

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
NOVEMBER 29, 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Dick Dobson, Victoria Hallin, Lee Steinbrecher and Paul Whitcomb. Staff present was Mark Karnowski, Steve Jackson, Tom Mishmash, Brian Payne, Joe Backlund, and Ann Bien. Also present was City Attorney Dick Schieffer and City Engineer Mike Nielson, WSB.

AGENDA ADDITIONS/DELETIONS

There were no additions nor deletions to the agenda.

APPROVAL OF MINUTES OF THE STUDY SESSION OF NOVEMBER 1 AND REGULAR MEETING OF NOVEMBER 8, 2007

WHITCOMB MOVED TO APPROVE THE MINUTES OF THE STUDY SESSION OF NOVEMBER 1 AND REGULAR MEETING OF NOVEMBER 8, 2007, AS WRITTEN. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA:

- A. Permits and Licenses:** None
- B. Personnel**
 - 1. Public Works
 - a. Jason Baumunk, unpaid medical leave as needed
- C. Donations:** None

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS: None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Planning Commission

1. R-3 Zoning District Amendment for Greenhouse Operations

Karnowski reported the Planning Commission held a public hearing on November 19, 2007, regarding the operation of a greenhouse at property along Rum River Drive. Steinbrecher added this is the first instance of using the interim use permit, which is in effect only for the length of the use and does not stay with the property.

WHITCOMB MOVED TO INTRODUCE ORDINANCE #609, AN ORDINANCE AMENDING CITY ORDINANCE #538, CHAPTER V, ZONING DISTRICTS. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

2. Lot Split of Lots 1 and 2, Block 40, Original Township

Karnowski reported Brad Schumacher built a twin home on the east half of Lots 1 and 2, Block 40, Original Township, and now has the opportunity to sell each side of the twin home. The Planning Commission held a public hearing on November 19, 2007, and recommends approval of the lot split to allow the two ownerships.

STEINBRECHER MOVED TO APPROVE RESOLUTION #07-65, A RESOLUTION AUTHORIZING A LOT SPLIT FOR BRAD SCHUMACHER. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. EDA

1. Minutes of October 18, 2007

The above minutes were reviewed.

2. Grant Approval from Initiative Foundation

Karnowski reported the Cit received a grant in the amount of \$7,000 from the Initiative Foundation for the project entitled "Business Expansion – Retention Program & Riverside Park Planning."

HALLIN MOVED TO AUTHORIZE THE MAYOR TO SIGN THE LETTER OF GRANT AGREEMENT WITH THE INITIATIVE FOUNDATION. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Airport Advisory Board

1. Draft Minutes of October 29, 2007

The above minutes were reviewed.

D. Fire Advisory Board

1. Draft Minutes of November 5, 2007

The above minutes were reviewed.

E. School Resource Officer

1. September and October Monthly Reports

The above reports were reviewed.

F. PUC

1. Minutes of September 26, 2007

The above minutes were reviewed.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Letter from Mille Lacs County Public Works Department

Karnowski reported the City received a letter from Bruce Cochran, Mille Lacs County Highway Engineer, regarding his being contacted by a school bus driver regarding traffic flow in and

around North Elementary school requesting a 4-way stop sign be installed on CSAH 4 (7th Avenue North) to slow traffic and allow for turns and pedestrians to cross. Cochran stated he replied he feels the bigger issue is the traffic generated by the school and recommends a traffic study be conducted by a qualified consultant. He suggested the school district, city, county, and townships should all be involved to come to an agreement. He stated his letter at this time was for the City to know his position.

Another concern is with adding a third school in that area, causing additional traffic problems with traffic flow. Karnowski stated he mailed a copy of Cochran's letter to the school superintendent stating it is also the City's concern and a traffic study will probably be required when a new school is proposed.

B. Letter from Mille Lacs County Court Administrator re: Drug Court

Karnowski reported Mille Lacs County is considering developing a drug court and is setting up a steering committee to take the necessary first steps towards examining and tackling the issues surrounding setting up a drug court. He stated he familiar with drug courts and has been personally informed it does make a difference with juveniles. He recommended someone from the City attend. Police Chief Payne stated he has heard a lot of positive response and will be attending the informational meeting. Hallin stated she would also like to attend.

ORDINANCES AND RESOLUTIONS: None

UNFINISHED BUSINESS

A. 2nd Street South/10th Avenue South Improvement Project Assessments

Karnowski reviewed that at their November 8th meeting, the Council had agreed to some adjustments to the assessments for the 2nd Street South and 10th Avenue South improvement project. The first adjustment is to defer 90% of the assessments proposed to be levied against the Mille Lacs County Society (24-161-0310) with certain conditions. The next was to defer the sewer assessment on the John Dehn property (24-161-0360 and 24-161-0380) with conditions. The third adjustment was to reduce the street assessments by \$6.72 per front foot to reflect the cost differential between the width of the street generally required for residential use (38') versus the width constructed for this property (47') for the adjacent properties. He stated the proposed resolutions reflect these adjustments and conditions.

HALLIN MOVED TO APPROVE RESOLUTION #07-67, A RESOLUTION GRANTING PARTIAL DEFERMENT OF SPECIAL ASSESSMENTS. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

STEINBRECHER MOVED TO APPROVE RESOLUTION #07-68, A RESOLUTION GRANTING PARTIAL DEFERMENT OF SPECIAL ASSESSMENTS. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

HALLIN MOVED TO APPROVE RESOLUTION #07-66, A RESOLUTION ADOPTING SPECIAL ASSESSMENT. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Public Works – Purchase of Pump

Mismash requested authorization to purchase a 4' pump from United Rentals for \$4,622.03 for the Public Works Department, explaining this equipment will allow them to move larger volumes of water and/or sewage during emergencies.

WHITCOMB MOVED TO APPROVE THE PURCHASE OF A 4" WACKER TRASH PUMP AND HOSE FROM UNITED RENTALS FOR \$4,622.03. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS: None

BILL LIST – \$327,234.95

HALLIN MOVED TO APPROVE MANUAL CHECKS NUMBERING 57773-57775 FOR A TOTAL OF \$84,816.49 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 57776-57884, FOR A TOTAL OF \$242,418.46, AS SHOWN ON THE BILL LIST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, WHITCOMB MOVED TO ADJOURN AT 7:25 P.M. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted

Ann Bien, Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor