

**MINUTES OF THE REGULAR AIRPORT ADVISORY BOARD MEETING HELD AT 5:30 P.M.,
SEPTEMBER 10, 2007 AT THE PRINCETON AIRPORT ARRIVAL/DEPARTURE BUILDING**

1. CALL TO ORDER

Chair Jack Edmonds called the meeting to order at 5:35. Other Airport Advisory Board members present included, Jeff Dotseth and Gene Stoeckel along with Council liaison Dick Dobson. Staff present was Mark Karnowski and City Engineer Joel Dresel. Also present was Joe Glenn. Members absent included John Mezera (called) and Duane Kruse.

2. APPROVAL OF AGENDA

THERE WERE NOT ADDITIONS OR DELETIONS TO THE PROPOSED AGENDA WHICH WAS APPROVED BY CONSENSUS.

3. APPROVAL OF MINUTES OF AUGUST 13, 2007

DOTSETH MOVED TO APPROVE THE MINUTES OF AUGUST 13, 2007 MEETING AS WRITTEN. STOECKEL SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

4. OLD BUSINESS

A. Updates

1, T-Hangar

Karnowski advised that, as requested, he checked with the Building Inspector regarding the August question about the firewall separation at the T-hangars. Karnowski said the Building Inspector advised that the staggered long wall between the east and west facing halves of the building were double 5/8" sheetrocked to avoid having to sprinkle the building.

The inspector indicated that the walls between the individual units do not need to be fire-walled and that he'd double checked with the state and found that the only time you need to firewall the sidewalls is when the side abuts a property line. Apparently even if the individual units are to be condoed, they don't need a firewall. The state indicated it's treated just like a building of storage units.

2. Airport Access Update

Karnowski noted that the Kruse's have provided an appraisal for their property. With the sale of the Westling/Matz hangar, the city may have funds to continue the negotiations with the Kruses. It was also noted that the discussions amongst staff that the areas to the west and south of the airport should be zoned for commercial and industrial use rather than residential. Karnowski also noted that the Planning Commission is looking at revisiting the Comprehensive Plan in 2008. Several members of the AAB suggested that the City Council invite members of the Baldwin and Princeton Township Boards to meet jointly to discuss the future expansion of the airport and the type of development that should occur around the airport. Karnowski will bring that recommendation to the City Council.

3. Sale Of Industrial Park Land

Karnowski provided a copy of a memo he drafted to the Council advising them of the AAB's recommendation that the City retain ownership of lots between the

Matz/Westling/Winkelman hangar and the Kruse hangar and designate that area as "airport" to be used for future hangar space.

In response, the city's Community Development Director drafted a memo outlining the rationale behind allowing the proposed sale to go through. A copy of that memo was also shared with the AAB.

Further that, as per the City Council's earlier direction, the purchase agreement was already approved and the buyer had already provided an earnest money check in the amount of \$100,000. Accordingly, further consideration of the issue was deemed moot.

Karnowski further advised that, nevertheless, he had explained the position of the AAB to the Council. While there were several members of the AAB, none of the membership commented on the issue.

Karnowski suggested that he include copies of the Council, Planning Commission and EDA minutes in the Airport Board meeting packet so the Board was more fully aware of what decisions that may affect the airport might be being made by those bodies.

4. Draft Airport Layout Plan Discussion

Dresel advised that the "quick" initial version was completed and that the engineer and AAB would begin work on the more detailed revision at the next AAB meeting.

B. Airport Courtesy Car

Karnowski advised that the proposed "gifting" of a vehicle to use as an airport courtesy car did not materialize.

The Board was advised that, after several email attempts, the person who indicated that he was aware of a car that another party wanted to donate finally provided staff with a name, but no address or phone number.

By "Googling" the person's name, staff eventually came up with the correct party and called their residence to learn that they had already relinquished ownership of the vehicle.

Joe Glenn indicated that he knew someone at Trent Auto and would contact them to see if they would consider donating a vehicle to use as a courtesy car. Jack Edmonds noted that he knew Chad Davis at Princeton Auto and would talk to him as well.

5. NEW BUSINESS

Per Diem Payments

Karnowski advised that, at the end of the August AAB's meeting, one of the members asked if the board members received per diems for their attendance at the monthly meetings.

In checking, Karnowski advised that in September of last year the City Council agreed to pay a \$20 per meeting per diem to AAB members.

The AAB members, by consensus, agreed to request that the per diem payment be made in December rather than bi-annually or quarterly.

6. **EXPERIMENTAL AIRCRAFT (E.A.A.)** - No report

7. **MANAGER'S REPORT (Fuel Report)**

Fuel sales for August was reviewed.

8. **MISCELLANEOUS** - No items to discuss

9. **ADJOURNMENT**

There being no further business, DOTSETH MOVED TO ADJOURN. STOEKEL SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY AT 6:36 PM.

Respectfully Submitted,

Mark Karnowski,
City Administrator/Airport Mngr.

ATTEST:

Jack Edmonds, Chair