

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD  
HELD AT 7:00 P.M., ON OCTOBER 6, 2009, AT THE PRINCETON CITY HALL**

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**1. Call to order** – Chair Whitcomb called the meeting to order at 7:10 P.M. at the Princeton City Hall.

Members present:

Paul Whitcomb, Chair                      City of Princeton  
Gene Stoeckel                                Princeton Twsp  
Cathy Lundeen                                Wyanett Twsp  
Stephen L. Dolin                              Greenbush Twsp.  
Bill Andresen                                 Blue Hill Twsp.

Staff present:

Mark Karnowski, City Admin.  
Jim Roxbury, Chief P.F.R.D.

**2. Review/Consideration of September 1, 2009 Minutes**

LUNDEEN MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 1, 2009, MEETING AS PRESENTED WITH TWO CORRECTIONS. ROXBURY NOTED THAT THE MUTUAL AID AGREEMENT WITH MILLE LACS COUNTY IS NOT “AUTOMATIC” AND THE LAST NAME OF THE BLUE HILL TOWNSHIP REPRESENTATIVE AT THAT MEETING IS NELSON (NOT OLSON). THE MOTION WAS SECONDED BY STOECKEL. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

**3. Agenda Additions/Deletions** – none.

**4. Reports:**

**A. Run Reports** – A summary run report for September was handed out by Chief Roxbury and reviewed with the Board. The actual reports for each township will be mailed out.

**B. Department Update – Jim Roxbury**

Chief Roxbury advised that the final ISO inspection will occur next Tuesday, October 13<sup>th</sup> with the hydrant flow test at 1 pm followed by review of the remaining paperwork at 5 pm and the water supply test at 6:30. Ten departments and 15 tankers will participate in the test which will take place in the city’s industrial park. The ladder truck has been delivered and was set up in the City Hill parking lot prior to the meeting. Several of the Firefighters came in just before the meeting to thank the FAB for their support of its purchase. The two firefighters on leave are both back on duty. Last week they did an evacuation drill at Fairview Hospital that went well. Baldwin also participated. The Department’s Halloween Bash is on schedule and should be bigger and better than ever. The FAB got a briefing on the PFRD’s involvement in the recent bomb scare. The Baldwin, Zimmerman and Milaca all assisted.

**5. Old Business**

**A. 20 Year Truck CIP** – Roxbury advised that Andy Gerold, the Truck Committee Chair was supposed to be at the meeting by 7:30 and did not show. He asked that the topic be placed on the November meeting agenda. There was no objection.

**B. Building Update** - There was a discussion regarding the upcoming visit from the House and Senate Committees for the Regional Public Safety Building. Lundeen questioned whether the proposed site for the presentation (the High School Auto Shop) is the best selection. She was concerned that, upon review of the current site, the city might lose the Relocation designation. Roxbury assured Lundeen that the State is very comfortable with Princeton’s efforts in that area and that it would be doubtful that they’d move to a different site because of the cost of re-training, etc.

**C. By-Laws** – Karnowski gave the by-law copies to Andresen who will get them to Stoeckel and then on to Dolen prior to the November meeting.

## **6. New Business**

**A. 2010 Budget** – The FAB briefly reviewed the current 2009 budget and was advised that they are anticipating a 3% increase. The final budget will not go to the Council until December 10<sup>th</sup>, so the FAB will have a chance to review that document and make a recommendation to the Council in November and/or December.

**B. Wyanett Open House** – Lundeen invited all to the upcoming open house for their new sub-station. It will be a pot-luck event on Saturday, October 17<sup>th</sup> from 3-8 PM.

## **7. Next Meeting & Agenda**

It was noted that the next meeting will be November 3<sup>rd</sup>, While it's an election day, there are no elections in any of the FAB jurisdictions, so the meeting will be held as scheduled.

## **8. Adjourn**

There being no further business:

DOLEN MOVED TO ADJOURN. STOECKEL SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 8:11 P.M.

Respectfully Submitted,

Mark Karnowski,  
City Administrator