

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
FEBRUARY 14, 2013 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Victoria Hallin, Dick Dobson, Thom Walker and Jules Zimmer. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Community Development Director Carie Fuhrman, Police Chief Brian Payne, Liquor Store Manager Nancy Campbell, Public Works Director Bob Gerold, City Clerk Shawna Jenkins and Attorney's Richard Schieffer and Damien Toven. Absent was City Engineer Mike Nielson.

**AGENDA ADDITIONS/DELETIONS**

None

**CONSIDERATION OF MINUTES**

- A. Regular Meeting Minutes of January 24, 2013
- B. Study Session Meeting Minutes of February 7, 2013

HALLIN MOVED TO APPROVE THE REGULAR CITY COUNCIL MINUTES OF JANUARY 24, 2013 AND STUDY SESSION MINUTES OF FEBRAURY 7, 2013. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

- A. **Permits and Licenses**
  - 1. Tobacco License for Ego Electric Cig Store – 804 Rum River Dr #102
  - 2. Recycling site license for Vanderpoel, Inc – established Mille Lacs Site
  - 3. Christ Our Light Church Youth Group – Ham Bingo March 24
  - 4. Food Vendor License – Big T Mini Donuts for June 13<sup>th</sup> and 15th
- B. **Personnel**
  - 1. **Fire** – Accept retirement of Cory Zahner as of December 31, 2012
- C. **Donations / Designations**

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**OPEN FORUM**

None

**PUBLIC HEARINGS**

None

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

- A. EDA Board Minutes of January 17, 2013
- B. Planning Commission Minutes of January 22, 2013
- C. Park Board Minutes of January 28, 2013
- D. PAVC Minutes of January 14, 2013
- E. PAVC Minutes of January 28, 2013

- F. Airport Board Minutes of February 4, 2013
- G. Fire Advisory Board Minutes of February 5, 2013

## **PETITIONS, REQUESTS, AND COMMUNICATIONS**

### **ORDINANCES AND RESOLUTIONS**

#### **A. Resolution 13-06 – Accepting donations for the Police and Fire Departments**

Karnowski reported that the new Walmart has donated \$1000 to the Police Department, \$1000 to the Canine Unit Fund and \$2000 to the Princeton Fire and Rescue Department. Officer Cedarburg has been out soliciting donations to various residents and businesses as well and has been very successful so far.

HALLIN MOVED TO APPROVE RESOLUTION 13-06 ACCEPTING DONATIONS OF \$7325.00 FROM VARIOUS RESIDENTS AND BUSINESS OWNERS FOR THE PRINCETON POLICE DEPARTMENT AND PRINCETON FIRE AND RESCUE DEPARTMENT. WALKER SECOND-ED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

#### **B. Ordinance 696 – Hard Surfaces in Automobile and Recreational sales and storage in the B2 and B3 districts – FIRST READING**

Fuhrman reported that automobile and recreational sales and service are currently allowed via a conditional use permit in the B-2 and B-3 Zoning Districts. As it stands, the parking areas must be hard surfaced before the operation of business begins. The City Attorney suggested the current language should be clarified as it is not clear if this pertains to new automobile sales lots, existing sales lots that are expanding, or both.

The general parking requirements in the Zoning Ordinance require one year from the permit issuance before a parking area must be hard-surfaced, as long as the parking area has a durable, dustless surface (ex: Class five aggregate). It is assumed this was allowed because paving cannot happen year-round in our climate.

Fuhrman stated that in the case where an Ordinance conflicts with itself, the more restrictive provision applies, meaning automobile sales lots currently must be hard surfaced before the operation can begin. This is not very realistic for our climate: if a business receives approval to begin operating, or to expand, during the wintertime, this would prevent them from opening until the late spring months.

Fuhrman reported that the City Attorney has recommended the following language to address the issue:

- (c) The parking area for the outside sales and storage area, whether for a new or the expansion of an existing facility, shall be hard surfaced before the operation of business begins by the date determined by the Planning Commission after consideration of the size and scope of the project, and the effect of the cold weather season on paving construction materials, but in no event more than 10 months after final city approval. Parking areas shall be maintained to control dust, erosion, and drainage before and after hard surfacing. No parking or display of vehicles for sale shall occur.

Fuhrman said this gives discretion to the Planning Commission for determining when the lot needs to be paved by, depending on the time of year the application is submitted. Example: if someone were to come in September, they could require that it be paved that fall yet. The attached Ordinance also addresses the Performance Standards portion of the Ordinance.

Fuhrman added that following are common review standards for ordinance amendments from other ordinances:

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official city comprehensive plan.
2. The proposed use is or will be compatible with present and future land uses of the area.
3. The proposed use conforms with all performance standards contained in this code.
4. The proposed use can be accommodated with existing public services and will not overburden the city's service capacity.
5. Traffic generation by the proposed use is within capabilities of streets serving the property.

Fuhrman stated that the Planning Commission held a public hearing at their January meeting and recommended approval of the attached Ordinance. If the Council agrees, staff is requesting that the City Council make a motion to introduce the first reading of the attached Ordinance #696.

DOBSON MOVED TO INTRODUCE ORDINANCE 696 AMENDING CHAPTER V (ZONING DISTRICTS) AND CHAPTER VI (PERFORMANCE STANDARDS) OF THE ZONING ORDINANCE IN ORDER TO AMEND THE REGULATIONS PERTAINING TO THE HARD SURFACING OF AUTOMOBILE AND RECREATIONAL SALES AREAS IN THE B-2 NEIGHBORHOOD COMMERCIAL DISTRICT AND THE B-3 GENERAL COMMERCIAL DISTRICT. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **A. Consider Appointment of Chad Heitschmidt to the Planning Commission**

Fuhrman reported that Chad Heitschmidt has applied for the open seat on the Planning Commission. He is in sales with EnDiSys Company and has lived in Princeton for 16 years.

HALLIN MOVED TO APPOINT CHAD HEITSCHMIDT TO THE PLANNING COMMISSION FOR A 3 YEAR TERM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

## **MISCELLANEOUS**

### **BILL LIST – \$192,580.78**

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$87,872.48, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 67516 TO 67619 FOR A TOTAL OF \$192,580.78. DOBSON SECONDED THE MO-

TION. THE MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

There being no further business:

WALKER MOVED TO ADJOURN THE MEETING AT 7:08 PM. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins  
City Clerk

ATTEST:

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Paul Whitcomb, Mayor