

**MINUTES OF BOARDS OF REVIEW OF THE PRINCETON CITY COUNCIL HELD ON
APRIL 8, 2010, 4:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order. Council members present were Mayor Jeremy Riddle and Councilors Paul Whitcomb, Dick Dobson, Victoria Hallin, and Lee Steinbrecher. Staff present was Administrator Mark Karnowski and City Clerk Katie Hunter.

SHERBURNE COUNTY BOARD OF APPEAL AND EQUALIZATION HEARING – 4:30 P.M.

Present at the hearing was John Cullen; the Sherburne County Chief Deputy Assessor. Also present for Sherburne County was Doug Bize, the Sherburne County Residential Appraiser. Cullen explained that for the 2010 assessment, the townhomes stayed the same because the sales ratio was in an acceptable range. In 2009, there were zero permits and additions to buildings and zero commercial and industrial permits given.

The ratio for the city was 90.7 percent for the City of Princeton and an overall 95 percent ratio for Sherburne County. Cullen explained that Sherburne County has a lot of vacancies and a lot of buildings with no owners or tenants. The cell towers and billboards had no value changes in 2009.

Hallin asked if any appeals have come through. Cullen answered that at this time, there were no appeals for the City of Princeton. Although last year, the number of appeals jumped from five or six a year to 35. Residents have until April 30, 2010 for the 2009 assessment appeals.

The Sherburne County Board of Appeal and Equalization Hearing adjourned at 4:44 PM.

MILLE LACS COUNTY BOARD OF APPEAL AND EQUALIZATION HEARING – 4:45 P.M.

Pat Stotz, Mille Lacs County Assessor, and Assessor staff members Mary Jo Otten, and Steve Chmielewski were present.

24-560-0100 Artic Mini-Storage, Paul Willette 1409 7th Street North

Willette explained the he has spoken with Mary Jo Otten from the Mille Lacs Assessor's Office and she has confirmed that and compared to the property to other mini-storages and everyone is being assessed at the same rate. Willette commented that his contention is that I don't think mini-storages are worth what the county says they are.

Currently, the property is being assessed at \$306,000. The business is actually losing money every month. If he were to sell it outright, Willette doesn't think he could get \$225,000 for it. The property values have also fallen below what the owners owe on them.

The Artic Mini-Storage occupancy rate in 2007 was 65 percent and has fallen to 45 percent today. Willette said that taxes take 25 percent of his gross income. In 2009, Willette grossed \$49,244 and the property taxes were \$12,158.

Willette read a quote from the Mille Lacs County website: "the Assessor's Office is responsible to the county tax payers to ensure that the value is correct so that each property owner pays no more than their fair share of the property tax burden as determined by the legislative class rates. Willette expressed his concern that his property is in excess. He asked the Assessors how they determined his appraised value. Otten explained that they are always behind the market because they're looking at the end of September of 2009. Otten also admitted that there have been no mini-storage sales to compare values to.

Willette stated that he looked in the St. Cloud and Benton County area and mini-storages that have been on the market for anywhere from 180 days to two years are not selling. In fact, five miles east of St. Cloud there is a property with eight acres, 50-unit mini-storage, plus 100-60 square foot pole barn plus a four-bedroom, two-bath house, valued at \$350,000. This property is less than 20 years old. Willette admitted he had not spoke with Benton County Assessor's Office or brought paperwork to prove his findings. Another property including 38,000 square feet of building used for storage in Benton County was assessed at \$300,000 and only paid \$4000-some in taxes. Riddle explained that we don't have control over the tax base.

Willette explained that when he built the mini-storage in 2002, he had big visions thinking that this town was going to expand like Cambridge or Big Lake, but it didn't.

Riddle asked if the Assessor's office had any recommendation at all. Otten explained that the commercial properties did not go down because we had sales above 100 percent and below 100 percent, it's hard to make a comparison. The County used \$16 a square foot. The other mini-storages in the county are at either \$15, \$17, \$20 or \$50 a square foot. The mini-storagte in Sherburne County is at \$20.08 a square foot. The Count is using a system that is treating everyone the same.

Willette said that there is no other use that his buildings can be used for. The City Zoning Ordinance restricted him from building anything other than an empty pole building.

Riddle stated that typically what the council has done if the resident has no hard numbers, the issue is passed on to the county level. Riddle suggested doing a market value and bringing in documentation to make your case and present it at your county level. As far as a market analysis, there are no mini storages in this county. Riddle said it's difficult for us to vote with no hard numbers. Riddle and the Council encouraged Willette to make calculations and get some evidence behind it because without it it's hard to make a case.

24-750-0090 Dollar Bell, Kevin Bell, 300 19th Avenue North

Bell stated that he owns the Dollar Bell business in town and is back again to challenge his assessed value. Bell asked the council if they were pro-business or anti-business. Is the board for jobs or no jobs and shrinkage? Riddle answered that the council is absolutely for the businesses in town and reminded Bell that there are a couple of Councilors that are in the same boat as Bell.

Bell explained that last year, the Assessor's Office included his solar paneling and air conditioning unit in the value of his business. Bell claimed that the Assessor's Office asked him to prove the value of the building, which he did with an appraisal by 411 Reality. The assessor's office went to 'we don't know that law' to 'we're not charging you for those anyway.'

"Do we uphold the state law or make up rules as we go?" Bell asked the council.

Bell handed out the appraisal from 411 Reality which showed a value of \$550,000. Bell also handed out literature on the Minnesota State Law from a website DSIRE.com that states *Minnesota excludes the value added by solar-electric (PV) systems from real property taxation, and all real and personal property of wind-energy systems is exempt from the state's property tax. However, the land on which a PV or wind system is located remains taxable.* Bell went on to explain that his building uses geothermal for heat and the solar panels are just a backup. Bell asked the council why would his property be appraised at \$550,000 with the solar panels and be

the same value that the Mille Lacs County Assessor's Office came up with if they claim not to be using the solar panels as part of the assessment.

Riddle asked Bell if he could turn around and sell the solar panels for \$100,000. Howard Homes put together an estimate that Bell passed out showing the sun energy valued alone at \$117,140.

Bell claimed that he is paying for air conditioning units that he doesn't have. The County adjusted for an empty room saying they made a mistake.

Stotz responded that the County has the same value as last year and has never added value for solar panels. Otten added that she didn't even know the solar panels existed when she first valued building a couple years ago.

Riddle asked Bell to let the county have their turn at speaking; as he continued to interrupt.

Stotz went on to explain the County has the building valued at a discount store and the description of a discount store has open shelves for some storage areas. The County does not have solar panels included.

Riddle asked the County if there is a square foot value associated with it the building. Stotz explained they are currently carrying a \$40 a square foot on the completed portion and 65% of that on the incomplete portion. Although the building is built very nicely and has the appearance of a retail store, but the County is still considering the store "discount". If the County were to use a strip mall amount, that would be \$74 a square foot.

Riddle asked what another 10,000 square foot discount store in Mille Lacs County would be valued at. Stotz answered that the County would use the same \$40 a square foot. Stotz added that the Department of Revenue contacted her office to make sure they were not using the solar panels as part of the assessment.

Riddle stated that Bell is being charged the same \$40 a square foot as any other discount store in the county, so they're not being added on top.

Steinbrecher asked if the Dollar Bell has heating and cooling pumps. Bell stated that the solar panels are electric and the air conditioning unit is actually geothermal. Bell explained that when the building was built, they would have needed 3 or 4 air conditioning units and 3 or 4 boilers, in which the price of that was more than the geothermal system. Bell said the geothermal was \$120,000 installed and it was \$125,000 for the alternative. Steinbrecher said he doesn't think the solar panels even play into his electricity. So, Bell has heating and cooling not related to solar panels. Steinbrecher said that we have to follow the standard formula. Steinbrecher said he pays a lot of taxes too and is in the same boat as Bell. But, Bell's solar panels don't even factor into the assessment.

Bell said the council will see him every year. He will not stop. Bell wants the County to demonstrate in clear terms how they're not charging me for the solar panels.

Dobson commented that he cannot agree with Bell's response. The Dollar Bell is being assessed based on square footage. If the County was taxing your solar panels, you would be charged \$60 a square foot.

Stotz commented that the County's rates include some sort of heat or electricity.

Bell asked the council if they wanted him to stay in town or not. The price of his goods has had to increase because of taxes. We are a discount store, but eventually, the taxes are going to drive him out. So the city won't have any more problems with Bell – he will leave.

Bell said a discount store in Cambridge that is 5000 square feet is valued at \$250,000 and pays \$8000 in taxes. Riddle commented that we're not that far off, then if your building is 10,000 square feet and valued at \$550,000. Bell rebutted that the question for the board is do you want businesses and jobs in town and he feels like no one is doing anything to help.

Bell relayed that Fantastic Sams was very interested in renting from him, but once he found out that the property was located in Mille Lacs County, they were out the door because the County is known for high taxes. Riddle said last the past three years the city tax rate hasn't changed from the rate of inflation. We have been doing a good job of holding the line.

Bell and the Council agreed that he will attend the appeals court with Mille Lacs County and he was advised to call the office for an appointment.

Recommendations

24-040-2610 Todd Chapman 707 10th St North

Chmielewski viewed the Chapman home and made an adjustment for conditions of the house. The value went from \$71,100 reduced to \$50,200.

24-040-0910 Jay Wetch 802 8th Avenue

Chmielewski toured the Wetch house and made adjustments for both incompleteness and the condition. The value went from \$115,900 to \$89,900.

RIDDLE MOTIONED TO ACCEPT THE APPRAISERS RECOMMENDATIONS. DOBSON SECONDED THE MOTION. CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

24-041-0890 Luther Dorr 308 6th Avenue South

Dorr wrote a letter to the city but was unable to attend the meeting. His issue will be reviewed at county board level.

RIDDLE MOTIONED NO CHANGE WITH THE MILLE LACS COUNTY BOARD OF APPEAL. WHITCOMB SECONDED THE MOTION. CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

STEINBRECHER MOVED TO CLOSE THE BOARD OF APPEAL MEETING AT 5:46 PM. DOBSON SECONDED THE MOTION. CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
APRIL 8, 2010, 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Paul Whitcomb, Victoria Hallin, Dick Dobson and Lee Steinbrecher. Staff present was Administrator Mark Karnowski, Community Developer Jay Blake, Finance Director Steve Jackson, Public Works Director Bob Gerold, Police Chief Brian Payne, Fire Chief Jim Roxbury, City Engineer Mike Nielson, and City Clerk Katie Hunter. Also present: City Attorney Dick Scheiffer.

AGENDA ADDITIONS/DELETIONS

It was the consensus of the Council to add the following items to the agenda:

11. New Business

- A. PFRD/CenterPoint Energy Grant Application
- B. LELS Union Contract Consideration

Karnowski explained that Dick Schieffer has a new Developer's Agreement for Sterling Pointe to hand out. In addition, there are new Grass Rig Completion Proposals.

CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF MARCH 25, 2010

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 25, 2010 AS WRITTEN. HALLIN SECONDED THE MOTION. CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

CONSENT AGENDA

A. Permits and Licenses:

- 1. Dollar Bell Fireworks Permit for Sale of Fireworks for 2010
- 2. Princeton Jaycees 3.2 Malt Liquor License for Consumption ON the Premises located at Mark Park (contingent upon background check & proof of insurance).
- 3. Princeton Jaycees 3.2 Malt Liquor License for Consumption ON the Premises located at Princeton Speedway (first race Apr 23, 2010 and contingent upon background check and proof of insurance).

B. Personnel

1. Fire Department

- a. Resignation of Joel Platzke effective December 31, 2009.

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

OPEN FORUM – no one present for Open Forum.

PUBLIC HEARINGS – no one present for Public Hearings.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Economic Development Authority

1. Regular Meeting Minutes held March 18, 2010
2. Minutes for Special Meeting held April 1, 2010

B. Parks and Recreation Board

1. Regular Meeting Minutes held March 22, 2010

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Civic Center Request from Volunteers of America Minnesota

Karnowski explained that the Volunteers of America Minnesota is requesting use of the Civic Center for approximately six times throughout the year from 4:30 PM to 7:30 PM at a discounted cost of \$10 an hour; totaling \$30 a use.

In the past, the Council has approved a discounted use of the Civic Center for the Hooved Animal Rescue for a garage sale they put on in the summer. The rate for them was \$125 for 5 days.

Karnowski explained that staff should put together some sort of a policy dealing with an extended rate or a non-profit rate. It may help the council in the future and we could basically deal with it on a staff level, and if they think that isn't fair, they can come to council level. Dobson commented that the policy should make sure each category is treated equally.

Jackson's concern is that staff should stipulate the event not fall on a weekend, or if someone wants it for full price, the discounted paying party gets bumped.

DOBSON MOTIONED TO APPROVE THE DISCOUNTED RATE FOR VOLUNTEERS OF AMERICA MINNESOTA WHEN PROVIDED WITH A LIST OF DATES THAT DO NOT FALL ON A WEEKEND. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

ORDINANCES AND RESOLUTIONS

A. Ordinance #644 Background Check – Second Reading

This is the second look at the Background Check Ordinance as rewritten with help from the League of Minnesota Cities in compliance with the Bureau of Criminal Apprehension. As indicated by the Police Chief, there have been no problems with the background checks conducted within the City of Princeton, but that by making in compliant with the BCA, we will be ready in the future if need be.

HALLIN MOTIONED TO APPROVE ORDINANCE #644 AS WRITTEN. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Proposed Ordinance #647 Pawn Shop Regulation

Karnowski stated that the city of Princeton has not historically had a pawn shop operation within the city limits. Accordingly, while staff discussed the option on a couple of different occasions, there was never a perceived need to have a pawn shop ordinance on the city's books. Pawn shop ordinances tend to be lengthy and, when enacted, can require a significant amount of administrative police attention to assure they are actively enforced.

As you also know, the "Trading Post" is a pawn shop located just outside the city limits in Princeton Township. They operate under the Mille Lacs County pawn shop ordinance. According to Chief Payne, the relationship between the Trading Post and the police department has always been fine.

It now appears that a pawn shop has commenced operations within the city limits and, since the County's ordinance does not pertain to operations within the city limits, it appears timely to consider enactment of a pawn shop ordinance.

Ordinance #647 has much of the same language as the Mille Lac County ordinance and other ordinances in place in other municipal jurisdictions in Minnesota.

Again, it requires a fair amount of police involvement. But, without such an ordinance, history has taught cities that pawn shops can be a magnet for the stolen property and, accordingly, can have a detrimental impact on a community.

Schieffer reiterated that the state statute won't do a thing unless the City Council activates a policy or ordinance of their own.

Dobson commented on adding the Mille Lacs Band of Ojibwa ID cards. Payne said that those ID cards are a valid Minnesota ID just the same as if a 15-year old went in to obtain an ID card.

Karnowski added that this ordinance would be nice to have in place even for consignment shops in the city limits in case any stolen items are sold there.

Payne added that his officers check the automated pawn system when they come onto their shift to check for stolen property.

HALLIN MOTIONED TO INTRODUCE ORDINANCE 647, WHITCOMB SECONDED THE MOTION.

Dobson added to correct the "County Sheriff" to "City Police Department".

THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

UNFINISHED BUSINESS

A. Sterling Pointe Development Agreement

Blake explained that a number of changes have been made to the Sterling Pointe Developer's Agreement. The significant changes come on page 5, in Section H, the city requires as-built drainage plan be submitted upon completion.

In addition, on page 6 in Section S, the Sewer Trunk and Water Trunk fees are being waived in the amount of \$6,075.00 for Outlots B,C,D, and E. Blake stated that he has approval from Dave Thompson with the Public Utilities Commission.

Outlots B,C, and E are going to be donated to the city. Outlot D will be purchased for storm water ponding associated with the road construction project.

DOBSON MOTIONED TO APPROVE THE DEVELOPER'S AGREEMENT FOR STERLING POINTE. HALLIN SECONDED. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Councilmember thanked Jay Blake for his work on Sterling Pointe.

Blake also introduced the Waiver of Assessment Agreement; subject to Mr. Fink signing the document. Schieffer commented that Mr. Fink has not had enough time to look over the agreement and would like his attorney to view the document first. Fink stated he has no trouble with the intent of the document but would like some clarification on some of the definitions and terms.

DOBSON TABLED SIGNING THE WAIVER OF ASSESSMENT AGREEMENT UNTIL FINK'S ATTORNEY HAS VIEWED THE DOCUMENTS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. Budget Adjustments

Karnowski explained that the Governor initially proposed an additional \$239,852 in LGA cuts (that's in addition to the \$220,800 already unallocated). The newly adopted legislation cuts LGA by \$100,807, which is about 42% of what the Governor proposed and a cut reduction of \$139,045.

Staff has been reviewing the revenue side of the budget and has the following observations: garbage hauler fees, cemetery lot fees and airport hangar rental fees. Currently we are near the top for garbage hauler fees for the cities in our area; we're also on the high side for cemetery plots and about average for airport hangar lot rentals as well. Our hangar lot rental income doesn't cover our costs for maintain the taxiways serving the hangar area or the city's airport maintenance costs. Still, if we want to keep our hangar renters here...we have to remain competitive.

Dobson thanked Karnowski for his work in this area.

C. Grass Rig Completion Proposals

Karnowski explained that the Princeton Fire and Rescue Department Truck Committee received proposals to complete the outfitting of the new grass rig chassis that was purchased by the city late last year. The original proposals exceeded the available funding so Chief Roxbury worked with the Truck Committee and pared down the specifications which excluded the front winch and the proposed foam unit as well as the protective front grill and a bed liner. The PFRD will add all four items at a later date should additional funding become available.

The suggestion is to accept Polycraft Fire Equipment out of Alexandria, MN in the amount of \$18,350.00.

Hallin asked how much was in the trucking equipment fund. Roxbury figured somewhere around \$26,000 or \$27,000. Roxbury added the Polycraft did their last truck and they were very happy with their work. Whitcomb added that the Fire Advisory Board has already viewed this request.

Riddle inquired about the spray-on bed liner. Roxbury said they could do it for less locally.

STEINBRECHER MOTIONED TO APPROVE THE PROPOSAL FROM POLYCRAFT FOR \$18,350.00. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

C. Civic center update

Karnowski explained that some of the city staff members and Councilman Steinbrecher did an informal inventory of the work that would make the Civic Center building more usable. One of the issues that should be addressed before anything else takes place is to re-roof the structure. It is apparent that roof leakage is currently causing some minor issues. But, if any substantive improvements are made to the interior of the building, we need to make sure that they are not compromised by a leaky roof.

It was agreed that the interior of the building needs to be brightened up. The carpeting is in dire need of replacement. It is thought that replacing it with a "Pergo" type flooring could help brighten the room up and also provide a durable floor that would last for years. The wall covering also needs to be replaced. One of the ideas discussed was a log siding look that would, again, lighten up the room. A less expensive option would be to just paint the existing paneling.

Another idea discussed was to remove the wall between the main area and the solarium area to the east. In the solarium, obviously the windows need to be replaced. Currently those windows are storm windows and do nothing to insulate the building. Replacing those windows with two double hung windows on both the east and south walls and one double hung on the north wall could help insulate the structure without significantly diminishing the light providing capabilities of the current windows. Windows are expensive. But, if the city secures the Arcadian Homes buildings, there may be windows of sufficient quality to use in the Civic Center.

The roof trusses appear to be made of oak and are in very good shape. Another option being considered is to remove the current ceiling and see if an "open" ceiling is a viable option. It may also be a viable option to re-adjust the trusses and raise the ceiling to improve not only the appearance but the acoustics.

There is a need to consider replacing the existing heating system (a couple of ceiling mounted gas furnaces) with a more central system. Included would be adding a gas insert into the existing fireplace to add some ambiance.

The kitchen is another place where some serious work needs to be accomplished. The floor needs to be replaced and the counters need refurbishing as well as most of the existing appliances.

If Arcadian Homes is acquired by the city, the game plan is to have those raised. We may be able to salvage the windows in Arcadian homes to replace the East side Solarium at the Civic Center windows.

Karnowski stated that Staff is going to try to start putting numbers together and moving forward. In addition, if the Civic Center is rented out and renovation begins, something will need to be done in these cases.

NEW BUSINESS

A. CenterPoint Grant Application

Karnowski gave details on a CenterPoint Energy grant that provides cities up to \$2,500 for safety equipment or tools used for emergency response in the community. The Fire Department will ask for funding for two new gas testing meters and possibly an additional portable defibrillator for use by the Fire Department. The two gas monitors that the Fire Department currently has can then be given to the Public Works Department who is in need of updated equipment. The grant is a 50/50 grant and Roxbury advised that he has sufficient funding available to pick up the city's share.

HALLIN MOTIONED TO APPROVE SUBMITTAL OF THE CENTERPOINT GRANT APPLICATION. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

B. LELS Police Union Contract

Karnowski explained that city staff has finally completed negotiations for 2010 with the Police Department Union (LELS Local #306). The proposal before you is for a one year contract with the following substantive changes from the current contract:

1. The funeral leave section is altered to include funeral leave for LELS members whose step parents, step children, etc. pass away. The earlier contracts did not include that provision.
2. The employee's term life insurance was increased from \$25,000 to \$50,000 with dependent coverage going to \$2,000. (the AFSCME union also negotiated that increase as well). The total cost to the city for that increase in benefit for both unions is about \$1,200.
3. The uniform allowance was increased from \$580 to \$625 per covered employee. This was because of the new (unfunded) mandate to "Buy American".

There was no cost-of-living wage increase – although the step increases previously agreed to remain in place. The contract includes the same furlough provision agreed to last year. The negotiations with the other employee union (AFSCME) have also been completed but we have not yet had the signed copies delivered. Once those come in we will bring those to you for your consideration.

The city needs to recognize that the members of both unions understand the financial situation facing the city and have agreed to no wage increases.

The staff recommendation is to approve the LELS contract and authorize the Mayor and Administrator to sign the contract.

WHITCOMB MOTIONED TO APPROVE THE 2010 LELS CONTRACT. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

BILL LIST – \$317,112.57

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$183,082.70 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 62220 TO 62290 FOR A TOTAL OF \$134,029.87. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

WHITCOMB MOVED TO ADJOURN THE MEETING AT 6:30 PM. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Respectfully Submitted,

Katie Hunter
City Clerk

ATTEST:

Jeremy Riddle, Mayor