

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
FEBRUARY 8, 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Victoria Hallin, Lee Steinbrecher, and Paul Whitcomb. Councilor Dick Dobson was absent. Staff present was Steve Jackson, Jay Blake, Bob Gerold, and Ann Bien. Also present were City Attorney Dick Schieffer and City Engineer Mike Nielson, WSB.

AGENDA ADDITIONS/DELETIONS

There were no additions nor deletions to the agenda.

APPROVAL OF MINUTES OF THE REGULAR MEETING OF JANUARY 25, 2007 AND STUDY SESSION OF FEBRUARY 1, 2007

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 25, AND STUDY SESSION OF FEBRUARY 1, 2007, AS WRITTEN. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- A. **Permits and Licenses:** None
- B. **Personnel**
 - 1. **Liquor Store**
 - a. Janet Enderle – Step 1 Increase to \$9.93/hr. eff. on or about 02-12-07
- C. **Donations/Designations:** None

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS: None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. **EDA**
 - 1. **Resignation of Don King/Appointment of New Member**

Blake explained that Mr. Don King has submitted his letter of resignation from the EDA because of time commitments. Charles Snustead has indicated his continued interest in being reappointed.

STEINBRECHER MOVED TO ACCEPT THE RESIGNATION OF DON KING AND APPOINT CHARLES SNUSTEAD TO THE EDA FOR A TERM EXPIRING 12-31-2011. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Airport Advisory Board

1. Resignation of Art Larson/Appointment of New Member

Jackson reported Mrs. Larson informed staff that Art Larson will have to resign from the Airport Advisory Board because of health reasons. Gene Stoeckel is still interested in being appointed.

HALLIN MOVED TO ACCEPT THE RESIGNATION OF ART LARSON AND THE APPOINTMENT OF GENE STOECKEL TO THE AIRPORT ADVISORY BOARD FOR A TERM EXPIRING 12-31-2007. WHITCOMB SECONDED THE MOTION.

Steinbrecher asked if any member was a city resident. Bien answered there was not. Steinbrecher thought it would be a good idea to make appointments from residents of the city since it was city funding.

ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Planning Commission

1. Zoning Ordinance Amendment

Blake reviewed the proposed changes in the City's zoning ordinance regarding parking. The Planning Commission held a public hearing on January 29, 2007, and recommends approval of the amendments.

WHITCOMB MOVED TO INTRODUCE ORDINANCE #597, AN ORDINANCE AMENDING CHAPTER VI, PERFORMANCE STANDARDS OF THE PRINCETON ZONING ORDINANCE. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Request from United Methodist Church

Clarice Harmon, representing the United Methodist Church, explained a few of their elderly congregation have requested additional handicap parking. She was told there could be a possibility of temporary handicap parking and they would provide the signs.

Steinbrecher asked if there were other temporary signs in the city. Gerold answered there was not. Steinbrecher asked who would provide the signs. Jackson stated previously for special requests, the City would order the signs and the party requesting the signs paid for them.

Hallin asked if there could be additional permanent handicap spaces. Harmon stated she was told the City did not want to tie up more spaces. Jackson stated staff could do some research. He was not sure the spaces could be enforced. Harmon stated they were not looking at enforcement. They thought temporary signs would help.

RIDDLE MOVED TO GRANT TWO TEMPORARY HANDICAP SPACES (TO BE PAID BY THE CHURCH) NEXT TO THE UNITED METHODIST CHURCH TO BE USED DURING THEIR EVENTS. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

ORDINANCES AND RESOLUTIONS

A. Ordinance #596, Amending Exhibit E, Fee Schedule (SAC Fee)

Jackson explained Sewer Availability Charges were not increased in the past two years because it was thought they were increased automatically. However, in looking at the ordinance, it was found they were not. It was thought it was the Council's intent to increase the SAC fees annually.

HALLIN MOVED TO APPROVE #596, AN ORDINANCE AMENDING EXHIBIT E, FEE SCHEDULE OF THE PRINCETON CODE OF ORDINANCES. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Developer's Agreement with Coborn's, Inc.

Schieffer reviewed the developer's agreement with Coborn's. He explained the agreement controls various items regarding the development, including infrastructure and costs.

STEINBRECHER MOVED TO APPROVE THE DEVELOPER'S AGREEMENT WITH COBORN'S, INC. CONTINGENT UPON THE PARK DEDICATION FEES AND SEWER TRUNK FEES BEING PAID AND A LETTER OF CREDIT IS RECEIVED; AND TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN THE DOCUMENTS. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Economic Development Internship

Blake explained as part of the Visionary Committee's planning efforts, staff contacted St. Cloud State University and found it has an internship program where it offers a \$2,500 stipend to senior level students studying in Community Development or Economic programs. However, the program does require the host city to pay a \$2,500 stipend for a second intern during a subsequent semester. He requested authorization to advertise for an economic development internship position for the fall semester.

STEINBRECHER MOVED TO APPROVE THE ECONOMIC DEVELOPMENT INTERNSHIP REQUEST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Fourth Quarter 2006 Update

Jackson reviewed the transactions for the three major funds for the fourth quarter of 2006. He pointed out the information presented is prior to the audit year-end adjustments.

MISCELLANEOUS: None

BILL LIST – \$512,890.96

HALLIN MOVED TO APPROVE MANUAL CHECKS NUMBERING 56164-56166 FOR A TOTAL OF \$180,754.96 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 56167-56232, FOR A TOTAL OF \$332,136.00, AS SHOWN ON THE BILL LIST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, WHITCOMB MOVED TO ADJOURN AT 7:30 P.M. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien
Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor