

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
JUNE 25, 2009, 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Mayor Jeremy Riddle and Councilors Paul Whitcomb, Victoria Hallin, and Lee Steinbrecher. Member absent: Dick Dobson. Staff present was Mark Karnowski, Steve Jackson, Jay Blake, Brian Payne, Bob Gerold, Joe Backlund, and Katie Hunter. Also present were City Attorneys Dick Schieffer and Damien Toven.

AGENDA ADDITIONS/DELETIONS

IT WAS THE CONSENSUS OF THE COUNCIL TO ADD THE FOLLOWING ITEMS TO THE AGENDA:

Under Consent Agenda:

C. Donations/Designations:

3. Resolution #09-27 ACCEPTING A \$500 DONATION TO THE FIREWORK FUND FROM SYLVA CORPORATION

Under Ordinances and Resolutions:

- A. Resolution #09-28; A RESOLUTION AUTHORIZING THE SALE OF 601 SOUTH RUM RIVER DRIVE; FORMER LIQUOR STORE, TO JAM PROPERTIES, LLC PURSUANT TO CONTRACT FOR DEED

Under Miscellaneous:

- A. Cable Commission Meeting

APPROVAL OF MINUTES OF THE REGULAR MEETING OF MAY 28, 2009, STUDY SESSION OF JUNE 4, 2009 AND SPECIAL SESSION OF JUNE 22, 2009

Whitcomb stated that in the minutes of the Regular Council Meeting on May 28, 2009, the sale of the old liquor store should be moved from Public Hearings to Unfinished Business.

WHITCOMB MOVED TO APPROVE REGULAR MEETING OF MAY 28, 2009 WITH THE CHANGES STATED ABOVE, STUDY SESSION OF JUNE 4, 2009 AND SPECIAL SESSION OF JUNE 22, 2009 AS WRITTEN. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

4. Consent Agenda

A. Permits and Licenses:

1. Church of Saint Edward Gambling Permit for Sept 20, 2009 (BINGO & Pull-Tabs)
2. Closing of 8th Ave on Sunday, August 2, 2009 for Elim Fest

B. Personnel:

1. Public Works
 - a. Mark Schneider Step Increase from \$15.80 to \$16.92

C. Donations/Designations:

1. Donation from Princeton Jaycees, \$1500 for Fireworks, Resolution 09-24
2. Mille Lacs County Historical Society Request for Plumbing Fix; \$55.27
3. Resolution #09-27; Accepting a \$500 Donation to the Firework Fund from Sylva Corp

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM - No one was present for Open Forum.

PUBLIC HEARINGS

A. City DBE Program

Karnowski explained that if the city wanted to do the proposed airport seal cracking, we have to have a hearing. To date, there have been no phone calls or correspondence that the city has received. Joel Dresel explained that the work at airport is funded 95% by federal money. The city should ask for any public comments and to publish the date of when the public hearing will be held. Joel Dresel suggested setting a public hearing date and publishing it, which states the plan is at the City Hall if anyone would like to review the federal money being spent.

Mayor Riddle asked the audience if there is anyone who would like to address the DBE Program at this time.

STEINBRECHER MOVED TO CLOSE PUBLIC HEARING. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Parks & Recreation Board

1. **Draft Minutes of May 26, 2009**
2. **Draft Minutes of June 22, 2009**

The above minutes were reviewed.

B. EDA Board

1. **Draft Minutes of May 21, 2009**

The above minutes were reviewed.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Chamber Request for Use of Generator

Damien Toven from the Chamber of Commerce asked for use of City's generators for the Chamber's Pork Chop Dinner on July 4, 2009 at the Mille Lacs County Fairgrounds.

WHITCOMB MOVED ALLOW THE CHAMBER OF COMMERCE TO USE THE CITY'S GENERATORS FOR THEIR PORK CHOP DINNER HELD ON SATURDAY, THE FOURTH OF JULY 2009. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

ORDINANCES AND RESOLUTIONS

A. Resolution #09-28; A Resolution Authorizing the Sale of 601 South Rum River Drive; Former Liquor Store, to JAM Properties, LLC Pursuant to Contract For Deed

Karnowski explained that Resolution #09-28 covers the sale of the old liquor store pursuant to the Contract for Deed.

STEINBRECHER MOVED TO APPROVE RESOLUTION #09-28; A RESOLUTION AUTHORIZING THE SALE OF 601 SOUTH RUM RIVER DRIVE; FORMER LIQUOR STORE, TO JAM PROPERTIES, LLC PURSUANT TO CONTRACT FOR DEED. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

A. Update on Feasibility Report for KAW Parks, LLC

City Engineer Mike Neilson informed the Council that Mr. Wadsworth, the owner of KAW Mobile Home Park, has a need to obtain city sewer and water. There could be a possibility of fifty more homes put in the park.

Neilson has looked at many options and the option he feels has the most merit, is to construct an 8" gravity sewer line on the south side of CSAH 2 to serve only the Mobile Home Park. Neilson proposed to construct a lift station at the west end of the park with enough depth to serve the north side of CSAH 2 and the homes to the west of the park in the future. The additional depth required to serve the areas outside of the park is approximately 9 feet. The depth to the lowest inlet in the lift station would be about 22'.

With this option, a force main from the lift station would be constructed on the south side of the roadway and would cross CSAH 2 at the intersection with 120th Street NW and continue between the existing sewage ponds to the treatment ponds.

Neilson stated that in the future, if the Princeton Evangelical Free Church and residents on the north side and west of the park wanted sewer service and second sewer line would be required on the north side to serve those homes. Normally, Neilson stated he would not recommend running parallel lines. But, in this case, the City cannot put the sewer in the center of the County Road without a permit and associated cost of repaving the roadway.

Neilson explained the two funding sources available for this project. The most favorable would be the USDA Rural Development funding which provides for a 39-year loan at 2.67%. An alternative would be for the City to bond for the amount and assess the property for a 15-year or 20-year period.

Neilson stated that the proposed cost is \$590,466.25, assuming that 100% of the cost be paid by mobile home owner. If anyone were to connect in the future, the current owner would be reimbursed by assessments.

Neilson stated that funding for the USDA application is anywhere between \$7500 and \$15,000. Neilson explained that it would be the City's responsibility to pay these amounts back if Mr. Wadsworth were ever to go bankrupt. Neilson suggested that staff, Council and he discuss this further. Council confirmed that the SAC fees could be assessed against property, so the \$330,000 doesn't have to come out of pocket.

Steinbrecher asked if it is typical to have a charge for every mobile park owner, similar to apartments. Karnowski stated that like apartments, there is a reduced rate per unit for Mobile Home Parks. Neilson stated that it is based on water usage. Tenants at a Mobile Home Park use 75 gallons per day per person, versus 100 gallons per person in a regular home. Steinbrecher asked about the costs to connect from the church. Neilson stated that the church is currently more interested in water as opposed to sewer and at this time, the City is not run

ning water to this location. Steinbrecher asked a lift station would work in the future developments to the South and South East. Neilson explained that it will not. This would be a stand alone lift station for this area.

Blake added an ordinance was passed to annex this property. We have a development agreement with the owner, although at this time, it is not finalized. Blake mentioned that Mr. Wadsworth is happy that Neilson was able to figure out a cost savings, in comparison with what it would have cost to do his own lift station.

Steinbrecher raised the question that the city is at risk for almost a million dollars if the mobile park owner cannot pay. Neilson stated that Finance Director Steve Jackson also brought up that issue and suggested Neilson find a resolution, although at this time, he has not. Neilson stated that if anyone would have suggestions or ideas, he is open to them. Neilson stated that the \$330,000.00 is a normal fee which is not collected until new Waste Water Treatment Plant would be built. If the City were to get the USDA loan, it would correspond with the WWTP loan over 39 years. Karnowski stated that he has some ideas on how we may be able to put together a deal with mobile park owner to reduce long term liability for the city. It was noted that even if USDA would let the City roll it into that program, it doesn't reduce our risk.

Neilson asked the Council permission to go ahead with USDA loan application. He doesn't want to waste anymore of Wadsworth's time or money, if there is not a consensus.

Mayor Riddle stated that if we received the \$330,000.00 and Mr. Wadsworth defaulted, we would be paying on money we never spent. Steinbrecher stated that the money would be deposited into the City's Sewer and Water fund, which is earning a higher interest and at this time than the 2.67% charged through the USDA loan.

RIDDLE MOVED TO APPROVE THE COMPLETION OF THE USDA LOAN APPLICATION. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

B. Arcadian Homes Assessments Resolution #09-26

Dick Schieffer explained that this 12-unit apartment complex, addressed 101 through 123 West Branch Street, has had problems dating back over a year and a half. The property owners did not abate the hazardous conditions or the nuisance at the property. The property has been in foreclosure and owned by two to three different banks. The City has been trying to keep place from deteriorating. Neilson designed a fix for the sewer at one point, although it was a high cost. A total of \$33598.45 has been assessed to the properties described. Schieffer stated that when the property went into foreclosure, the tenants were left to do what they wanted to do. It seemed no one was paying rent and there may have been squatters living on the property. The last bank standing was Chase, although all of the title work has not been seen at this time by Schieffer. The attorney's recommendation is the city assess our costs sooner than later, because of Jay Blake having some ideas about possibly reconstructing this property with the NSP funds.

Resolution #09-26 states that a public hearing will be held on the 24th of July, 2009 at the Princeton City Hall. All persons owning an interest in the subject property will be given an opportunity to be heard with reference to such assessment.

STEINBRECHER MADE A MOTION TO ACCEPT RESOLUTION #09-26 UNDER THE CONDITIONS OF AMENDING RESOLUTION #09-26 BY INCREASING THE AMOUNT AS

SESSED BY \$112.50 TO TOTAL 33,710.95. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. NSP Update

Community Developer Jay Blake updated the Council on the Neighborhood Stabilization Program. The Princeton EDA has ordered appraisals on six properties, including the Arcadian Home four-plexes. The appraisals are coming back significantly lower than asking prices for homes that are currently listed on the MLS. Rehabilitation inspections have occurred on two properties; one of which will likely be a candidate for repairs and the other one, the costs are significantly higher due to the condition of the property. The EDA will review the inspection reports and make determinations on any courses of action for these homes. There are currently nine homes being reviewed by the EDA for assistance and/or action. Blake stated that the Central Minnesota Housing Partnership is administering a second down payment assistance grant/loan that can be used in addition to any assistance we are able to provide to interested families.

Blake also included a Down payment/Closing Cost Loans for Buyers of Foreclosed Properties handout for the Council

Blake asked the City Council if there are any questions. There are none at this time.

D. WWTP Update

Karnowski explained that The Wastewater Treatment Plant permit will appear in the Environmental Quality Board Monitor on June 29th. Notice for our Environmental Assessment Worksheet (EAW) will also appear in that same issue. Karnowski explained that this starts the final process for the issuance of our permit to begin construction at the plant. The public has 30 days to comment on the draft permit.

Karnowski stated that by August 1st, the city should know whether or not we have a permit. Because we have the funding, it would be nice to have the permit. Hallin asked if the permit was good for five years. Karnowski stated that he believes that the permit doesn't actually start until the construction begins on the plant. Steinbrecher asked at what point we commit to doing the project. Karnowski explained that the permit includes modifications for the plan that the council reviewed 6 or 7 years ago. A lot of those changes you have already been apprised of and are related to the phosphorus reduction, portion of the plant built with that reduction, and other minor modifications. If permit is approved, it sets ground rules for what the regulations will be for various pollutions. If the current plan is used in construction for the new WWTP, there should be no concerns on pollutants. Karnowski stated that the city made sure that this plan was cost effective for the citizens while still addressing the original permit.

Karnowski stated that no action is required this evening from the council. To answer Council's question of what the next step would be; Karnowski explained that once the permit is in hand, then the designing of the plant begins. But, the parameters of the plan have already been set. After the design is agreed to, the city will advertise for accepting bids. Riddle asked if it would be mandated that we start construction by a specific date. Karnowski stated that with the EDA money that we have already agreed to, that yes, it has to be spent by a certain time.

Steinbrecher stated six years ago, when the city was originally going to build this sewage plant, it was based on the anticipation of more homes coming into the city. Because this has changed and the housing market is down, Steinbrecher stated that the city should further discuss the plans before spending the money to have an engineer write up a plan. Karnowski stated that he does not disagree, but the city's current plant doesn't meet the required sepa-

ration. Steinbrecher stated that he still thinks we need to be careful with the city's money considering LGA reductions.

Karnowski suggested that the Council invite the Engineer in at the September Study Session to get an update. At this time, the Council would be free to ask any questions, ask about different options that may be available and if the city should build according to the current plan. Council asked what the cost would be to users. Karnowski stated that the property tax, per se, would not be increased, but cost per house would be.

E. S&W Extension Easement Update

Attorney Dick Schieffer updated the City Council on the purchases for the Soule property, the Williams property and the Pontious property. Our appraiser advocated a value of \$71,100.00 and \$85,300.00 was awarded for the three Parcels for the Soule interests. With respect to the Williams parcel, our appraisers advocated a value of \$10,500.00 and \$14,900.00 was awarded. With respect to the Pontious parcel, our appraisers advocated \$6,535.00 and \$7,700.00 was awarded.

Schieffer commented that the City staff and Council did a great job on getting this issue pushed ahead, especially when the market was weakening. Schieffer feels the results in this case were excellent.

At this time, there is a forty day period where property owners could appeal. Three fourths of the appraised values have already been paid out. But, after the forty days, the city will have to pay the awarded figures. The forty day mark starts on 25th of June, 2009.

Karnowski asked if the money paying for easements is recoverable at all. Dick Schieffer stated that there is not a good chance that the costs will be recoverable. Neilson stated that these costs are abetting through the trunk fee. The costs can be rolled into the trunk per acre cost for everyone using system. Even abutting people who would connect would pay a percentage of that fee.

NEW BUSINESS

A. 2008 Audit Presentation

Steve Wischmann and Beth Bertram with Kern, DeWenter, Viere, the City's auditors, were present to do the 2008 Audit presentation. Bertram reviewed the Audited Financial Statements for the fiscal year ended December 31, 2008, and explained this is again an unqualified audit opinion, which is the best anyone can receive. During her review she noted that the increase in the General Fund balance was less than in prior years and that the percentage of fund balance to expenditures had decreased. However, she said that the General Fund appeared to be in a good position and had a fund balance slightly greater than State Auditor recommendations. She also noted that there were several funds, especially development related funds, with a deficit fund balance. These should be reviewed to determine if it was due to timing differences or if other action should be taken.

She then reviewed the Management Letter. Bertram stated that the city had some Internal Control Findings. Material Weaknesses are the most severe type of finding and there were none found for Princeton. This is a direct reflection of how well the City Finances are run.

A suggestion for the city would be to monitor the liquor store inventory. The auditors found discrepancies in the 2008 inventory.

One of the legal compliance findings was the issuance of administrative tickets. Although, Karnowski stated that the state did pass a law setting up new requirements allowing the City to issue administrative tickets. Some must be mailed into the state. The current process is that if someone wants to appeal the administrative fine, they can. But, the ordinance violations have not changed. Karnowski stated that the City Council will be updated at a later date. The new change will take effect on August 1, 2009. Although, the state doesn't have to come up with a standard administrative ticket until October 1, 2009.

The second legal compliance finding was that the City's park dedication fees needs to be based on the fair market value of the land to comply with state statutes. The city is working on getting into compliance.

KDV had no disagreements with management and the audit went smoothly.

Wischmann stated that property tax increased, but licenses and permits decreased. Allocation was consistent in 2008. In the general fund revenues, there was a total of \$120,000.00 over budgeted. The city thought that delinquent taxes would be a little higher. Miscellaneous revenues were over budgeted at about \$12,000.00.

The Liquor Fund showed sales decreased. 2008 showed an increase in operating expenses, but, some of this was due to depreciation cost on the new building. The Airport Fund showed not a lot of change from 2007 to 2008, although the cost of sales increased. The Sewer Fund operating revenues decreased; access charges declined, operating revenues were down.

Wischmann stated that it would be in the best interest of the city to continue to monitor where sales are with the liquor store.

Overall, Wischmann stated that the city is in good financial condition with adequate reserves, well run operations, with not a lot of comments from the audit. There were no major weaknesses, so council should feel comfortable with staff.

B. Airport Improvements

Joel Dresel stated that there are two projects that the Airport Board has reviewed including a pavement repair component and a field lighting component for the Municipal Airport.

Pavement repair will consist of primarily of a rout/seal operation. Although the airport was sealed in 2004-2005, the cracks have expanded and there are several dips in the runway. The additional field lighting is being mandated by the FAA and will consist of lighted 'hold' signs along the connector taxiways for the purpose of reducing the possibility of runway incursions.

Dresel stated that for the pavement repair, bids will be accepted. For the field lighting project, because of the small size of the project, bids will not be accepted. There is only one company in the U.S. that makes the signs at this time, anyway.

The current budget for these projects is \$400,000.00. Of this amount, assuming an FFA grant for 95% of the cost, the City's share will be \$20,000.00 or 5%. Both the pavement repair and lighting upgrades should be completed later this construction season.

Dresel explained that currently the circuit at the airport is 5000 volts. The transformers that make that voltage have a limit, but we are right at that limit. If the signs are added, they may or may not work since the limit of 5000 volts is already met. One option would be to pull the pin on the entire project, but then there wouldn't be funding for new runway. Or, another option would be to go forward with the project and test the circuit at that time. If it happens

where the voltage is taken over the edge and will not work, the signs will be unhooked and use them during the day and put for the future project a higher voltage.

Karnowski asked Mr. Dresel if the funds would be lost if not spent. Karnowski asked if the city could give the unused money to another airport with the promise that in the future they would pay us back. Dresel stated that trying to figure out which cities would need the funds and then getting the money there by August 1 seems problematic at this stage.

Steinbrecher asked what fund the \$20,000.00 will come out of. Jackson stated that in the past, capital items are funded usually out of liquor store transfers. Steinbrecher stated that it is not easy spending money on something that doesn't take in any profits. Hallin reminded everyone that it is mandatory to do the sign lighting, anyway. Riddle stated that the last time he was at the airport; he was amazed at the terrible shape that the runway was in.

Riddle asked if there was a way for the airport to generate revenue. Dresel stated that the legislator will allow any airport owner to look at an airport authority. For example, the County and City share the Brainerd Airport. They have taxing power. The City could form an authority, run by separate entity, and have taxing power.

Dresel explained that the two requests for the council are:

1. To authorize design/construction observation contract and the preparation of plans and specs for 2009 Airport improvements as described,
2. Authorize advertisement for bids for the 2009 Pavement Repair and quotes for the 2009 Field Lighting Upgrade at the Princeton Municipal Airport.

STEINBRECHER MOVED TO AUTHORIZE DESIGN AND CONSTRUCTION AND TO ACCEPT BIDS AND QUOTES FOR THE 2009 FIELD LIGHTING UPGRADE AND 2009 PAVEMENT REPAIR FOR THE PRINCETON MUNICIPAL AIRPORT. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. Garage Sale Signs

Karnowski explained that staff was diligent about enforcing garage sale signs in the right of way. With the Citywide Garage Sale that was held over the Rum River Festival, there were a notable number of residents who were irritated because the garage sale signs they placed in the right of way (ROW) were removed by our Public Works employees.

The City Ordinance 360 currently regulates garage sales including the placement of garage sale signs. Historically, city crews have enforced the ordinances and removed all signs (including - garage sale signs) whenever they're spotted.

Karnowski stated his understanding is that the Ordinance was adopted several years ago when there was a problem with individuals not removing the garage sale signs after the event.

Karnowski suggested that if the Council wanted to modify the ordinances to allow for signage to be located in the ROW, the Council may want to consider an approach currently being considered by the City of Cambridge. That is to permit garage sale signs in the ROW on a temporary basis with a requirement that each sign have the date and address of the garage sale on the sign. Then, if the sign remains in the ROW after the sale is over, the sign would then be removed by the Police Department and they will receive an administrative fine for violating the sign ordinance. The Council was advised that the City Ordinances already require that garage sale signs (on private property) be removed within 12 hours after the end of the sale.

Whitcomb stated that a lot of the people whose signs were removed probably were not on the citywide garage sale list. Hallin suggested to also include the dates of the garage sale on the sign somewhere. Karnowski stated that the current State Law states that auction signs can be put in the public ROW. In addition, this will not impact what will happen on State Highway 95, because that is the state is enforcing this roadway.

If the Council is interested in changing the ordinance, City Staff can draft the appropriate ordinance amendment for consideration at your July 9th meeting. The Council agrees with a change of City Ordinance.

D. Fire Loss Debris Clean-up Program Resolution #09-25

Schieffer stated that Resolution #09-25 states that cities in Minnesota are allowed to recover 25% of insurance proceeds from a fire loss for costs incurred by the City for cleaning up after a fire. Hallin asked where the money would come from. Schieffer stated that the funds would be from the insurance company. The account would be revolving. Schieffer stated that this is a way to fund a nice city service. If the City has to clean up these dilapidated buildings, this is a way to get it done in advance.

WHITCOMB MOVED TO APPROVE RESOLUTION #09-25, A RESOLUTION ESTABLISHING A REAL PROPERTY FIRE LOSS ESCROW ACCOUNT. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

E. Local Board of Appeal Dates

Hallin stated that on November 13, 2008, she attended the Local Board of Appeal Training in Benton County. Hallin did contact the Minnesota Department of Revenue who confirmed she had completed the course. Clerk Katie Hunter will get proof and forward it on to Mille Lacs County so they are aware.

Dick Dobson's training will expire at the end of 2009.

F. Riebe Park Brush and Grass Control

Karnowski stated that he and Mr. Jay Blake have had ongoing conversations with Doug Marshall, the owner of a small farm just north of the Princeton Airport. Mr. Marshall is attempting to promote some sustainable city issues and has proposed using some of his grazing livestock to control the underbrush and grass in the city's new Riebe Park as a demonstration project.

Karnowski explained that Marshall has proposed to erect some temporary fencing around sections of Riebe Park and then letting his livestock work on knocking down the underbrush and grass in that area. He advises that each portion he'd fence would probably only take a day or two for the animals to accomplish the desired effect. The demonstration project would be at no cost to the city. Mr. Marshall has indicated that he may park an RV in the park while the livestock is on premise because of predators.

We think his approach is worth pursuing. Neither Marshall nor city staff is sure whether the livestock will be able to tackle some of the more invasive plants in that area (i.e. buckthorn), but we feel it's worth the try.

The Council concurs and gives Mr. Marshall permission to put his livestock on the city's property at Riebe Park to control the underbrush and grass.

G. July 2 Study Session

STEINBRECHER MOVED TO CANCEL THE STUDY SESSION ON JULY 2, 2009. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

H. Compliment to City on Oak Knoll Cemetery and Historical Museum

Karnowski explained that the City Council received a letter from a Lee Larson from New York, NY on June 18, 2009 that highly compliments the Oak Knoll Cemetery and the Historical Museum. Mr. Larson stated in the letter that his late relatives are buried at Oak Knoll Cemetery and the staff was very helpful. Larson also states in his letter that he's visited a number of cemeteries around the country and is extremely impressed with the overall care and appearance of Oak Knoll. Larson also stated that Penny was very helpful and dedicated to her work at the Depot.

I. Mark Park Cameras

Public Works Director Bob Gerold stated that the current camera system at Mark Park is antiquated and needs updating. Boss Control Systems has given a quote of \$3725.57 to upgrade the system. Boss Control Systems is willing to donate some of the time and some of the cameras. The cost would come out of the Park Dedication Funds.

Whitcomb asked if Gerold had a chance to see what these cameras can do. Gerold stated that a license plate can be picked up from a half mile away.

WHITCOMB MOVED TO APPROVE THE UPGRADE OF THE MARK PARK CAMERAS WITH BOSS CONTROL SYSTEMS AS STATED. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS

A. Cable Commission Meeting

Hallin noted that there is a Cable Commission Meeting on Monday, June 29, 2009 in Isanti.

B. \$500 to Historical Society

Hallin commented that there is still \$500 left in money that she won and she wishes to give the \$500 to Penny at the Historical Society.

Steinbrecher stated that the Historical Society is a nonprofit organization, but seems to depend on the city at any time there is an emergency. Is there a way the city can encourage them to do more fundraising? Hallin stated that their biggest problem would be manpower. Steinbrecher mentioned even going to local businesses and asking for donations might be an option.

RIDDLE MOVED TO APPROVE AMENDING THE CONSENT AGENDA BY DELETING NUMBER C 2. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

WHITCOMB MOVED TO APPROVE A \$500 DONATION TO THE HISTORICAL SOCIETY. STEINBRECHER SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

C. ECRDC

Mayor Jeremy Riddle stated that he is now a permanent Vice Chair of the East Central Regional Development Center for the next 12 months.

BILL LIST – \$252,624.79

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL VOUCHER BILL LIST FOR A TOTAL OF \$94,034.66, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 60853-60929 FOR A TOTAL OF \$158,590.13. WHITCOMB SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

There being no further business, STEINBRECHER MOVED TO ADJOURN AT 9:30 P.M. HALLIN SECONDED THE MOTION. ON THE VOTE: AYES - 4; NAYS - 0. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

Katie Hunter; City Clerk

ATTEST:

Jeremy Riddle, Mayor