

**MINUTES OF THE REGULAR AIRPORT ADVISORY BOARD MEETING HELD AT 5:30 P.M.,  
DECEMBER 10, 2007 AT THE PRINCETON AIRPORT ARRIVAL/DEPARTURE BUILDING**

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**1. CALL TO ORDER**

Chair Jack Edmonds called the meeting to order at 5:34. Other Airport Advisory Board members present included, Jeff Dotseth, Gene Stoeckel and Duane Kruse along with Council liaison Dick Dobson. Staff present was City Engineer Joel Dresel. Also present was Alden Osvold and Richard Anderson. Those absent included Board Member John Mezera (called), Sherburne County Liaison Commissioner John Reibel and City Administrator/Airport Manager Mark Karnowski.

**2. APPROVAL OF AGENDA**

BY CONSENSUS, THE BOARD AGREED TO ADD A PRESENTATION BY THE DEVELOPERS OF "WILD ROSE" TO THE PROPOSED AGENDA..

**3. APPROVAL OF MINUTES**

STOECKEL MOVED TO APPROVE THE MINUTES OF THE OCTOBER 9, 2007 MEETING WHICH WERE AMENDED TO INDICATE, UNDER "AIRPORT ACCESS UPDATE", THAT THE KRUSES NOW ONLY WANTED TO SELL THE LAND AND KEEP THE BUILDING AND LEASE THE LAND UNDER THE BUILDING BACK IN ORDER TO ADDRESS THE AIRPORT ACCESS PROBLEM BEING PURSUED BY THE FAA. DOTSETH SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

STOECKEL MOVED TO APPROVE THE MINUTES OF THE OCTOBER 29, 2007 MEETING WHICH WERE AMENDED TO CLARIFY, UNDER "AIRPORT ACCESS UPDATE", THAT ENGINEER DRESEL SAID THAT ROADS HAD PREVIOUSLY BEEN ALLOWED IN THE RPZ (RATHER THAN "ARE ALLOWED". DOTSETH SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**4. OLD BUSINESS**

**A. Updates**

**1. Airport Courtesy Car** – The board was advised that Chair Edmonds had talked to Chad Davis at Princeton Auto regarding their contribution of a courtesy car to the City for use at the Airport and that city staff had confirmed that, indeed, they're willing to do that.

The Board was advised that Davis indicated he'd check the lot and see if there was anything he had currently and, if not, he'd keep an eye out for a trade-in that he thought would serve our purposes. Princeton Auto indicated that he did not need to have "Princeton Auto" painted on the vehicle.

The Board expressed their thanks and appreciation to the chair for getting the effort back on track.

**2. Airport 2008 CIP Plan** – Engineer Dresel proposed the following Capital Improvement Plan (CIP):

<b>Fiscal</b>	<b>Fed/St/local</b>	<b>Project</b>
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<u>Year</u>	<u>Project Description</u>	<u>Funding</u>	<u>Cost</u>	<u>Fed</u>	<u>State</u>	<u>Local</u>
2008	ALP Update (Prim Rwy Zoning)	95/0/5	\$ 50,000	\$ 47,500	-0-	\$ 2,500
2008	Past Land Purchase (Kruse)	95/0/5	250,000	237,500	-0-	12,500
2008	Past Land Purchase (Westling)	95/0/5	250,000	237,500	-0-	12,500
2008	Hangar Area Development	95/0/5	100,000	95,000	-0-	5,000
2008	Field Lighting Upgrade	95/0/5	50,000	47,500	-0-	2,500
	<b>Sub Total:</b>		<b>\$ 770,000</b>	<b>\$ 731,500</b>		<b>\$ 38,500</b>
2009	Mower	95/0/5	40,000	38,000	-0-	2,000
2009	West Side Land Purchase	95/0/5	500,000	475,000	-0-	25,000
2009	Runway 15/33 Crack Repair	95/0/5	20,000	19,000	-0-	1,000
	<b>Sub Total:</b>		<b>\$ 560,000</b>	<b>\$ 532,000</b>		<b>\$ 28,000</b>
2010	Turf Crosswind Land/Esmnts	95/0/5	410,000	389,000	-0-	20,500
2010	Crosswind Envrn. Aess. I	95/0/5	80,000	76,000	-0-	4,000
	<b>Sub Total:</b>		<b>\$ 490,000</b>	<b>\$ 465,000</b>		<b>\$ 24,500</b>
2011	Turf Crosswind Runway Const.	95/0/5	1,700,000	1,615,000	-0-	85,000
2011	Main Runway 15/33 Resurface	95/0/5	200,000	190,000	-0-	10,000
2011	Crosswind Envrn. Aess. II	95/0/5	80,000	76,000	-0-	4,000
	<b>Sub Total:</b>		<b>\$ 1,980,000</b>	<b>\$ 1,881,000</b>		<b>\$ 28,000</b>
2012+	FBO Facility	0/50/50	300,000	-0-	150,000	150,000
2012+	T-Hanger Construction	95/0/5	450,000	427,500	-0-	22,500
2012+	Perimeter Fencing	95/0/5	300,000	285,000	-0-	15,000
	<b>Sub Total:</b>		<b>\$ 1,005,000</b>	<b>\$ 712,500</b>	<b>\$ 150,000</b>	<b>\$ 187,500</b>
	<b>Grand Total:</b>		<b>\$ 4,850,000</b>	<b>\$ 4,322,500</b>	<b>\$ 150,000</b>	<b>\$ 377,500</b>

STOECKEL MOVED TO APPROVE THE CIP AS PRESENTED WITH THE PROPOSED COST FOR THE KRUSE LAND "TO BE DETERMINED". KRUSE SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**3. MnDOT Meeting Report** – Dresel presented a brief overview of the meeting. He indicated that MnDOT staff understood the reason to move forward with the proposed re-zoning now – given the support of the local governmental agencies. Dresel also stated that there were still some challenges to overcome; namely, the requirement for greater zoning areas for a longer runway. There was enthusiastic support from the Board, and a general pledge to keep the process moving in 2008.

**5. NEW BUSINESS**

**A. Wild Rose Properties, LLC**

Wild Rose Properties, LLC presented a preliminary plat for 175 homes in Baldwin Township. The plat is SW of the airport and does not APPEAR to conflict with existing zoning. Their engineer (D'Heilly Engineering) said he would e-mail engineer Dresel the boundaries of the plat. Dresel will evaluate the zoning implications based on that information and present a report to the Board at the January meeting. No further action was requested or taken.

**6. EXPERIMENTAL AIRCRAFT (E.A.A.)**

The Board was advised that the group now had a website on the internet at EAA1360.com.

7. **MANAGER'S REPORT**

- A. **Fuel Report** - In the absence of the Airport Manager, there was no report.
- B. **Review of Council, Planning Commission and EDA Minutes** – No discussion other than to note they were available.

8. **MISCELLANEOUS** - No items to discuss

9. **ADJOURNMENT**

There being no further business, KRUSE MOVED TO ADJOURN. STOEKEL SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY AT 7:19 PM.

Respectfully Submitted,

Joel Dresel,  
Airport Engineer