

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD HELD  
AT 7:00 P.M., ON OCTOBER 2, 2007, AT THE PRINCETON CITY HALL**

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**1. Call to Order** – Chair Whitcomb called the meeting to order at 7:00 P.M.

Members present:

Paul Whitcomb, Chair                      City of Princeton  
Bill Andresen (@ 7:06)                    Blue Hill Twsp.  
John Roxbury                                Princeton Twsp.  
Stephen L. Dolin                            Greenbush Twsp.  
Cathy Lundeen                              Wyanett Twsp.

Staff present:

Mark Karnowski, City Administrator  
Jim Roxbury, Chief P.F.R.D.

**2. Review/Consideration of September 4, 2007**

JOHN ROXBURY MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 4, 2007, MEETING. LUNDEEN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

**3. Agenda Additions/Deletions** – There were no additions or deletions to the agenda.

**4. Reports:**

**A. Run Reports** – will be mailed

**B. Department Update – Jim Roxbury**

Chief Roxbury updated the Fire Advisory Board that the Fire Department has been busy over the last month, primarily with medical and auto collision calls.

The Chief advised that the PFRD participated in a planned house burning exercise last Saturday. They're working on a couple more, including the Riebe house that the city recently acquired for park purposes on the east side of the river. The Police Department will use the building prior to burning for exercises as well.

The Chief also advised that there will be a Relocation Drill walk-through on October 10<sup>th</sup>. If anyone wants to watch (or participate – he needs 20 victim "volunteers) they are welcomed. They've received permission from the Fairgrounds folks to store the Relocation Trailer in one of their buildings. The Fairgrounds is running in electricity to the building so the PRFD can keep the trailer heaters plugged in to avoid the freeze-up of the electronics.

Both he and the Assistant Chief Doug Larson took their 200 & 300 NIMS training. They felt it was mandatory because so many of the available grants require that the training be in place as a qualifier.

The Department members are already working on the Halloween event.

The Department donated airpacks to the Onamia Fire Department, in exchange, the Department got several thousand dollars worth of Hurst extrication equipment that Onamia had donated to them from the DNR. The equipment was virtually new, but Onamia uses a different manufacturer and, therefore, couldn't use the equipment. He felt it was a great acquisition for both departments.

The Chief said that discussions with Baldwin for expanding automatic mutual aid are at a stalemate. The group agreed that the current Baldwin Township Board is pretty dysfunctional. There's also nothing new to report regarding the Santiago Township situation.

There was a fair amount of discussion regarding Wyanett Township's concern about the fire coverage billing they and Springvale Township are getting from the Dalbo Fire Department. It appears way out of line with the coverage price being paid by other townships to other departments. Wyanett is looking at changing coverage and going with Princeton, but is having trouble getting any meaningful discussion with Dalbo. It was noted that the location of a first responder sub-station and/or pumper might be a good investment. The group agreed that the PFRD should stay out of the conversation until and unless Wyanett requests that they be involved.

The Chief noted that he will be out of the country from October 19<sup>th</sup> through November 2<sup>nd</sup>.

**C. Correspondence – None**

**5. Old Business:**

**A. Public Safety Building Update**

Karnowski advised that SEH is currently waiting for the committee members to fill out and return a survey on the proposed location (the southerly two lots in Aero Business Park). Karnowski noted that the proposed location may change if the city doesn't receive State Bonding funds in the 2008 legislative session. He advised the group that Senator Wergin is the ranking minority member on the Senate Committee that will be determining which projects are supported by the legislature. If any of the members have the opportunity, urging the Senator to support the project would be helpful. Some Town Board members also suggested that they may have the Board support sending a letter of support to the Senator as well. Karnowski advised that the city is one of three making presentations to the Senate Committee in St. Cloud on November 7<sup>th</sup>.

**B. Discussion of New Truck Purchase**

Chief Roxbury explained the situation with the proposed purchase of a 2007 Dodge via the state contract. He apologized for having to move forward with the proposal but felt the direction given by the FAB at September's meeting was clear. If they would have waited for FAB discussion followed by City Council approval, they would have lost the opportunity to save about \$6,000 on the purchase.

Chief Roxbury noted that the estimated additional cost for completing the truck will be about \$30,000.

There were no objections by the membership for moving forward with the chassis purchase approved by the City Council last week.

**6. New Business:**

**A. ISO Rating**

Though not on the agenda, Chief Roxbury advised that the paper work to apply for an improved ISO rating was almost ready to be submitted.

**7. Next Meeting(s) & Agenda**

It was noted that the scheduled meeting date for the November meeting is Tuesday, November 6<sup>th</sup>. Lundeen noted that is election night and there is a school bond election. Karnowski noted that public meetings are not allowed to start until after the polls close (at 8 PM) on an election day. Accordingly, the FAB opted to move the meeting to Monday, November 5<sup>th</sup>.

There being no further business:

LUNDEEN MOVED TO ADJOURN. DOLIN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 8:03 P.M.

Respectfully Submitted,

Mark H. Karnowski  
City Administrator