

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD HELD  
AT 7:00 P.M., ON FEBRUARY 12, 2008, AT THE PRINCETON CITY HALL**  
(Meeting date changed because of the political caucuses)

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**1. Call to order** – Chair Whitcomb called the meeting to order at 7:00 P.M.

Members present:

Paul Whitcomb, Chair            City of Princeton  
John Roxbury                    Princeton Twsp.  
Stephen L. Dolin                Greenbush Twsp.  
Bill Andresen                    Blue Hill Twsp.

Staff present:

Mary Lou DeWitt, Secretary  
Jim Roxbury, Chief P.F.R.D.

Members Absent:

Cathy Lundeen    Wyanett Twsp.

**2. Review/Consideration of January 2, 2008 Minutes**

JOHN ROXBURY MOVED TO APPROVE THE MINUTES OF THE JANUARY 2, 2008 MEETING. DOLIN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

**3. Agenda Additions/Deletions** – None

**4. Reports:**

**A. Run Reports** – Annual Run Reports were handed out at the meeting.

**B. Department Update** – Jim Roxbury

Roxbury said that the Fire Department has been busy. They covered for Milaca while their Fire Department was helping another department. They have fire scene investigation training next Tuesday. Other local fire departments have been invited to attend as well. Tomorrow, Fire Chief Roxbury, Mayor Riddle, and Police Chief Payne will give a Public Safety Building presentation to the Senate at the State Capital in hopes of having the project included in the State Bonding Bill. Next Tuesday, they will be giving a similar presentation to the House of Representatives. The Department received a grant from Home Security for \$3,000 to apply toward a \$4,000 Hazardous Material Training Class and are hopeful to receive the remaining \$1,000 from them as well. The Fire Department continues to send out grant applications for various projects. Roxbury said he will be attending a grant writing class in St. Cloud. This Thursday, for Valentine's Day, the Fire Department will be delivering flowers for Coborn's and the delivery charge funds will go to the department. The funds raised will go towards the safe house. Coborn's had done this with the City of Ramsey Fire Department and both were pleased with the results. The Princeton Coborn's contacted the Princeton Fire Department to see if they would like to do this. The City Council approved \$29,00+ funds to finish the extras needed on the crew cab truck. Roxbury said when the truck gets delivered he is going to request the Boards approval for the purchase of a second one. He will make sure this one is outfitted correctly before purchasing another. There are sufficient funds in the budget. The second vehicle would replace the second grass rig. The purchase of this vehicle would not be until later in the year.

Roxbury wanted the Fire Board to be aware of his idea so they are not surprised when he does ask for approval. The Monticello Relocation Funds paid the first \$30,000 on newest truck. Roxbury met with Cathy Lundeen and other representatives from Wyanett Township and the Dalbo Fire Chief. The Wyanette Board wants to propose construction of a new building with a small meeting room to be used to hold regular township meetings, a garage for maintenance equipment. Wyanette is hoping to also use it also as a substation. If this happens, Roxbury would like to station the grass rig currently being replaced in Wyanett. Some older rescue equipment that has been replaced would also go there. There should be enough turnout gear for a substation with little or no additional cost. The Dalbo will station a tanker truck there as well. Equipment would be shared between the two departments. Wyanett would fund the building and the related expenses; it would be their building.

Roxbury views it as a stepping stone of getting a larger fire district and working together with other areas. It would be jointly staffed for fires by Princeton and Dalbo. The fire response would be the same as a mutual aid response. The Fire Board asked if the other fire department would use the truck we leave there and how that would work with liability. Roxbury said he has to check into that along with other issues and will update the Board once he finds out. This would need to be done as a substation not as a fire department.

Roxbury said the Fire Departments annual Ladies Night is this Saturday and most of the department will be out of town. This is the department's way of showing appreciation to their spouses. Milaca is aware of this and will be providing coverage.

## **5. Old Business:**

### **A. ISO Rating Update**

Roxbury said he does not have the forms completed yet. He will shortly.

### **B. Year – End Review**

The yearend reports were given to the Board. Roxbury asked Andresen if Blue Hill Township is happy with the Fire Departments service. Andresen said looking at the report it shows only eight calls were in the township for the year. He has no complaints.

Roxbury said he heard the new Fire Chief in Zimmerman had come to Blue Hill's Township Board to see if they would be interested in moving their fire and rescue service to Zimmerman Fire Department. Andresen responded and said that no one from Zimmerman had come to ask them for their protection. Andresen said he is fine with the protection provided by Princeton.

## **6. New Business:**

### **A. Annual FAB Meeting Discussion (March 4<sup>th</sup>) – Draft Agenda Attached**

The Fire Advisory Board had no comments.

### **B. Attendance at Annual Township Board Meetings on March 11<sup>th</sup>**

Councilman Whitcomb and Chief Roxbury will be attending as many township meetings as possible that night. There will also be a representative from the Fire Department to answer questions if needed.

### **C. Review 2008 Fire Billings**

Princeton Township's billing went down slightly because the usage has dropped off since 2002. The budget did go up 3% for the renewal as previously agreed to.

## **7. Next Meeting & Agenda:**

### **A. March 4, 2008 – at Fire Station**

The Fire Advisory Board was reminded that the March meeting will be the annual get together at the Fire Station. All Township Board members are invited.

## **8. Adjourn**

There being no further business:

JOHN ROXBURY MOVED TO ADJOURN. DOLIN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:45 P.M.

Respectfully Submitted,

Mary Lou DeWitt, Recording Secretary