

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
SEPTEMBER 24, 2009, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Councilors Paul Whitcomb, Victoria Hallin and Dick Dobson. Councilor Lee Steinbrecher was absent. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Bob Gerold and Brian Payne. Also present: City Attorneys Dick Schieffer and Damien Toven.

AGENDA ADDITIONS/DELETIONS

It was the consensus of the Council to add the following items to the agenda:

- 5. Ordinances and Resolutions**
 - B. Administrative Fines Amendment Ordinance #635, First Reading

- 10. Unfinished Business**
 - B. TH Bridge Round-a-bout Resolution #09-41 – *Tab EE*

It was also noted that there was new additional information on the proposed Ice Arena funding and the proposed Administrative Fine Ordinance amendment.

CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 10, 2009.

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 10, 2009 AS WRITTEN. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

CONSENT AGENDA

Consent Agenda

- A. Permits and Licenses:**
- B. Personnel:**
 - 1. Liquor Store**
 - A. Nicole Roberts' Resignation effective Saturday 9/26/2009
- C. Donations/Designations:**

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

OPEN FORUM

County Commissioner Jack Edmonds assured the Council that the County of Mille Lacs would support the City on the bridge matter.

PUBLIC HEARINGS - None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Princeton Area Visionary Committee**
 - 1. Minutes of August 24, 2009**

The above minutes were reviewed and no questions or concerns were raised.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Local Board of Appeal Training

Mark Karnowski clarified that the Department of Revenue along with Stearns County has scheduled a Local Board of Appeal and Equalization Training Session for Wednesday, October 28, 2009. The session will be held from 6:30 p.m. to 9:30 p.m. Councilor Dick Dobson said he was interested in going.

ORDINANCES AND RESOLUTIONS

A. MOR Zoning District Ordinance #637 First Reading

Community Developer Jay Blake explained the intent of Ordinance #637; the MOR Medical Office Residential District ordinance. The proposed ordinance allows facilities such as medical clinics, therapeutic facilities, long-term health care facilities, hospice facilities, assisted living facilities and other professionally licensed health care offices. The district would allow those uses to go hand-in-hand with the existing Fairview Northland Medical Center. Interim use permits for other specific uses would also be allowed. Blake stated that the City Planning Commission conducted a public hearing and there were no comments. Two property owners were present at the public hearing and were in support of the zoning district.

HALLIN MOVED TO ACCEPT THE FIRST READING OF ORDINANCE #637 AS WRITTEN. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

A. Administrative Fine Amendment Ordinance #635 First Reading

City Administrator Mark Karnowski explained that the State Legislator has recently made changes with administrative fines for vehicle moving violations. Karnowski and City Attorney Dick Schieffer had questioned whether the city could charge a filing fee if someone choose to dispute an Administrative Fine for a traffic violation. After checking with the League of Minnesota Cities, the city can indeed do so. Staff is recommending and the ordinance states that the fee would be split 50/50 between the person disagreeing and the city.

Councilor Hallin asked if the legislation took out all administrative fines. Karnowski explained that the legislation did not impact existing allowed administrative fines but clarified which specific traffic violations could have an administrative fine. For example, the legislator determined that a fee could be charged for driving between 0 and 10 miles per hour over the speed limit, but not more than 9 mph over. Staff proposed that the fines the city had previously approved but were not included in the legislation be stricken from the fee schedule altogether.

It was noted that only traffic violations require a hearing if someone appeals the fines.

Councilor Dick Dobson pointed out that the Return Check Fee in the city's current Fee Schedule is lower than what the banks are charging. Karnowski said City Clerk Katie Hunter is going through the fines in order to recommend updates to them.

WHITCOMB MOVED TO ACCEPT THE FIRST READING OF ORDINANCE #635 AS WRITTEN. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

UNFINISHED BUSINESS

A. October 1, 2009 Study Session

Karnowski informed the council that the League of Minnesota Cities is holding one of their Regional Meetings at the Party House in Princeton on Thursday, October 1, 2009. The gathering will begin at 1:00 PM and runs until 7:00 PM. The topics of discussion will be about working with Fire Department Relief Associations, an on-line training program, a round table discussion regarding the financial crisis cities are facing, a legislative update, and a presentation on social media within cities.

Since Councilors Hallin and Dobson and a few staff members have signed up to attend, the Study Session should probably be canceled.

Karnowski invited the Council to attend for good education and a chance to networks with other City Council Members as well.

HALLIN MOVED TO CANCEL THE OCTOBER 1, 2009 STUDY SESSION. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

B. TH95 Bridge/Roundabout Resolution #09-41

Karnowski stated that the Bridge Committee met earlier this week and was advised by the MnDOT representatives that there is a chance that their plans to replace the TH95 bridge and construct the proposed roundabout may be moved to the 2011 construction season. Reason being, that roundabouts now have to meet Americans with Disability Act (ADA). Traffic control lights may be a requirement at the exits and entrances of the roundabouts.

It was recommended that the city adopt a resolution objecting to the project being delayed and direct staff to take whatever steps are appropriate to keep the project on for the 2010 construction season.

Resolution #09-41 is designed to express the city's support of completing the project in 2010.

DOBSON MOVED TO ADOPT RESOLUTION #09-41 AS WRITTEN. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

C. Personnel Issue – Public Works/Fire Fighter Comp Time

Karnowski explained that a new section should be added to the City of Princeton Personnel Manual under Hours of Work. Full-Time Employees' Use of Compensatory Time for Firefighting is included in the city's current AFSCME contract but not in the city's Personnel Manual. It shall read as follows:

5.5 Full-Time Employees' Use of Compensatory Time for Firefighting

Members of the Princeton Fire and Rescue Department who are also full or part-time employees of the city may respond to fire calls when paged during their regular work schedule. When a full-time city employee (who is also a Princeton City Firefighter) responds to a fire call page, they must note on their bi-weekly time sheet the time they were away from the worksite and then take compensatory time for that time period. If they do not have sufficient compensatory time available, they may also use vacation time or opt not to be paid for those hours.

HALLIN MOVED TO ACCEPT AMENDING THE CITY OF PRINCETON PERSONNEL MANUAL BY ADDING A NEW SECTION 5.5 UNDER HOURS OF WORK. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

NEW BUSINESS

MISCELLANEOUS:

BILL LIST – \$ 359,758.88

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$151,617.00 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 61326 TO 61370 FOR A TOTAL OF \$208,141.88. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (4 AYES, 0 NAYS) AT 7:26 PM.

Respectfully Submitted,

Katie Hunter,
City Clerk

ATTEST:

Jeremy Riddle, Mayor