

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
NOVEMBER 18, 2010, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Jeremy Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Paul Whitcomb, Victoria Hallin, Dick Dobson and Lee Steinbrecher. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Community Developer Jay Blake, Public Works Director Bob Gerold, Police Chief Brian Payne and City Clerk Katie Hunter. Also present: City Attorney Dick Schieffer.

AGENDA ADDITIONS/DELETIONS

It was the consensus of the City Council to add the following items to the agenda:

Under Consent Agenda, Permits and Licenses, item 1. Minnesota Deer Hunters Association Raffle taking place at the Princeton VFW on March 31, 2011.

Under New Business item D. Amendment to the Sterling Pointe Development Agreement Resolution 10-51 and item E. Extending Lakes and Pines NSP Contract.

CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 25, 2010

WHITCOMB MOVED TO APPROVE THE REGULAR MEETING MINUTES HELD ON OCTOBER 21, 2010, THE STUDY SESSION MINUTES HELD ON NOVEMBER 4, 2010, AND THE SPECIAL MEETING HELD ON NOVEMBER 9, 2010. HALLIN SECONDED THE MOTION. CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

CONSENT AGENDA

A. Permits and Licenses

1. Minnesota Deer Hunters Association Raffle on March 31, 2011 held at the Princeton VFW.

B. Personnel

C. Donations/Designations:

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. STEINBRECHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

OPEN FORUM – no one was present for Open Forum.

PUBLIC HEARINGS – no one was present for Public Hearings.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Airport Advisory Board Minutes of November 1, 2010**
- B. EDA Board Minutes October 21, 2010**
- C. Planning Commission Minutes October 26, 2010**
 - a. Preliminary and Final Plat – Air Park Addition, Section 32**

Blake explained that the Planning Commission had held a public hearing for the preliminary and final plats request of the City and John and Sharolyn Westling for the road right-of-way for the 21dt Avenue extension and the creation of three outlots for future development. The hearing was held September 20, 2010.

Within the plat, three Outlots will be retained by Westling for future development and the right-of-way will be acquired by the City to allow the connection from Aero Business Park to the Princeton Industrial Park past the Airport. No sewer or water extensions are planned at this time, although with the construction of the roadway, utility improvements are anticipated that would allow Outlots A and B to be further developed. Any development would be subject to final platting, rezoning, and site plan review by the Planning Commission. The property is currently zoned "C" for Conservation.

HALLIN MOTIONED TO APPROVE THE PRELIMINARY AND FINAL PLAT FOR THE AIR PARK ADDITION, SECTION 32. WHITCOMB SECONDED THE MOTION.

Steinbrecher wished to note that the city is only approving one small section at the curve in the Air Park Addition. He added that a lot of the public thought that the full extent of the 21st extension was being approved.

THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

b. Lee Steinbrecher Resignation from the Princeton Planning Commission

HALLIN MOTIONED TO ACCEPT LEE STEINBRECHER'S RESIGNATION FROM THE PRINCETON PLANNING COMMISSION. WHITCOMB SECONDED THE MOTION. STEINBRECHER ABSTAINED FROM THE VOTE.

The City Council thanked Steinbrecher for all of the time he spent on the Planning Commission and expressed their appreciation in what he has done for the community.

THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

D. Visionary Committee Minutes October 25, 2010

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Ordinance 657 – CenterPoint Energy Franchise Summary Publishing

Karnowski reminded the Council that last month an ordinance was adopted renewing the franchise agreement for natural gas with CenterPoint Energy. They are requesting that a more detailed summary of the ordinance be published in which would occur at CenterPoint's expense.

HALLIN MOTIONED TO APPROVE THE SUMMARY PUBLISHING FOR the CENTERPOINT ENERGY. STEINBRECHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Ordinance 658 - Zoning Ordinance Amendments, Final Reading

Blake said that the Planning Commission has already reviewed the Zoning Ordinance Amendments and a Public Hearing has been conducted. The amendments were already brought to the City Council for review and no additional comments have been brought up from the public. The amendments will hopefully remove barriers to development and re-development of the City of Princeton.

HALLIN MOTIONED TO APPROVE ORDINANCE 658. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

UNFINISHED BUSINESS

A. Wastewater Treatment Plant (WWTP) Preload Proposals

Karnowski explained that the City Council shall accept or deny the proposals for the 2010 Site Preload Earthwork Testing for the WWTP. Jon Friel; Senior Professional Engineer from SEH was present to answer any questions.

Friel explained that the expansion project received bids for both the earthwork testing and the construction of the project. Three companies submitted proposals for the earthwork testing on October 7, 2010: ITCO Allied Engineering, American Engineering Testing (AET), and Minnestoa and Braun Intertec. The low-cost proposal was submitted by ITCO Allied in the amount of \$13,908. SEH recommended the City enter an agreement with ITCO Allied to provide construction earthwork testing for the Wastewater Treatment Plant 2010 Site Preload.

For the construction portion, seven different bids were received: Veit & Company, Rachel Contracting LLC, Frattalone Companies Inc, JR Ferche Inc, North Pine Aggregate Inc, Park Construction Company and Landwehr Construction Inc. The low bid was from Veit & Company at \$807,233.10.

STEINBRECHER MOTIONED TO ACCEPT THE CITY ENTERING A CONTRACT FOR THE WWTP PRELOAD WITH VEIT & COMPANY FOR \$807,233.10. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

STEINBRECHER MOTIONED TO AWARD THE EARTHWORK TESTING TO ITCO ALLIED ENGINEERING IN THE AMOUNT OF \$13,908.00. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

NEW BUSINESS

A. Hamline University Gift of Land

Karnowski said that a representative from Hamline University has contacted the city to advise that the University is interested in donating three lots to the city of Princeton that are located in the Pioneer Cemetery. The city has been maintaining the property along with the balance of Pioneer Cemetery. Apparently, back in 1887, a benevolent individual donated some property to the University.

The city is in receipt of an excerpt from the Hamline Board of Trustees meeting where they voted to gift the land to the city.

Subject to comments from the City Attorney, staff's suggestion is for the Council to adopt a motion indicating a willingness to accept the gift from the Hamline University Board of Trustees and direct staff to advise the Board of Trustees of that willingness.

Then, upon receipt of the appropriate deed to the property, the City Council would then adopt a resolution formally accepting the gift.

The Council questioned whether there were individuals buried on the lots or not. Hunter said her and Bob Gerold walked the lots last summer and found up to three possible burials that were marked with monuments (a Hatch, a Burnham and an unmarked stone), but the rest of the lots appeared empty, although that will never be known for sure. Karnowski said because of that entire cemetery has possible unidentified burial plots; the city would never try to sell more cemetery burial plots.

HALLIN MOVED TO ACCEPT THE DONATION FROM HAMLINE UNIVERSITY. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Princeton Wine and Spirits Liquor Store Update

Karnowski said that Nancy Campbell, Princeton Wine and Spirits Manager, was present to give a Municipal Liquor Store update.

Campbell said that the United Fund had placed a box at the store to collect money during the month of October. The money went to help residents in Princeton. For this year's Holiday Show with the Civic Betterment Club held at Steven's, a total of 104 tickets were sold. In addition, twenty three cases of wine were sold. The turnout was extraordinary.

For the third year now, the store collected food for the food shelf for the Minnesota Municipal Beverage Association (MMBA). Although donations were down, seventy pounds of food and cash were collected. These proceeds also stay within the community and goes directly to the Princeton Food Shelf.

Hallin thanked Campbell for being proactive and for keeping proceeds within the community. Campbell commented that she will only do fundraisers that are intended to go toward local organizations, so it is the Princeton residents that benefit from the store.

Hallin asked if the store did a Mitten Tree for the Christmas season. Campbell commented that the VFW puts a "Toys for Kids" box at the store for donations during the holiday season.

NEW BUSINESS

A. Board of Review

Karnowski said that this board is held annually by the City Council and normally not given to the County.

HALLIN MOTIONED TO ACCEPT APRIL 7TH, 2011 AT 4:30 PM AS THE BOARD OF APPEAL DATE. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Amendment to the Sterling Pointe Development Agreement – Resolution 10-51

Blake stated that the Lakes and Pines Community Action Council has already approved an extension to the contract agreement with the City of Princeton and the Neighborhood Stabilization Program. The regular contract for services was scheduled to end on Sep-

tember 30, 2010. The interest of the City and Lakes and Pines is to amend the contract to extend said agreement through December 31, 2010.

WHITCOMB MOVED TO EXTEND THE CONTRACT WITH LAKES AND PINES FOR THE CITY OF PRINCETON'S NEIGHBORHOOD STABILIZATION PROGRAM THROUGH DECEMBER 31, 2010. STEINBRECHER SECONDED THE MOTION.

MISCELLANEOUS

Hallin added that she had met with a woman from Family Pathways today. The woman stated that they were looking at putting a youth center in by the old Coborn's Store, where there is now a thrift store. This site would target High School kids. In addition, at some point, Family Pathways will be looking for volunteers to implement and plan for the new center. Hallin asked all of the High School kids present at the meeting to keep their eyes and ears open for an opportunity to help out.

BILL LIST – \$739,052.22

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$162,622.40, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 63273 TO 63375 FOR A TOTAL OF \$576,429.82. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

STEINBRECHER MOVED TO ADJOURN THE MEETING AT 8:40 PM. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Respectfully Submitted,

Katie Hunter
City Clerk

ATTEST:

Jeremy Riddle, Mayor