

**MINUTES OF STUDY SESSION OF THE PRINCETON CITY COUNCIL
HELD ON JUNE 7, 2007, AT 4:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Jeremy Riddle called the meeting to order. Council members present were Mayor Jeremy Riddle and Councilors Dick Dobson, Victoria Hallin, and Paul Whitcomb. Councilor Lee Steinbrecher was absent. Staff present was Mark Karnowski, Jay Blake, and Ann Bien. Also present were City Engineers Mike Nielson and Andrea Moffatt from WSB.

Consideration of LELS Contract “Memo of Understanding” regarding O.T.- Karnowski

Karnowski explained the Law Enforcement Labor Services, Inc. union didn't like the way the former police chief calculated overtime, stating other cities have 10 hour days like they wanted. The City was previously unwilling to give on that benefit for fear 10 hour days would be more expensive for the City. However, we did agree to try it for the balance of this year to see the financial impact. If it becomes expensive this year, we can back out of it. The officers do not want to go to 8 hour days.

DOBSON MOVED TO APPROVE THE MEMORANDUM OF UNDERSTANDING DATED JUNE 7, 2007, FOR THE LABOR CONTRACT WITH LELS AS WRITTEN. WHITCOMB SECONDED THE MOTION.

Riddle asked how the overtime was currently calculated. Karnowski explained how vacation time was reduced if overtime was worked and vacation was taken during that pay period. Officers want to get paid on a week to week basis.

ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Chance Suhsen, Splash Park Attendant – correct rate of pay to \$8.50/hr. eff. 05-25-07

Karnowski explained that Suhsen was paid \$8.50/hr. last year and should be paid at that rate for this year, rather than the \$8.00 submitted at the last meeting.

WHITCOMB MOVED TO INCREASE THE PAY RATE FOR CHANCE SUHSEN TO \$8.50/HR. EFFECTIVE 05-25-07. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Rum River Health Services Day Resolution

WHITCOMB MOVED TO APPROVE RESOLUTION #07-29, A RESOLUTION PROCLAIMING RUM RIVER HEALTH SERVICES DAY. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Airport Courtesy Car – Karnowski

Karnowski reported the City has been offered a 1994 Saturn SE2, 2 door, with new tires that is in good shape and has been well maintained that “should run for another 50,000 miles”. He stated he checked with the City's insurance, LMCIT, and found it would cost \$143/year for liability insurance. He explained a waiver from the user would be required for responsibility of damage of the vehicle. The user would also be required to purchase gas. The key would be obtained from the Police Officer on duty. He stated the Airport Advisory Board (AAB) is pushing to have a car at the airport. This proposal will be presented to the AAB at their next meeting.

HALLIN MOVED TO ACCEPT THE 1994 SATURN SE2. DOBSON SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Riebe Property (park) Grant Resolution – Jay B.

Blake explained he is seeking authorization to submit a grant application to MN DNR Waters for 50% of the total cost (\$197,380) for the purchase of land and buildings (\$180,000), appraisal of the property (\$180), closing costs (\$5,000), building removal (\$10,500), and well and septic removal (\$1,700). He stated \$20,000 can be from in kind donations, the Park Board authorized \$39,000 for the cost of the acquisition, and another source could be from the CIP. He stated the DNR wants the grant application as soon as possible because they have excess funds to encumber by the end of June.

HALLIN MOVED TO APPROVE RESOLUTION #07-30, A RESOLUTION AUTHORIZING FLOOD DAMAGE REDUCTION GRANT ASSISTANCE PROGRAM APPLICATION. DOBSON SECONDED THE MOTION.

Whitcomb asked if \$39,000 was the most from the City, with other funding coming from other ways. Blake agreed. Whitcomb also asked if demolition included removal and Blake was unsure. The Fire Department may help with a burn.

ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

DOBSON MOVED TO DIRECT STAFF TO WORK WITH THE CITY ATTORNEY ON THE PURCHASE AGREEMENT FOR THE RIEBE PROPERTY. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Stormwater Management Plan Discussion – WSB

- A. Detailed Work Plan
- B. Plan Schedule
- C. Plan Cost Estimate

Nielson thanked the Council for selecting their firm as the City's engineer.

Blake reported the scope of this project was reduced to a medium proposal of \$69,481, which he and Karnowski feels it is a good project for the City.

Andrea Moffatt explained they will hold two open house meetings with public. Information obtained at those public hearings will be placed in the plan. Staff will also meet with various regulatory agencies. This will allow a lot of opportunity for input from the public, staff, and Council. He stated as development comes in, policies will be fair and equitable for everyone. This will also provide easy access to information, including a GIS system. Sanitary sewer and water can be added later.

Dobson asked if the PUC would be interested in this system and could possibly buy into this program. Nielson stated PUC has hired another engineering firm to work on their electrical GIS and possibly their water. Their base map may be helpful to us and the two maps could be combined. Moffat stated sanitary sewer is an option which can be decided later. Another item is hydrological details of storm water, which will identify potential problem areas.

Dobson asked how far out the plan will go. Blake stated they looked at original plan and tweaked it to cover developable areas. The idea is to include the area to the north which can affect us.

June 7, 2007

Page 3

Karnowski stated ditching has been done to the east of Coborn's and Mismash is recommending that ditching also be done around the airport, adding that all the ditches are tied together.

Nielson they would like to set up a storm water utility to help fund costs associated with new development. He added he has received some information from Sherburne County regarding contours in Mille Lacs which may be able to be used and may help with the cost.

DOBSON MOVED TO INITIATE A WATER RESOURCE MANAGEMENT PROCESS WITH A BUDGET OF \$69,481 AND POSSIBLY WORKING WITH PUBLIC UTILITIES FOR ADDING A GIS DATA BASE FOR SEWER AND WATER. HALLIN SECONDED THE MOTION.

Whitcomb asked for them to come back with sewer and water costs.

ON THE VOTE: AYES – 4; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, DOBSON MOVED TO ADJOURN AT 5:40 P.M. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien
Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor