

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
NOVEMBER 19, 2009, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Councilors Paul Whitcomb and Dick Dobson. Councilors Lee Steinbrecher and Victoria Hallin were absent. Staff present was Mark Karnowski, Steve Jackson, Bob Gerold and Brian Payne. Also present: City Attorneys Paul Dove and Damien Toven.

**AGENDA ADDITIONS/DELETIONS**

It was the consensus of the Council to add the following items to the agenda:

- 7E. Set hearing for 311 10<sup>th</sup> Avenue North sale for December 10, 2009
- 12A. Gifts For Kid's Contribution
- 12B. Appoint Council Member to Visionary Committee Parks & Trails Board

**CONSIDERATION OF MINUTES**

WHITCOMB MOVED TO APPROVE BOTH THE MINUTES OF THE REGULAR MEETING OF OCTOBER 22 2009 AND THE STUDY SESSION/BUDGET SESSION MEETING HELD NOVEMBER 5, 2009 AS WRITTEN. DOBSON SECONDED THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

**CONSENT AGENDA**

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

**OPEN FORUM** - NONE

**PUBLIC HEARINGS** - NONE

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

The minutes from the following meetings were reviewed with the actions taken as noted:

- A. Airport Advisory Board Draft Minutes of November 2, 2009
- B. Fire Advisory Board Draft Minutes of November 3, 2009

Truck Chassis Purchase: The Council reviewed a staff memo advising that Princeton Fire & Rescue Department's (PFRD) Truck Committee was recommending the purchase of a chassis for a grass rig to replace Unit 6 (which would then be moved out to the Wyanett Sub Station).

The Council was advised the PFRD has State Contract price from Elk River in the amount of \$27,465.04 which the Council was told is a good price for a 1 ton, 4 door 4WD Long box chassis. When completed, it will have a slide in grass rig and will otherwise be used as a tow vehicle for the HazMat Trailer and/or Relocation Trailer.

The Council was told that the funds for the chassis purchase are in place and that the funds will be in place next year to finish the vehicle without having to have an additional assessment to the FAB members or the city. The quoted price is only good until November 27<sup>th</sup>, after which it will go up by about 10%.

The Council learned that the FAB is unanimously recommended that the City Council approve the purchase for the price stated.

WHITCOMB MOVED TO APPROVE THE PURCHASE OF A 1 TON, 4 DOOR 4WB LONG BOX CHASSIS FROM ELK RIVER FORD FOR THE STATE CONTRACT PRICE OF \$27,465.04. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

- C. Parks and Recreation Board Minutes of October 26, 2009
- D. Visionary Committee Minutes of October 12, 2009
- E. Planning Commission Minutes of October 19, 2009

Interim Use Permit. The Council reviewed information regarding the proposed interim use permit for the east ½ of Block 20, Original Townsite for the sale of motor vehicles. The request had been considered by the Planning Commission and was not subject to Council action.

- F. Public Utilities Commission Minutes of September 23, 2009
- G. EDA Board Minutes of October 29, 2009

### **PETITIONS, REQUESTS, AND COMMUNICATIONS**

### **ORDINANCES AND RESOLUTIONS**

#### **A. Resolution #09-48 - HEAT Grant Program**

Police Chief Payne walked the Council through a memo advising that the city had received a grant from MnDOT and the Minnesota Department of Public Safety to participate in their High Visibility Enforcement of Aggressive Traffic Speed Management Program (HEAT) in the amount of \$5,280.00. The money will be used to allow officers to work targeted speed enforcement on the two state highways that run through the city. Payne explained that the PD will enforce the laws within the city limits and the County and State will enforce the laws outside the city limits.

WHITCOMB MOVED TO APPROVE RESOLUTION #09-48 A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE CITY OF PRINCETON AND THE MINNESOTA STATE PATROL FOR THE HIGH VISIBILITY ENFORCEMENT AGGRESSIVE TRAFFIC PROJECT. RIDDLE SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

#### **B. Resolution #09-49 – Accepting MnDOT Airport Grant**

Karnowski explained that MnDOT had formerly advised that there were no grant funds available for the purchase of a mower deck for the airport. The city has since been advised that, indeed there was a 2/3 grant available. Staff recommended that the Council approve a resolution authorizing the Mayor and Administrator to sign a grant agreement for the \$26,600 grant.

DOBSON MOVED TO APPROVE RESOLUTION #09-49 A RESOLUTION AUTHORIZING THE MAYOR AND ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION BETWEEN THE CITY OF PRINCETON AND THE MINNESOTA DEPARTMENT OF TRANSPORTATION. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

## **UNFINISHED BUSINESS**

### **A. Outside Wood Burners (OWBs)**

Karnowski explained to the council that he had received additional materials on the location of outdoor wood burners within municipalities. The consensus appeared to be that the OWBs appeared to create the most problems within the smaller lot subdivisions but appeared to be okay in larger lot areas of municipalities. The issue appeared to be the grandfathering in of OWBs when a larger lot area was subdivided.

By consensus, the Council agreed that a logical approach might be to allow the use of OWBs as an Interim Use in larger lot areas zoned for agricultural use.

Staff was directed to return with a proposed ordinance that would implement that approach.

## **NEW BUSINESS**

### **A. Quarterly Finance Update**

Finance Director Steve Jackson reviewed the 3<sup>rd</sup> Quarter Financial Update with the Council. The Council and Finance Director agreed that, given the current economy, the financial status of the city looks good.

### **B. Kern, Dewenter, Viere, LTD (KDV ) Audit Engagement Contract**

Jackson reviewed the proposed contract between the city and KDV for the 2009 audit of the city's account and recommended approval.

RIDDLE MOVED TO APPROVE THE CONTRACT BETWEEN KDV AND THE CITY OF PRINCETON FOR THE AUDIT OF THE CITY'S 2009 FINANCIAL STATEMENTS. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

### **C. Public Hearing – Sale of Property at 311 10<sup>th</sup> Avenue North**

The Council was advised of the need to schedule a public hearing for 7 PM on Thursday, December 10, 2009 to consider the sale of the property at 311 10<sup>th</sup> Avenue North.

DOBSON MOVED TO CALL A PUBLIC HEARING FOR THE SALE OF THE PROPERTY AT 311 10<sup>th</sup> AVENUE NORTH FOR 7 P.M. ON THURSDAY, DECEMBER 10, 2009. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

## **MISCELLANEOUS:**

### **A. Gifts For Kids Contribution**

Council Member Dobson advised the Council that the chair of the VFW's "Gifts for Kids" program normally talks to Liquor Manager Nancy Campbell to get permission to put donation box for toys for the program, but Ms. Campbell is on vacation. Dobson asked if the Council still supported the liquor store's participation in the program.

The consensus of the Council was to allow the placement of a collection box in the liquor store for the VFW's "Gifts for Kids" project.

**B. Appoint Council Member to Visionary Committee Parks & Trails Board**

Council Member Dobson advised that the Visionary Committee was organizing a committee composed of both city and township elected officials to work on getting grants for the development of trails through the community. He said the Visionary Committee was requesting that Princeton appoint one of its Council Members to serve on that board and that he was willing to volunteer since he was very active on the Visionary Committee

RIDDLE MOVED TO APPOINT COUNCIL MEMBER DOBSON TO REPRESENT THE CITY OF PRINCETON ON THE VISIONARY COMMITTEE'S PARKS & TRAILS BOARD. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED (2 AYES, 0 NAYS) WITH DOBSON ABSTAINING.

**BILL LIST – \$203,279.68**

WHITCOMB MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$93,462.28 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 61592 TO 61643 FOR OR A TOTAL OF \$109,817.40. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS).

**ADJOURNMENT**

There being no further business:

WHITCOMB MOVED TO ADJOURN THE MEETING. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY (3 AYES, 0 NAYS) AT 7:28 PM.

Respectfully Submitted,

Mark H. Karnowski,  
City Administrator

ATTEST:

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Jeremy Riddle, Mayor