

MINUTES OF THE REGULAR AIRPORT ADVISORY BOARD MEETING HELD AUGUST 13, 2007, 5:30 P.M. AT THE ARRIVAL/DEPARTURE BUILDING AT THE PRINCETON AIRPORT

1. CALL TO ORDER

Chair Jack Edmonds called the meeting to order at 5:30. Other Airport Advisory Board members present included, John Mezera, Jeff Dotseth, Gene Stoeckel and Duane Kruse along with Council liaison Dick Dobson. Staff present was Mark Karnowski, City Engineer Joel Dresel, and Aviation Planner Kaci Gavic. Also present was Sherburne County Commissioner John Riebel, Richard Anderson, Alden Oswald and Joe Glenn.

2. APPROVAL OF AGENDA

DOTSETH MOVED TO APPROVE THE AGENDA AS PROPOSED. MEZERA SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

3. APPROVAL OF MINUTES OF JUNE 11, 2007

DOTSETH MOVED TO APPROVE THE MINUTES OF MAY 14, 2007 MEETING AS WRITTEN. MEZERA SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

4. OLD BUSINESS

A. Updates

1, T-Hangar

Karnowski advised that the owner of the T-hangar complex requested a final inspection last week and that the building is completed. There was a question regarding the firewall separation between the various hangar spaces. The concern was that it appeared to be metal rather than the standard double 5/8" sheetrock. Karnowski will check to make sure that it's correct.

2. Westling/Matz Hangar Sale

Karnowski noted that Roger Winkelman submitted a purchase agreement for the building that was contingent upon him reaching agreement with North Ambulance to lease the space from him. Karnowski indicated that he was subsequently advised that they had reached agreement and that the sale was going to go through. Kruse told the Board that he was very disappointed with how the process was handled. He noted that he'd worked hard to get North Ambulance located at the Princeton Airport and was upset that they were moving their operations to the Winkelman site. Kruse further voiced his disappointment that his license to sell aircraft was being held up because the city refused to supply the documentation necessary for state approval.

Karnowski explained that the city had been approached by North Ambulance about the Matz/Westling hangar and that the city advised that it was for sale. North advised that they did not want to buy, but preferred to lease. Subsequently, Roger Winkelman approached the city about buying the hangar and the city advised that North was apparently interested in leasing it from whoever bought it. Karnowski noted that the city did not promote either of the two locations but certainly wanted North to stay at the Princeton Airport.

As far as the aircraft sales documentation was concerned, Karnowski advised that he'd contacted Gordon Nelson at the FAA to make sure that by providing the requested

documentation that the city wouldn't worsen the airport access situation with the FAA. Karnowski advised that Nelson cautioned against issuing the requested documentation until after the access issue had been cleared up to the satisfaction of the FAA.

3. Airport Layout Plan

Dresel and Gavic reviewed several options regarding the proposed preliminary revisions to the Airport Layout Plan (ALP). Gavic presented four (4) different alternatives for expanding the building site area for future hangars. After considerable discussion, the AAB voted unanimously to recommend option "C" which utilizes the existing access road to the T-hangars and provides an additional nine (9) hangar sites with a taxiway connecting the T-hangar access road to the new building sites and the main taxiway.

DOTSETH MOVED TO SUPPORT OPTION "C" WHICH UTILIZES THE EXISTING ACCESS ROAD TO THE T-HANGARS AND PROVIDES AN ADDITIONAL NINE (9) HANGAR SITES WITH A TAXIWAY CONNECTING THE T-HANGAR ACCESS ROAD TO THE BUILDING SITES AND THE MAIN RUNWAY. STOEKEL SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Dresel also provided a diagram that shows the current ALP boundaries and the proposed new boundary that would now include the Matz/Westling hangar property, the Kruse hangar property and the lots between those two properties.

Karnowski advised that the city was currently working with Anoco Metals who is interested in moving their business from the metro area to Princeton. The parcel of property being considered for the new industrial facility is the land between the Matz/Westling hangar and the Kruse hangar. Karnowski suggested that, if the sale went through, then the land between the two existing hangars should not be part of the airport.

The AAB felt that more hangar space is needed and that the property between the two existing hangars is the most appropriate place for new hangar construction.

DOTSETH MOVED TO STRONGLY RECOMMEND THAT THE CITY RETAIN OWNERSHIP OF THE LOTS BETWEEN THE MATZ/WESTLING HANGAR AND THE KRUSE HANGAR AND DESIGNATE THAT AREA AS "AIRPORT" TO BE USED FOR FUTURE HANGAR SPACE. MEZERA SECONDED THE MOTION. ON THE VOTE: AYES - 5; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Karnowski advised that he'd prepare a memo outlining the AAB's actions for presentation at the next City Council meeting.

There was also discussion about the airport's northerly boundary that goes up to the old hangar sites, but no action was taken on amending the existing boundary.

5. **NEW BUSINESS** – nothing new to report or discuss

6. **EXPERIMENTAL AIRCRAFT (E.A.A.)**

Kruse noted that the club was meeting on August 14th at 7 PM.

7. **MANAGER'S REPORT (Fuel Report)**

Fuel sales for May and June were reviewed. It was noted that the gallons sold both months exceed that of 2006 but were less than in 2003 through 2005.

8. **MISCELLANEOUS**

Kruse noted that someone taxiing a plane from the north end hangars apparently hit one of the streetlight poles with the right wing.

9. **ADJOURNMENT**

There being no further business, DOTSETH MOVED TO ADJOURN. MEZERA SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY AT 7:02 PM.

Respectfully Submitted,

Mark Karnowski,
City Administrator/Airport Mngr.

ATTEST:

Jack Edmonds, Chair