

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
JANUARY 14, 2010, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Councilors Paul Whitcomb, Lee Steinbrecher, Victoria Hallin and Dick Dobson. Staff present was Mark Karnowski, Steve Jackson, and Brian Payne. Also present: City Attorneys Paul Dove and Damien Toven.

AGENDA ADDITIONS/DELETIONS

It was the consensus of the Council to add the following items to the agenda:

- 9G. Consent for Mille Lacs County to re-stripe CSAHs within the City Limits
- 11B. Consideration of the city's Pay Equity Report

CONSIDERATION OF MINUTES

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 22 2009 AS WRITTEN. HALLIN SECONDED THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

CONSENT AGENDA

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

OPEN FORUM - NONE

PUBLIC HEARINGS - NONE

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Economic Development Authority – member interviews

The City Council set aside time to interview the two candidates for the appointment to fill the remaining term (1 year) of the seat being vacated by the resignation of Ken Haskamp.

Candidate Carla Vita, a city resident, was not in attendance, so the Council interviewed Jeff Holm.

Holm reviewed his resume and qualifications with the Council.

Councilman Steinbrecher expressed concern that Holm is on the Baldwin Township Board and that the responsibilities of that position could conflict with a position on the EDA Board when the EDA was discussing issues like annexation of property currently in Baldwin Township.

Holm responded that he has one year remaining on term on the Baldwin Township Board and that he did not plan on running for re-election. He noted that he was committed to serving the area and has been a supporter of trying to stabilize the local economy and bring more livable wage jobs to the area.

Holm pointed out his long time involvement with the Princeton Area Visionary Committee and noted that is one example of his desire to see the area work together more.

Holm said that he would abstain in his position as Baldwin Township supervisor should there be a conflict of interest between that position and his position on the EDA.

The Council seemed impressed with both Holm's credentials and his assurances regarding any possible conflict of interest.

Steinbrecher noted that, since this is a one year appointment, he feels comfortable supporting Holm's appointment.

STEINBRECHER MOVED TO APPOINT JEFF HOLM TO FILL THE REMAINING YEAR OF THE TERM FORMALLY SERVED BY KEN HASKAMP. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

The minutes from the following two meetings were reviewed without comment.

- B. Planning Commission Draft Minutes of December 21, 2009
- C. Economic Development Authority Board Draft Minutes of November 19, 2009 and December 17, 2009

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Resolution #10-03 – City Council By-Law Consideration

The City Council reviewed a resolution adopting the City Council by-laws for 2010. Administrator Karnowski advised that the proposed by-laws were not modified from 2009.

STEINBRECHER MOVED TO APPROVE RESOLUTION #10-03 A RESOLUTION ADOPTING THE CITY COUNCIL BY-LAWS FOR 2010. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Resolution #10-04 –Designation of City Authority To Approve Deposit Collateral

WHITCOMB MOVED TO APPROVE RESOLUTION #10-04 A RESOLUTION APPOINTING THE CITY TREASURER AS THE AUTHORITY TO APPROVE DEPOSIT COLLATERAL FOR 2010. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

C. Resolution #10-05 –Designation of Official City Depositories

HALLIN MOVED TO APPROVE RESOLUTION #10-05 A RESOLUTION DESIGNATING THE VARIOUS CITY DEPOSITORIES FOR 2010. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

D. Resolution #10-06 –Designation of Official City Newspaper

STEINBRECHER MOVED TO APPROVE RESOLUTION #10-06 A RESOLUTION DESIGNATING THE PRINCETON UNION EAGLE AS THE CITY'S OFFICIAL NEWSPAPER FOR 2010. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

E. Ordinance #640 – Past Due Utilities Certification Amendment (1st Reading)

Administrator Karnowski advised that the Ordinance under consideration would allow the Princeton Public Utilities Commission and City Council to certify past due sewer, water, and electric bills more frequently than once a year. The ordinance was being recommended because certification stops past due S&W & Electric bills from being vacated should a property owner file for bankruptcy.

WHITCOMB MOVED TO APPROVE INTRODUCE ORDINANCE #640 WHICH WOULD ALLOW THE CERTIFICATION OF PAST DUE SEWER, WATER AND ELECTRIC BILLS MORE FREQUENTLY THAN ONCE A YEAR. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

F. Ordinance #641 – 2010 Fee Schedule (1st Reading)

Administrator Karnowski advised that staff had fully reviewed the entire city fee schedule and updated the fees to reflect the city's current expenditure of time and materials in each instance.

HALLIN MOVED TO APPROVE INTRODUCE ORDINANCE #641 AMENDING THE CITY'S CURRENT FEE SCHEDULE. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

G. Resolution #10-07 – Consent for Mille Lacs County to re-stripe CSAHs within the City Limits

Administrator Karnowski advised that the Mille Lacs County Engineer recommended adoption of the resolution which would allow the county to re-stripe all the CSAH's within the city. No portion of the cost for the re-striping will be borne by the city.

DOBSON MOVED TO APPROVE RESOLUTION #10-07 A RESOLUTION GRANTING MUNICIPAL CONSENT TO MILLE LACS COUNTY TO RE-STRIPE THE CSAH'S WITHIN THE CITY. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

UNFINISHED BUSINESS

A. Blue Hill Township Fire Coverage

The Council reviewed a staff memo advising that the city had been advised that, regarding Blue Hill Township's request to extend the PFRD's coverage area to include all of Blue Hill Township, That it was subsequently discovered that Blue Hill may be subject to a contract signed in 2001 that requires a 90 day notice prior to the end of the year to terminate that contract.

The Council was further advised that one aspect of the Zimmerman/Blue Hill Township agreement was that the contract was between Blue Hill and either the City of Zimmerman or the Zimmerman Fire Department. The Council was advised that, in 2004, the Zimmerman Fire Department was re-named and the Zimmerman/Livonia Fire District was created.

Therefore, it appears to be unclear whether the 2001 contract is still valid.

NEW BUSINESS

A. Election of Acting Mayor

MAYOR RIDDLE MOVED TO APPOINT PAUL WHITCOMB AS THE CITY'S ACTING MAYOR FOR 2010. STEINBRECHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Pay Equity Report Consideration

Finance Director Steve Jackson presented the required 2010 Pay Equity Report for the City of Princeton and advised that the Council should approve it for submittal to the State.

HALLIN MOVED TO APPROVE THE CITY'S PAY EQUITY REPORT AS SUBMITTED AND FORWARD A COPY TO THE STATE OF MINNESOTA. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

MISCELLANEOUS: - None

BILL LIST – \$2,423,673.29

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$212,475.87 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 61814 TO 61904 FOR OR A TOTAL OF \$2,423,673.29. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING. HALLIN THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS) AT 7:37 PM.

Respectfully Submitted,

Mark H. Karnowski,
City Administrator

ATTEST:

Jeremy Riddle, Mayor