

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
JULY 10, 2008, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Paul Whitcomb and Dick Dobson. Absent were Councilors Victoria Hallin and Lee Steinbrecher. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Brian Payne, Joe Backlund, Tom Mismash, and Ann Bien. Also present was City Attorney Damien Toven.

**AGENDA ADDITIONS/DELETIONS**

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEMS TO THE AGENDA:

Under Unfinished Business:

- C. Request from Princeton Golf Course

Under New Business:

- C. Police Department

**APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 26, 2008**

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 26, 2008, AS WRITTEN. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**CONSENT AGENDA**

- A. **Permits and Licenses:** None
- B. **Personnel:** None
- C. **Donations/Designations:** None

**OPEN FORUM**

No one was present for Open Forum.

**PUBLIC HEARINGS:** None

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

**A. Park and Recreation Advisory Board**

**1. Appointment of Member**

Cheryl Goetz was present to express her interest in being appointed to the Park and Recreation Advisory Board.

WHITCOMB MOVED TO APPOINT CHERYL GOETZ TO THE PARK AND RECREATION ADVISORY BOARD FOR A TERM ENDING 12-31-2009. RIDDLE SECONDED THE MOTION. ON THE VOTE: AYES – RIDDLE, WHITCOMB; ABSTAINED – DOBSON; NAYS – NONE. THE MOTION CARRIED.

**PETITIONS, REQUESTS, AND COMMUNICATIONS:** None

**ORDINANCES AND RESOLUTIONS:** None

## **UNFINISHED BUSINESS**

### **A. Anoco Metals, Inc., JOBZ Business Subsidy Agreement**

Blake explained the MN Dept. of Employment and Economic Development (DEED) revised the City's JOBZ Business Subsidy Agreement with Anoco Metals, Inc. changes include adding more specific employment gain information and adding the PID numbers. No substantive changes occurred from the original agreement.

DOBSON MOVED TO APPROVE THE REVISED BUSINESS SUBSIDY AGREEMENT WITH ANOCO METALS, INC. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

### **B. Tucs Equipment Inc., JOBZ Business Subsidy Agreement**

Blake explained the Council is being asked to approve the modification of the Princeton JOBZ zone location from its current location to the former Westling Manufacturing building on County Road 18 South and to also approve the JOBZ Business Subsidy Agreement for TUCS Equipment, Inc. He explained the City was approached by Marty Tucs to provide JOBZ benefits for the site he purchased from John Westling in 2008. Tucs is moving his manufacturing facility from the north metro area and plans to expand operation in the future. Plans may include an additional 30,000 sq. ft. facility. Tucs will bring 8 employees with them and 8 new jobs are expected by June 30, 2009.

The EDA recommended approval of the JOBZ zone modification in April, 2008. The Princeton School Board and Mille Lacs County Board have passed resolutions that support the zone modification.

DOBSON MOVED TO AUTHORIZE JOBZ ZONE 22.1 BE MOVED TO PARCEL #24-033-0410, CONSISTING OF 8.06 ACRES. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

WHITCOMB MOVED TO APPROVE JOBZ BUSINESS SUBSIDY AGREEMENT WITH TUCS EQUIPMENT, INC. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

### **C. Request from Princeton Golf Course**

Shane Korman, owner of the Princeton Golf Course, requested permission to park a golf cart in the parking lot of the old liquor store promoting their grand opening and Sunday brunch on a banner starting July 12<sup>th</sup> through July 28, 2008. Staff is still working on an agreement to allow him to use the former liquor store sign.

WHITCOMB MOVED TO ALLOW SHANE KORMAN TO PARK A GOLF CART IN THE FORMER LIQUOR STORE PARKING LOT FROM JULY 12 THROUGH JULY 28, 2008, PROMOTING THE GOLF COURSE'S GRAND OPENING AND SUNDAY BRUNCH. DOBSON SECONDED THE MOTION.

Dobson asked if there would be any liability to the City with the golf cart. Karnowski stated we could get a hold harmless agreement with Korman. Dobson also asked for a written policy regarding organizations using the parking lot for event notification because it could distract from the building's "for sale" sign and could cause a distraction for drivers.

ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

**A. Collateral Control Agreement**

Jackson explained an updated Collateral Control Agreement with Peoples' Bank of commerce is being presented based upon renewed scrutiny by the State Auditor regarding the wording in the agreement. It is basically the same agreement approved two meetings ago.

WHITCOMB MOVED TO APPROVE THE COLLATERAL CONTROL AGREEMENT WITH PEOPLES' BANK OF COMMERCE. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**B. Personnel Policy Language Amendment**

Karnowski explained the City's auditing firm recommended the City include a policy on out-of-state travel in its personnel policy manual. An additional paragraph is recommended to be added to 9.20, A. General Statement: "It is the City's policy to discourage out-of-state travel unless there is a clear and compelling reason for such travel. All out-of-state travel and the estimated expenses for such travel requires pre-approval by the City Council."

DOBSON MOVED TO ADOPT THE PROPOSED PARAGRAPH ADDITION TO SECTION 9.20 EXPENSE ALLOWANCES OF THE CITY'S PERSONNEL MANUAL. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**C. Equipment Purchase**

Payne reported that during a recent storm, lightning strikes damaged video recording equipment in their interrogation room. Two bids were received, with the low bid of \$4,249 coming from Loffler. He stated they have purchased other equipment from them and were satisfied with their service. The proposed camera and recorder will be able to be connected to the department's current software. Payne will also be checking to see if this is covered by insurance.

WHITCOMB MOVED TO APPROVE THE PURCHASE OF VIDEO EQUIPMENT FROM LOFFLER FOR \$4,249. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

**MISCELLANEOUS:** None

**BILL LIST – \$553,019.05**

WHITCOMB MOVED TO APPROVE MANUAL CHECKS NUMBERING 59020-59022 FOR A TOTAL OF \$61,704.47 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 59023-59106, FOR A TOTAL OF \$491,314.58 AS SHOWN ON THE BILL LIST. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, DOBSON MOVED TO ADJOURN AT 7:20 P.M. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien, Deputy City Clerk

ATTEST:

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Jeremy Riddle, Mayor