

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON NOVEMBER 1, 2010, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Joe Glenn, Jack Edmonds and Jeff Dotseth. Others present: Council Liaison Dick Dobson, City Administrator/Airport Manager Mark Karnowski, Handshoe (Baldwin Township), Commissioner Rachel Leonard (Sherburne County) and Sharon Sandberg. Members absent: Duane Kruse

AGENDA ADDITIONS/DELETIONS: Without objection, Dick Dobson asked to have "Appointments to the Board" added to the agenda.

APPROVAL OF MINUTES

EDMONDS MOVED TO ADOPT THE MINUTES OF THE OCTOBER 4, 2010 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. AAB/City Council Joint Meeting

Chairman Stoeckel read the letter from City Attorney Dick Schieffer advising that he was suggesting that the joint meeting be postponed until after he has had a chance to talk to Kruse/Sandberg along with the Mayor and AAB chair.

Sharon Sandberg handed out a 27 page document outlining the National Experimental Aircraft Association's (EAA) comments to the FAA regarding through the fence operations. She suggested that any meeting be held off for 60 days after which time the FAA will have to respond to the EAA's comments. She suggested that, if the EAA's comments are ruled to have merit, the "through the fence" discussions nationwide will be moot.

Sandberg asked if it would be appropriate for her to send a copy of the EAA's comments along with a cover letter to the City Attorney and suggest a meeting be postponed.

Karnowski advised that, in his opinion, that would seem to be an appropriate move. He added that, in his opinion, the local FAA objection to the existing through the fence operations was based more on the city's ordinance forbidding through the fence operations than the national policy. Karnowski said he'd email out a copy of that ordinance to the AAB membership.

Sandberg suggested the EAA document also covered that area as well.

Dobson agreed that Kruse/Sandberg should send a letter with the EAA document to the City Attorney.

DOTSETH MOVED TO RECOMMEND THAT SANDBERG SEND A COPY OF THE EAA COMMENTS ALONG WITH A COVER LETTER TO THE CITY ATTORNEY. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

B. Airport Engineering Consultant RFQ

Karnowski handed out the Request for Qualifications (RFQ's) from the three firms that submitted them to the city in hopes of being appointed as the Airport Engineering Consultant. Those firms being Landform, SEH and TKDA.

DOTSETH MOVED TO HAVE THE MEMBERSHIP TAKE THE COPIES HOME AND REVIEW THEM FOR DISCUSSION AT THE DECEMBER MEETING. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

NEW BUSINESS:

A. Airport Beacon Repair/Replacement

Karnowski advised that he'd received a report that the airport beacon was not rotating as required. The repair person who fixed it indicated that the beacon was on its last legs and probably could not be repaired if it broke again. Karnowski noted that he'd contacted Engineer Dresel and requested that he estimate the cost of repair and add that to the MnDOT/FAA CIP.

Glenn suggested that the city should also look into having a local firm manufacture the necessary parts to repair the beacon rather than replace the light. He suggested it may be more cost effective and his firm actually does that kind of work.

GLENN MOVED TO HAVE STAFF GET MORE INFORMATION ON HOW EXTENSIVE THE REPAIR WOULD BE AND WHETHER IT IS MORE COST EFFECTIVE TO REPAIR IT RATHER THAN REPLACE IT. THE MOTION WAS SECONDED BY EDMONDS. THE MOTION PASSED UNANIMOUSLY.

B. Appointments to Board

Council liaison Dobson suggested that the Board consider requesting that the City Council advertise for AAB Board candidates in November rather than December. He noted that additional month would give the AAB the opportunity to pre-interview the candidates so they could make a recommendation to the City Council as to who the best appointee might be.

There was concurrence on the AAB to pursue that approach.

Karnowski noted that the new procedure would need to be approved by the City Council and suggested that he could put it on this Thursday's City Council Study Session agenda for consideration.

E.A.A. REPORT: Sharon Sandberg reported that there wasn't much new with the E.A.A. but that they have 12 youngsters (aged 12-20) already interested in signing up for the new Explorer post that's being organized. They'll be meeting for the first time on Saturday, November 13th from 1-2:30. The focus for the club will be airplane repair rather than flying.

MANAGERS REPORT:

Fuel Sales – The sales figures for October were unavailable and will be emailed out when they're ready.

MISCELLANEOUS: None

ADJOURNMENT:

DOTSETH MOVED, SECONDED BY EDMONDS TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:06 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair