

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
FEBRUARY 22, 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Victoria Hallin, Dick Dobson, and Paul Whitcomb. Councilor Lee Steinbrecher was absent. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Dave Warneke, Tom Mismash, and Ann Bien. Also present were City Attorney Damien Toven and City Engineers Mike Nielson, WSB, and John Stodola, SEH.

**AGENDA ADDITIONS/DELETIONS**

Under Reports of Officers, Boards, and Committees

- C. EDA
  - 2. Sherburne County Economic Development Authority

Under Miscellaneous:

- A. Beyond the Yellow Ribbon

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 2007**

WHITCOMB MOVED TO APPROVE THE REGULAR MEETING OF FEBRUARY 8, 2007, AS WRITTEN. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**CONSENT AGENDA**

- A. **Permits and Licenses:** None
- B. **Personnel**
  - 1. **Liquor Store**
    - a. Norah Roberts – Step 2 increase to \$12.72/hr. effective upon working 4,160 hours (approximately 02-22-07)
- C. **Donations/Designations:** None

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**OPEN FORUM**

There was no one present for Open Forum.

**PUBLIC HEARINGS:** None

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

**A. Police Department**

**1. Swearing in of Officer Nicole Lemke**

City Administrator Karnowski administered the Oath of Office to Police Officer Nicole Lemke.

**2. Police Liaison Monthly Report**

The above report was reviewed.

**B. Planning Commission**

**1. Draft Minutes of January 29, 2007**

The above minutes were reviewed.

**2. Variance at 907 1<sup>st</sup> Street**

Blake reported the Planning Commission approved variance for the Public Utilities to install a 12' sound wall to the existing power generation plant at 907 1<sup>st</sup> Street.

**C. EDA**

**1. Draft Minutes of January 9, 2007**

The above minutes were reviewed. Blake reported a new business will be locating in the "USDP Annex" (1700 So. 12<sup>th</sup> Street) and will be requesting a JOBZ classification.

**2. Sherburne County Economic Development Authority**

Brian Benson explained their efforts over the past 2-3 years to develop ways to work with cities for better economic development in Sherburne County.

WHITCOMB MOVED TO APPROVE RESOLUTION #07-09, A RESOLUTION AUTHORIZING THE CITY OF PRINCETON TO PARTICIPATE IN THE SHERBURNE COUNTY ECONOMIC DEVELOPMENT AUTHORITY. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**D. Fire Advisory Board**

**1. Minutes of January 2, 2007 and Draft Minutes of February 6, 2007**

The above minutes were reviewed.

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

**A. Request for "Spirit Quest" Event**

John Huonder was present to request the use of the Princeton Mall parking lot on June 16<sup>th</sup> to hold another "Spirit Quest" event. He explained this year's event will start at 1:00 p.m. with a kids' carnival and after 4 hours of 3 Christian rock bands will end at 10 p.m. He obtain signatures of surrounding business stating their no objection.

WHITCOMB MOVED TO APPROVE THE USE OF THE PRINCETON MALL PARKING ON JUNE 16<sup>TH</sup> FROM 1 P.M. UNTIL 10 P.M. FOR THE SPIRIT QUEST EVENT. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**ORDINANCES AND RESOLUTIONS**

**A. Ordinance #597, Parking Regulations**

This ordinance was introduced at the last regular meeting.

HALLIN MOVED TO APPROVE ORDINANCE #597, AN ORDINANCE AMENDING CHAPTER VI, PERFORMANCE STANDARDS OF THE PRINCETON ZONING ORDINANCE. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**B. Ordinance 598, Freestanding Sign Fee'**

Karnowski explained the building inspector is concerned with freestanding (pylon) signs and the fees associated. The current fee is not covering the cost of inspections for footings and other required inspections.

DOBSON MOVED TO APPROVE ORDINANCE #598, AN ORDINANCE AMENDING EXHIBIT E, FEE SCHEDULE OF THE PRINCETON CODE OF ORDINANCES. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**C. Ordinance #599, Interim Use Permits**

Blake explained there have been circumstances where a conditional use may not need to be permanent. Therefore, the Planning Commission thought it would be a good idea to be able to put a "sunset" date on certain permits. They recommended an Interim Use be established.

WHITCOMB MOVED TO INTRODUCE ORDINANCE #599, AN ORDINANCE AMENDING ORDINANCE #538, THE ZONING ORDINANCE OF THE CITY OF PRINCETON, MINNESOTA, RELATING TO INTERIM USE PERMITS, DEFINITIONS, AND PROCEDURES. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS**

**A. WWTP Phosphorus Removal Modifications**

John Stodola, SEH, was present to update Council on the Wastewater Treatment Plant Phosphorus Removal Modification Project. He explained this project qualifies for a \$500,000 grant through the Clean Water Legacy Act, and in order for the City to receive this grant money, the MN Pollution Control Agency and Public Facilities Authority must certify the bid for the project by May 1, 2007. He reported so far deadlines have been met, with the permit application being submitted by February 1<sup>st</sup>.

He explained a chemical feed building is required, plus an additional room for future equipment. He reviewed the modifications, stating a rough estimate for the cost of the project is \$1.8 million dollars for construction as shown on current plans and specs.

He stated he called MPCA to find out the status of their review, but found they have not looked at the plans and specs yet. He does not expect the permit from the MPCA until the middle to late April.

He stated he would like to continue with the proposed schedule, and requested authorization to advertise for bids to be received by April 11, 2007. He would like the Council to award the bids on April 12<sup>th</sup>. However, bids may have to be held 60-90 days because construction cannot begin until the permit is issued.

DOBSON MOVED TO AUTHORIZE SEH TO ADVERTISE FOR BIDS FOR THE WASTEWATER TREATMENT PLANT PHOSPHORUS REMOVAL MODIFICATIONS PROJECT. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**B. Feasibility Report for 2<sup>nd</sup> Street South & 10<sup>th</sup> Avenue Improvements**

Nielson gave a brief overview of the project. He stated the project was requested by Public Utilities when it was required to put a spill container in. It was thought since the street was half torn up, it would be a good idea to put in storm sewer, connect to sanitary sewer on 2<sup>nd</sup> Street South, and increase and extend the water line.

He explained the Council needs to make considerations of assessment, since the Historical Society is unable to pay their assessment, and one or two parcels already have services and do not want to pay to have them moved. He suggested the sidewalk on 2<sup>nd</sup> Street South could be extended to 10<sup>th</sup> Avenue.

Karnowski explained the date in the resolution needs to be changed to allow time for publication. Warneke pointed out the streets are labeled north and should be south.

DOBSON MOVED TO APPROVE RESOLUTION #07-07, A RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT WITH CORRECTIONS. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**C. Resolution Declaring Intent to Reimburse Expenses for 21<sup>st</sup> Avenue No.**

Karnowski explained the City has received the first bill for the 21<sup>st</sup> Avenue connection. He explained that since we have not yet held a final assessment hearing, it has been suggested to adopt a resolution declaring intent to reimburse expenses to keep in compliance with the IRS and to assess in the future if the Council approves.

WHITCOMB MOVED TO APPROVE RESOLUTION #07-08, A RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

**A. Neighborhood Cleanup**

Karnowski explained he had received a couple concerns from city residents about the impact of the outside storage of motor vehicles, boats, RVs, and other vehicles in yards of single family homes. One resident suggested the City Council consider an ordinance that would limit the number of cars, trucks, and/or recreational vehicles on residential lots.

He stated that while maintaining a clean-cut neighborhood is important to most folks, there are also a substantial number of homeowners who see such ordinances as a property rights intrusion. The motor home and boat they keep on their lot is ready to go on the weekend. If they need to pay to store it on a separate lot there is an inconvenience aspect that factors in. He suggested helpful suggestions be put in various newsletters.

Dobson stated he also drove around and he only noticed one or two places which could be in violation. He felt the majority of residences kept their yards in a neat manner and thought it would be better to talk to the people first.

Whitcomb like the idea of going easy first, as did Riddle.

**MISCELLANEOUS**

**A. Beyond the Yellow Ribbon**

Dobson reported a group has been started, "Beyond the Yellow Ribbon," to help our troops when they come back to know where to go to get needed benefits, such as VA benefits and medical help. Their second meeting will be held on February 28<sup>th</sup> at 7:00 p.m. at the Depot. Dobson encouraged the Council and members of the Police Department and Fire Department to attend the meeting.

Dobson also asked for consideration from the Police Department regarding speeding tickets. He explained some vets will come back with the mindset of still driving humvees and may speed.

**BILL LIST – \$456,679.54**

HALLIN MOVED TO APPROVE MANUAL CHECKS NUMBERING 52633-52635 FOR A TOTAL OF \$279,289.28, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 56238-56302, FOR A TOTAL OF \$177,390.26, AS SHOWN ON THE BILL LIST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, DOBSON MOVED TO ADJOURN AT 8:10 P.M. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien  
Deputy City Clerk

ATTEST:

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Jeremy Riddle, Mayor