

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD HELD
AT 7:00 P.M., ON MAY 1, 2007, AT THE PRINCETON CITY HALL**

1. Call to Order – Chair Whitcomb called the meeting to order at 7:00 P.M.

Members present:

Paul Whitcomb, Chair	City of Princeton
Cathy Lundeen	Wyanett Twsp.
John Roxbury	Princeton Twsp.
Stephen L. Dolin	Greenbush Twsp.
Bill Andresen	Blue Hill Twsp.

Staff present:

Jim Roxbury, Chief	P.F.R.D. Fire Dept.
Mary Lou DeWitt	City of Princeton

2. Review/Consideration of April 3, 2007

ANDRESEN MOVED TO APPROVE THE MINUTES OF THE APRIL 3, 2007, MEETING. JOHN ROXBURY SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions – There were no additions or deletions to the agenda.

4. Reports:

A. Run Reports – will be mailed.

B. Department Update – Jim Roxbury

Chief Roxbury informed the Fire Advisory Board that grass fire calls have been low and that is good news with how dry the weather has been. The Fire Department has gotten new equipment for fighting grass fires. Chief Roxbury met with Mille Lacs County and finalized the budget for Emergency Relocation Program Reimbursement with Monticello and it had worked out well. In the Relocation Program budget there is \$10,000 being put away for each of the two years that will go towards purchasing a truck that would pull the trailer and safe house. The Department is getting close to being able to purchase a vehicle. What they would like to purchase is a one ton truck with a six man cab. They would also like to get a topper for it. This would replace one of the grass rigs. Chief Roxbury will keep the Fire Board updated on this. The safe house is here and the Fire Department is learning how to use it. They will store it up at the fair grounds. Chief Roxbury would like to get both of the trailers at the fairgrounds. The Fire Department would have a key access to the fairgrounds. They are working on the GPS locations with the county dispatch. The Police Department is updating some of their computers and the Fire Department is looking at purchasing one of them for in their trucks. The Fire Department is training tonight on storm warnings. Chief Roxbury has a call in to the Zimmerman Fire Chief regarding fire districts. Chief Roxbury will be meeting with Wynett Township next week. The Dalbo Fire Chief will also be there. Santiago has received enough petitions to see what the citizens would like to do about their fire coverage. It will have to be a full vote either for it or not. Roxbury has not heard back from the Baldwin Township Board regarding a fire district. Their Board is looking at it. The department run numbers have been low. Chief Roxbury in the mean time they are continuing to clean up the Fire Station with painting etc.

5. Old Business:

A. Annual Meeting review

There were no comments from the Fire Advisory Board.

B. Annual Township Meeting visits – update (Whitcomb/Roxbury)

Roxbury said the townships were very cooperative with the time allowed so they could attend each schedule Town Board meeting.

C. Public Safety Building Update – Fire Department notes

Whitcomb said they met with the Fire Department and Police Department. The engineering firm came up with the square footage that would be needed. There is no price on what the building would cost and sites will be looked at. The Fire Advisory Board will be kept informed.

6. New Business: None

7. Next Meeting(s) & Agenda

A. June 5, 2007

Chief Roxbury would like fire inspections to be on the next agenda.

8. Adjournment

There being no further business, DOLIN MOVED TO ADJOURN AT 7:30 P.M., JOHN ROXBURY SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted

Mary Lou DeWitt
Community Development Assistant

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