

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON AUGUST 3, 2009, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. The other members present included Jack Edmonds, Joe Glenn and Jeff Dotseth. Member Absent: Duane Kruse. Others present: City Council Member/liaison Dick Dobson, Sherburne County Commissioner/Liaison Rachel Leonard, City Administrator/Airport Manager Mark Karnowski, Airport Planner Kaci Gavic and Richard Anderson.

AGENDA ADDITIONS/DELETIONS – None.

APPROVAL OF MINUTES

DOTSETH MOVED, SECONDED BY EDMONDS, TO APPROVE THE JUNE 1, 2009 MINUTES OF AAB AS PRESENTED. MOTION CARRIED UNANIMOUSLY (4-0).

OLD BUSINESS:

A. Pilot Meeting

The Board discussed calling a meeting of the Princeton Airport hangar owners (and other users of the field) to discuss the airport improvement projects and other related topics.

They agreed to hold the meeting after the AAB's monthly board meeting in September. Upon realizing that the September board meeting was scheduled for Labor Day, they opted to move it to the previous Monday, August 31st.

The meeting will take place at 6:30, after the 5:30 regular meeting.

Joe Glenn volunteered to donate brats, pop and chips and provide the grill to cook the brats. His generous offer was accepted by the Board.

Dresel will put together some cost estimates and pay scenarios should the hangar owners wish to have "wall to wall" paving in the hangar area.

Stoeckel suggested that we give the hangar owners at least 2 weeks notice and invite the City Council, Jay Blake and Bob Gerold. Flyers will be printed and stuck in each hangar door plus being posted in the A/D building. Mark will put together a news release. Joel and Kaci will bring along options for the expanded hangar areas to discuss with the current hangar owners as well.

DOTSETH MOVED, SECONDED BY EDMONDS, TO MOVE THE AAB SEPTEMBER MEETING DATE TO AUGUST 31st. MOTION CARRIED UNANIMOUSLY (4-0).

B. 2009 Runway Improvement Project Grant Update

Planner Gavic advised that the city had received bids from the following three firms for the indicated amounts:

A. ASTC	\$ 364,616.50
B. North Valley, Inc.	\$ 505,701.20
C. WB Miller, Inc.	\$ 585,426.00

Gavic noted that the bid, as advertised, included a "fog seal" after the crack filling had been completed. She said that the FAA/MnDOT has since determined that a fog seal is purely cos-

metic and that they have pulled it from the grant allowance. Accordingly, if the city wants it done, they'll have to pay for it themselves.

The AAB indicated a desire to have that work completed but understood that, with the current financial bind, it may not be possible. They directed staff to check with Rum River and Erickson's to see what local contractors would charge. Gavic indicated that the FAA regulations may mandate what type of product is used.

Kaci noted that the runway will be shut down for portions of the time it takes to implement both improvement projects.

DOTSETH MOVED, SECONDED BY GLENN, TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ASTC BID FOR THE PROPOSED RUNWAY IMPROVEMENT. MOTION CARRIED UNANIMOUSLY (4-0).

C. 2009 Lighting Improvement Grant Update

Planner Gavic advised that the city had received bids from the following three firms for the indicated amounts:

A. Egan Company	\$22,495.00
B. Holden Electric	\$22,546.00
C. Premier Electric	\$29,900.00

DOTSETH MOVED, SECONDED BY GLENN, TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE EGAN COMPANY BID FOR THE PROPOSED LIGHTING IMPROVEMENTS. MOTION CARRIED UNANIMOUSLY (4-0).

D. Mower Deck Grant

Karnowski advised that, on July 9th, he got a call from MnDOT's Gene Scott who advised that MnDOT has received some unexpected funding and that he needed to commit it quickly. Therefore, he opted to call around rather than send out a blanket letter.

Scott asked if the city was positioned to purchase the mower attachment (for our existing tractor) we have in our current CIP and indicated MnDOT had a 2/3 grant (up to \$40,000) for the mower if the city was ready to go. Staff advised MnDOT we were ready. Bob Gerold has a bid for about \$33,000. The finance director said we have the local match available.

Upon the recommendation of staff, the Council approved agreeing to the grant proposal.

Dobson advised that, while he would have preferred to wait for the AAB's recommendation, he felt that time was of the essence and, accordingly moved to buy the mower.

NEW BUSINESS: - none

E.A.A. REPORT: No report.

MANAGERS REPORT:

A. Fuel Sales – Karnowski distributed the fuel sales reports for May and June. Sales are down substantially.

MISCELLANEOUS: Stoeckel asked if any thought had been given to get a canopy/cover for the courtesy car. Karnowski advised that the city was looking at installing a head bolt heater for the winter but had not looked at any covering.

Karnowski indicated he would check with the maintenance department and get the A/D building's front door lock fixed.

Commissioner Edmonds introduced Sherburne County Commissioner Rachel Leonard to the balance of the board. Commissioner Leonard said that, while attending the National County Commissioner Conference, she attended a session on small airports and recognizes their value to a community.

ADJOURNMENT:

There being no further business the following motion was offered:

A MOTION TO ADJOURN WAS MOVED BY EDMONDS, SECONDED BY GLENN. THE MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:23 PM.

Respectfully Submitted,

Mark Karnowski, Airport Mngr.

ATTEST:

Gene Stoeckel, Chair