

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
AUGUST 23 2007, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Paul Whitcomb, and Lee Steinbrecher. Councilors Victoria Hallin and Dick Dobson were absent. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Tom Mismash, Bob Gerold, Joe Backlund, and Ann Bien. Also present were City Engineer Mike Nielson and City Attorneys Dick Schieffer and Damien Toven.

AGENDA ADDITIONS/DELETIONS

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEMS TO THE AGENDA:

Under Old Business:

- E. Storm Water Management Plan – Contour Mapping

IT WAS THE CONSENSUS OF THE COUNCIL TO DELETE THE FOLLOWING ITEM FROM THE AGENDA:

Under Unfinished Business:

- B. Anoco Metal Services, Inc. JOB Z Agreements

APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2007

STEINBRECHER MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2007, AS WRITTEN. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA:

A. Permits and Licenses

B. Personnel

- 1. Liquor Store
 - a. Nicole Roberts – Hire at \$9.17/hr. effective 08-12-07
 - b. Aaron Cook – Hire at \$9.17/hr. effective 08-15-07
 - c. Emily Villebrun – Hire at \$9.17/hr. effective 08-16-07
 - d. Robert Tallman – Resignation effective 08-04-07

C. Donations/Designations

- 1. Baldwin Township – Donation to Princeton Parks – *Tab B*

WHITCOMB MOVED TO APPROVE THE CONSENT AGENDA. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM

No one was present for Open Forum.

PUBLIC HEARINGS: None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Airport Board

- 1. **Draft Minutes of August 13, 2007**
The above minutes were reviewed.

2. Recommendation

Karnowski reported the Airport Advisory Board unanimously adopted a motion for the City to retain ownership of Lots 2-6, Block 3, Industrial Park Third Addition, for future hangar space.

Mayor Riddle reported part of Lot 1 and Lots 2-4 were sold today to Anoco Metal Services. He invited the board members present to discuss building additional hangar space at another location.

Karnowski pointed out the minutes reflect the Board's support of developing an additional nine spaces for hangars. He also reported the t-hangars are complete and ready to be sold, and there also may be 2-3 spaces in the existing hangar area.

B. Planning Commission

1. Minutes of July 16, 2007

The above minutes were reviewed

C. Fire Advisory Board

1. Draft Minutes of August 7, 2007

The above minutes were reviewed.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Request from Chamber of Commerce

LeeAnn Hartigan, representing the Chamber of Commerce, explained this is their second annual Chili Fest event. She clarified that they are looking for a donation of \$750 and also requesting use of the Riverside Mall parking lot.

Whitcomb stated he is having a hard time looking at this request as different from the Chamber's donation request for Miss Princeton and the parade. Riddle asked and Hartigan answered last year's donation was \$500. She stated the donation is to help with the cost of putting on the event; e.g. band, awards, rentals. It costs approximately \$2,500 to put on the event and they are looking for sponsorships. They have already raised \$900. Steinbrecher explained the Chamber is looking to put on more events downtown in an effort to bring more people downtown.

RIDDLE MOVED TO APPROVE A \$500 DONATION, FOLLOWING LAST YEAR'S PRECEDENT, FOR THE ANNUAL CHILI FEST EVENT. STEINBRECHER SECONDED THE MOTION.

Steinbrecher asked if the Chamber should compile all their events and ask for only one donation. Riddle stated Karnowski has been looking at ways to participate with Chamber events without them always having to ask for donations.

Paul was concerned with moving away from the City's donation policy which was only approved about two months ago. Steinbrecher stated that is one reason that in the future, the chamber will come with only one request. The first request was before the policy was adopted.

STEINBRECHER CALLED THE QUESTION. ON THE VOTE: AYES – 2, RIDDLE, STEINBRECHER; NAYS – 1, WHITCOMB. THE MOTION CARRIED.

STEINBRECHER MOVED TO GRANT THE REQUEST TO CLOSE THE RIVERSIDE PARKING LOT ON SEPTEMBER 29, 2007, FROM NOON UNTIL APPROXIMATELY 4:00 P.M. FOR THE ANNUAL CHILI FEST. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

B. Request from Princeton Jaycees

Karnowski reported the Princeton Jaycees are applying for a gambling license to sell pulltabs at the Princeton AutoMart “Cenex” convenience store.

WHITCOMB MOVED TO APPROVE RESOLUTION #07-44, A RESOLUTION APPROVING PREMISE PERMIT APPLICATION FOR THE PRINCETON JAYCEES. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

ORDINANCES AND RESOLUTIONS

A. Ordinance #605, Airport Temporary Living Quarters

Blake explained the Princeton Zoning Ordinance does not allow any residential uses or living quarters on the airport property. He stated that while that seems reasonable on the surface, there are circumstances where living quarters would be appropriate; e.g. emergency services operations such as ambulance, fire protection, and public safety concerns. He further stated the City anticipates that North Ambulance Services will be expanding their operations at the Princeton Municipal Airport and will propose to have living quarters adjacent to the newly expanded hanger.

The Planning Commission held a public hearing on August 20, 2007, to consider allowing temporary living quarters at the airport and recommends the Council approve Ordinance #605.

WHITCOMB MOVED TO INTRODUCE ORDINANCE #605, AN ORDINANCE AMENDING CITY ORDINANCE #538, CHAPTERS II, DEFINITIONS AND V, ZONING DISTRICTS. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Bond Sale

George Eilertson, Northland Securities, was present to provide the bond sale results . He explained the 20 year bond is for the phosphorus reduction improvement to the wastewater treatment plant. He stated four bids were received today, with the low bid from D. A. Davidson & Co. He stated the highlight of this financing is that the rating is A3. The call date is February 1, 2016

STEINBRECHER MOVED TO APPROVE RESOLUTION #07-45, A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,755,000 GENERAL OBLIGATION SEWER REVENUE BONDS, SERIES 2007B AND PLEDGING NET REVENUES FOR THE SECURITY THEREOF. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Anoco Metal Services, Inc. JOB Z Agreements

This item was deleted.

C. Proposed New Officer Hire

Sergeant Joe Backlund reported 10 police officer candidates were interviewed. After careful consideration, the position is being offered to Alex Dehn contingent on him passing his background check.

STEINBRECHER MOVED TO APPROVE THE HIRING OF ALEX DEHN FOR \$35,256/YR. PENDING SUCCESSFUL BACKGROUND CHECK. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

D. LGA Update

Karnowski reported the actual reduction in LGA for Princeton for 2008 is calculated to be \$29,591. However, the Governor and many legislators are discussing the possibility of resurrecting the vetoed tax bill. While it remains to be seen what adjustments (if any) will come out of any special session, the CGMC estimated that the vetoed tax bill had an increase in LGA of \$115,460. The public discussion regarding a “special session” suggests that, if held, it would not occur until after the City has to adopt a preliminary levy. Accordingly, the City’s preliminary levy may be notably different from the final levy considered in December.

E. Storm Water

Blake reported WSB received quotes from three photogrammetry companies for the 2-foot contour maps needed to complete the storm water management plan. He stated only one company, Aero-Metric, Inc., had the necessary photos and could respond within the time necessary. Their quote is in the amount of \$22,200 to provide the 2- foot contour mapping and aerial photos in digital format. An additional \$2,500 is needed for survey work to verify elevations. \$22,000 is budgeted for mapping and \$10,000 for aerial photography.

STEINBRECHER MOVED TO APPROVE HIRING AERO-METRIC, INC. TO PROVIDE THE 2-FOOT CONTOUR MAPPING AND AERIAL PHOTOS FOR \$22,200 AS PROPOSED AND \$2,500 FOR NEEDED SURVEY WORK. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

A. Liquor License for Richie’s on the Rum, Inc.

Karnowski reported staff has been concerned with determining maximum capacity for liquor facilities. This will become a standard inspection for on-sale liquor establishes

WHITCOMB MOVED TO APPROVE THE ON-SALE INTOXICATING AND SUNDAY LIQUOR LICENSES FOR A PERIOD OF 09-01-07 THRU 12-31-07 PENDING POLICE AND FIRE DEPARTMENTS APPROVALS AND PROOF OF INSURANCE. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES – 3; NAYS – 0. THE MOTION CARRIED UNANIMOUSLY.

B. Computer Network Upgrade

Jackson reviewed the proposed Request for Proposal for City Hall computer upgrade. He explained there is \$20,000 in the 2007 budget, and he is anticipating the cost to be \$13-15,000.

STEINBRECHER MOVED TO DIRECT STAFF TO REQUEST PROPOSALS FOR CITY HALL COMPUTER UPGRADE. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Fairground Parking Proposal

Karnowski reported City Hall staff has received calls regarding the on-street parking in the area around the fairground creating a problem for folks trying to navigate the streets in that part of town during events at the fairgrounds. Also there is a public safety concern. In the past, temporary "no parking" signs on wood lath have been posted. However, people apparently pull up the signs and then park. Staff is suggesting that permanent "no parking" signs be posted in that area.

Steinbrecher stated his issue is that permanent no parking signs will restrict adjacent property owners throughout the entire year. He questioned if neighbors really wanted no parking signs, particularly on 14th Avenue North since parking will be restricted on both sides of the Street. Gerold explained 14th Avenue North is already no parking on both sides from 2nd Street North to 3rd Street North. Riddle asked if permits could be issued to property owners. Karnowski stated that could be problem when both sides are utilized. Riddle suggested no action be taken at this meeting to allow further review.

D. Insurance Renewal

Jackson presented insurance premium comparisons between 2007 and 2006. 2007 is approximately \$17,000 higher than 2006. Staff is looking to see that coverage is not excessive. Rollie Natvig, Princeton Insurance, will be at the next regular meeting to answer questions and offer suggestions on how to possibly decrease the cost. Jackson recommended approval of the renewal at this time. He further stated the League of MN Cities Insurance Trust offers the best coverage at the best cost for cities.

WHITCOMB MOVED TO APPROVE THE 2007 INSURANCE RENEWAL. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS

A. League of MN Cities Regional Meeting

Karnowski reported the League of MN Cities regional meetings will be taking place in September and October at various locations across the state.

BILL LIST – \$438,068.57

WHITCOMB MOVED TO APPROVE MANUAL CHECKS NUMBERING 57271-57277 FOR A TOTAL OF \$119,456.34 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST, WHICH WILL BE CHECKS NUMBERING 57278-57356, FOR A TOTAL OF \$318,612.23. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, STEINBRECHER MOVED TO ADJOURN AT 8:05 P.M. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 3; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Ann Bien
Deputy City Clerk

ATTEST:

Jeremy Riddle, Mayor