

**OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
APRIL 26, 2011, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Jeremy Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Paul Whitcomb, Victoria Hallin, Dick Dobson and Thom Walker. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Brian Payne, Also present: City Attorney Damien Toven and City Engineer Mike Nielson.

AGENDA ADDITIONS/DELETIONS

Karnowski requested consideration of a Park Board recommended increase in Riverside Park camping fees be added to the agenda. It was also noted that there was additional information on the WWTP bids. There was no objection.

CONSIDERATION OF MINUTES OF THE APRIL 7, 2011 STUDY SESSION AND THE REGULAR MEETING OF APRIL 14, 2011

WHITCOMB MOVED TO APPROVE THE STUDY SESSION MEETING MINUTES OF APRIL 7, 2011 AND THE REGULAR MEETING MINUTES OF APRIL 14, 2011. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

CONSENT AGENDA

A. Permits and Licenses:

1. Princeton Lion's Club Off-Premise Gambling Permit

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

OPEN FORUM

The Chair of the Princeton Area Visionary Committee (PAVC) and David Patton advised the Council that the PAVC's kick-off fund raiser to raise funds for the proposed Riverside Park Amphitheater was scheduled for Thursday, April 28th. She thanked the Council for moving their meeting date so Council Members and staff could attend. They also asked for Council input during the planning process and set up an initial planning meeting for 6 PM, Thursday, May 5th at City Hall. Also invited were representatives from Traut Wells, Engineer Mike Nielson, Richard Anderson, Rick Johnson, Bob Gerold and Dave Thompson.

UNFINISHED BUSINESS

WWTP Facility Bids Presented

The Council was advised that the bids for the wastewater treatment plant were received on Thursday, April 21st with the apparent low bidder being Rice Lake Construction Group at a base bid of \$10,298,000. A total of six bids were received with the low bid being about 5% below the engineer's estimate. It was noted that Engineer Ekola will be at the May 5th Study Session to go over the bid documents and the proposed schedule.

HALLIN MOVED TO ADOPT THE APPROPRIATE RESOLUTION CONTINGENTLY AWAR-
ING THE WWTP BID TO RICE LAKE CONSTRUCTION IN THE AMOUNT OF \$10,298,000.00
CONTINGENT UPON USDA RURAL DEVELOPMENT AND MPCA CONCURRENCE. DOB-
SON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0
NAYS.)

Stormwater Fee Discussion

Engineer Nielson advised the Council that the calculations had been completed proposed for the stormwater fee ordinance that was adopted in 2008. Nielson noted that, upon further review, the list still needed further refinement but that, on the average, a single family residential property owner would pay about \$1.89 per month. The Commercial and Industrial rates - because of increased impervious surface would be higher and open agricultural land would be lower.

Nielson noted that he'd worked with the PUC and they will be able to add the fee to the sewer and water bills. The hope is to get the charges in place as soon as possible and start collecting the necessary funding for upcoming stormwater projects.

WALKER MOVED TO AUTHORIZE STAFF TO RE-REVIEW THE FEE SCHEDULE AND WORK WITH PRINCETON PUBLIC UTILITIES TO GET THE FEES ON THE BILLING AS SOON AS POSSIBLE. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS.)

NEW BUSINESS

607 6th Street Conditional Use Permit

The Council was advised that the Planning Commission approved the issuance of a Conditional Use Permit for an addition to an existing accessory structure on the Robert Otto property. The only condition placed on the project was the requirement that the roof of the addition match the roofing on the existing structure. Mr. Otto originally requested permission to put metal roofing on the addition. The topic was advisory only...no Council action was required.

Part-time WWTP Vacancy

The Council was advised that staff had tried to do the work formerly done by the now deceased Mark Schneider. During the winter time staff was able to keep up, but with spring and summer arriving, that position needed to be filled.

HALLIN MOVED TO APPROVE ADVERTISING FOR THE PART-TIME POSITION. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS.)

Princeton Friends of the Library Funding Request

The Council reviewed a request from the Princeton Friends of the Library for a \$1,300 contribution for their summer reading program.

It was noted that in 2008 the city contributed \$1,200, in 2009 the city contributed \$972 and last year the city contributed \$730. All reductions were made because of cuts in LGA.

WHITCOMB MOVED TO APPROVE THE SAME CONTRIBUTION AS IN 2010 TO THE PRINCETON FRIENDS OF THE LIBRARY (\$730) FROM THE PRINCETON WINE AND SPIRITS PROFITS. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS.)

Princeton Legion Baseball Funding Request

Karnowski advised the Council that, last year, the bill for watering Solheim Field was not completely paid and that the former manager of the field had asked the city to help with the \$2,800

bill. Karnowski advised that he told the manager that he would be willing to discuss the shortfall with both the Council and the PUC if efforts were made to make sure the income from the users of the field matched the expenses beginning in 2011. The Council was advised that the new management team had made the necessary revisions to the user fees and that the PUC agreed to reduce the amount of the past-due amount by one-half.

WALKER MOVED TO APPROVE A ONE-TIME \$1,400 CONTRIBUTION TO THE PRINCETON LEGION BASEBALL VETERANS FIELD TO OFF-SET THE PAST DUE WATERING BILL. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS.)

Riverside Park Camping Fee Increase

The Council was advised that the Park Board had reviewed the current camping fees for Riverside Park and recommended that the fees be increased by \$5 for both campsites using electricity and those that don't.

WHITCOMB MOVED TO CONCUR WITH THE PARK BOARD RECOMMENDATION AND APPROVE ORDINANCE #663 INCREASING THE RIVERSIDE PARK CAMPING FEES BY \$5. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS.)

BILL LIST – \$550,390.39

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$98,614.33 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 64109 TO 64152 FOR A TOTAL OF \$161,867.49. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:32 PM. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (5 AYES, 0 NAYS).

Respectfully Submitted,

Mark H. Karnowski,
City Administrator

ATTEST:

Jeremy Riddle, Mayor