

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
AUGUST 9, 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Dick Dobson, and Lee Steinbrecher. Councilors Victoria Hallin and Paul Whitcomb were absent. Staff present was Mark Karnowski, Steve Jackson, Brian Payne, and Ann Bien. Also present were City Attorneys Dick Schieffer and Damien Toven.

AGENDA ADDITIONS/DELETIONS

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEMS TO THE AGENDA:

Under Unfinished Business:

- E. Resolution # 07-42, A Resolution Accepting Mille Lacs County Roadways Improvement Project SP 48-596-02 [MN Project No. HP H105(002)] a.k.a. the TH95/21st Avenue Project

APPROVAL OF MINUTES OF THE REGULAR MEETING OF JULY 24 AND STUDY SESSION OF AUGUST 2, 2007

DOBSON MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 24 AND STUDY SESSION OF AUGUST 2, 2007, AS WRITTEN. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA: None

- A. **Permits and Licenses**
- B. **Personnel**
- C. **Donations/Designations**

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS: None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. **Park Board**
 - 1. **Draft Minutes of July 23, 2007**
The above minutes were reviewed.
- B. **EDA**
 - 1. **Draft Minutes of July 19, 2007**
The above minutes were reviewed.
- C. **PUC**
 - 1. **Minutes of May 23 and June 27, 2007**
The above minutes were reviewed.

PETITIONS, REQUESTS, AND COMMUNICATIONS: None

ORDINANCES AND RESOLUTIONS

- A. **Resolution #07-40, Supporting Application for EAID Grant**

Karnowski explained the State is once again offering HAVA grant monies for improvements to polling places. Staff is recommending applying for a grant for gutters for the Depot building.

August 9, 2007

STEINBRECHER MOVED TO APPROVE TO APPROVE RESOLUTION #07-40, A RESOLUTION SUPPORTING AN APPLICATION FOR AN ELECTION ASSISTANCE TO INDIVIDUALS WITH DISABILITIES (EAID) GRANT FROM THE STATE OF MINNESOTA. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Moody's Credit Rating Report

Jackson explained this is a summary report prepared by Moody's from information we supply them. The report shows the City's financial status is favorable. Jackson stated he thinks the City is getting close to pressing for an upgrade if it can maintain good financial reports. This could have a significant impact when bonding is needed for the wastewater treatment plant expansion.

B. Setting Sale of \$1,755,000 G. O. Sewer Revenue Bonds, Series 2007B

Jackson explained the Council approved a sale for a temporary bond about a month or two ago. When staff found out the City may not be eligible for a temporary bond, the City decided to go for this type of bond. This sale sets up a shorter call date in case the City becomes eligible for PFA funding in the future.

Karnowski added SEH has been negotiating with MPCA in taking a look at the number of points we have in the standings. We have picked up an additional 10 points but we are still short of the number needed for funding. However, there may be more funding available in the future and we may qualify at that time.

DOBSON MOVED TO APPROVE RESOLUTION #07-39, A RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$1,755,000 GENERAL OBLIGATION SEWER REVENUE BONDS, SERIES 2007B. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Construction Pay Voucher No. 2

City Engineer Nielson submitted and recommended approve of Construction Pay Voucher No. 2 in the amount of \$145,613.78 to West Branch Construction Co. for the 10th Avenue South and 2nd Street improvement project.

STEINBRECHER MOVED TO APPROVE TO APPROVE CONSTRUCTION PAY VOUCHER NO. 2 IN THE AMOUNT OF \$145,613.78 TO WEST BRANCH CONSTRUCTION CO. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

D. Sewer and Water Westerly Extension Update

Karnowski reviewed that in December of last year, the Council requested that Bob Soule, Jr. and Mike Williams provide a written timetable of when they plan to develop their properties located adjacent to the proposed water and sewer line. No response was received at that time so it was assumed there was no immediate need for sewer and water extension. Although it is thought a feasibility report may be good for up to a year, some of the work is timeless and can be used in a new study if needed. Steinbrecher stated he assumes the property owners will pay for both studies when they request the work to be done.

Schieffer stated he would like to confirm the easements through the condemnation process. He recommended that the process not be started over again at a later date, stating it is unusual not to proceed and not to obtain easements. He explained the City owns the easement after the appraised value is paid, although the property owner can contest the value after the easement is paid. This requires no action by the Council at this time since it was approved previously.

E. Resolution #07-42, A Resolution Accepting Mille Lacs County Roadways Improvement Project SP 48-596-02 [MN Project No. HP H105(002)] a.k.a. the TH95/21ST Avenue Project

Karnowski explained the Mille Lacs County engineer would like to close out this project and requests the Council concur that the project was done pursuant to plans and specs.

STEINBRECHER MOVED TO APPROVE RESOLUTION #07-42, A RESOLUTION ACCEPTING MILLE LACS COUNTY ROADWAYS IMPROVEMENT PROJECT SP 48-596-02 [MN PROJECT NO. HP H105(002)] A.K.A. THE TH95/21ST AVENUE PROJECT. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Personnel Policy Change

Karnowski reported the State Legislature made a change in the statutes that extends a practice allowed by counties to now apply to cities as well. That practice allows cities to expend funds for employee wellness and recognition if the City modifies its personnel policy. Approval of this resolution is not approving expenditures at this time, but allows an expenditure if the Council so desires.

DOBSON MOVED TO APPROVE RESOLUTION #07-41, A RESOLUTION AMENDING THE CITY'S PERSONNEL POLICY BY ALLOWING EMPLOYEE WELLNESS AND RECOGNITION PROGRAMS AND EVENTS. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

B. Public Works – Purchase of Fleet Vehicle

Public Works Foreman Bob Gerold was present for this item. He explained purchase of the proposed 2006 Chevrolet pickup would replace the 1997 S-10 and is a routine change out. \$16,000 is in the budget.

STEINBRECHER MOVED TO APPROVE THE PURCHASE OF THE 2006 CHEVROLET FOR \$15,999.50 FROM TRENT MOTORS OF PRINCETON. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS: None

BILL LIST – \$874,890.86

STEINBRECHER MOVED TO APPROVE MANUAL CHECKS NUMBERING 57178-57183 FOR A TOTAL OF \$387,293.38 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 57184-57271, FOR A TOTAL OF \$487,597.48 AS SHOWN ON THE BILL LIST. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, DOBSON MOVED TO ADJOURN AT 7:30 P.M. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien
Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor