option under consideration is whether the Joint Powers Agreement group should be disbanded and each city deal with its cable TV system individually.

The City of Princeton has been working through a Joint Powers Agreement (JPA) with the East Central Cable Commission (ECCC) to contract with a cable TV provider for Princeton and the other cities in the ECCC. Those cities are: Princeton, Milaca, Mora, Pine City, Rush City, North Branch, Cambridge and Mora. The Cambridge City Council has already voted to withdraw from the Commission.

As noted in previous memos, the advantage of staying in the group is that there may be an advantage in “negotiating” as a larger group rather than as an individual city. For instance, if there are newly developed areas in a city where the density does not yet automatically justify the cable company supplying service, a larger group could more easily negotiate service.

Karnowski pointed out that, unlike the original agreement, cable companies are now supplying more than just TV service (internet, phones, connections between schools, interactive TV/teleconferencing, etc.)

Regardless of which direction the Council decides to go, the opportunity to get a local cable access channel for the city is very likely. The issue, as it is in most cities our size, is getting someone locally to be responsible for the on air content. Most often, cities work out an agreement with the local school district for both space and oversight.

As previously noted, if the Council decides to withdraw, it would have to provide notice prior to December 31, 2010 and it would take not take effect until 2011. But an earlier decision would help the other current members decide how to proceed. Obviously, if several cities join Cambridge and withdraw, the advantage of staying in the group would be diminished.

Steinbrecher commented that he would be interested to see what other cities pull out of the commission before Princeton makes a decision.

Hallin pointed out that the city receives franchise fees from the cable company. Hallin is attending a meeting for the Cable Commission next Wednesday and will let the commission know that Princeton will hold off on a decision at this time.

## **NEW BUSINESS**

### **A. Maintenance Agreement for the AutoMark Voting Machine**

Karnowski explained that about four years ago, the city obtained an Auto-Mark Machine through Help America Vote Act (HAVA) in which the County administered. The Auto-Mark Machine allows voters with disabilities and other special needs to mark their ballots privately and independently. Up until now, Mille Lacs County has paid for the maintenance on this machine. The County is now handing the agreements over to each of the cities. The annual cost for the agreement is \$247.50 for a 4-year term.

Schieffer commented that the city isn't going to get a lot of additional coverage with this agreement. It's a minimal contract. You still have to pay if something goes wrong over and above this maintenance agreement.

Karnowski added that this particular company does a thorough job with their coverage and their inspections. They are pretty reliable and the machine is new.

STEINBRECHER MOTIONED TO APPROVE THE CONTRACT THROUGH ES&S. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**B. Splash Park Management Contract**

Karnowski informed the council that the contract with Splash Park Manager Lee Ann Hartigan was the same as it has been the past few years.

Dobson requested that the Park and Recreation Board be provided with accurate statements of profit and loss. Jackson said he will take care of that.

HALLIN MOTIONED TO APPROVE THE 2010 SPLASH PARK CONTRACT WITH THE CITY AND LEE ANN HARTIGAN. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**C. Highway 95 Bridge Naming**

Blake explained that a suggestion box for naming of the Highway 95 bridge was put at the Princeton Area Chamber of Commerce Business Expo. Some of the suggestions were The Channel Bridge, Riebe Bridge, Marge Gilbertson Memorial Bridge, Odegaard Memorial Bridge, Todd Rust Memorial Bridge, Brian Opskar Memorial Bridge, Veteran's Memorial Bridge and Elmer L. Anderson Bridge. Blake asked if the council had opinions or ideas of their own.

Hallin said she prefers the Veterans Memorial Bridge which brings continuity with the Riverside Park wall being built.

Whitcomb suggested the Princeton Memorial Bridge which would remember the founders that came to surrounding area. It encompasses everybody.

Steinbrecher mentioned he liked the Odegaard Bridge which would keep continuity with the naming bridges after families. Steinbrecher asked if there would be a plaque on the bridge. Blake said there will.

The Council decided to table the item.

**D. Subordination Agreement for Riverside Plaza Condominium**

Jackson explained that the city holds a second mortgage on the Riverside Plaza Condominium. They are currently restructuring or refinancing their first mortgage, so they need a signed agreement from the city.

The remaining cost is about \$10,500.00. The term is another 12 to 14 years.

WHITCOMB MOTIONED TO APPROVE AGREEMENT; HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**MISCELLANEOUS:**

Neilson stated that the Public Works Department has been televising the Smith System Sewer System. The main lift station will be redesigned and the pipes reduced. The lift station in the Industrial Park will be eliminated.

Of course Princeton would be more attractive to industrial users if we lowered our SAC and WAC charges.

Karnowski said he has had that on his list of things to do is look at the city's SAC and WAC charges.

Hallin said she compared Princeton's SAC and WAC fees with Zimmerman's. Ours were \$45,000, and Zimmerman's were \$75,000.

**BILL LIST – \$411,521.75**

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$288,433.71 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 62095 TO 62169 FOR A TOTAL OF \$123,088.04. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**ADJOURNMENT**

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 9:00 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Respectfully Submitted,

Katie Hunter  
City Clerk

ATTEST:

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Jeremy Riddle, Mayor