

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON MAY 4, 2015, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

The Chair, Gene Stoeckel, called the meeting to order at 5:40 P.M. (Start delayed because of committee meeting prior to board meeting). Other members present included Jim Ferlaak, Jeff Dotseth, Joe Glenn and Duane Kruse. Others present: Airport Engineers Kaci Nowicki, City Council Liaison Thom Walker, City Administrator/Airport Manager Mark Karnowski, Sherburne County Commission Rachel Leonard, Sharon Sandberg, Jeff Rainey and Rick Hofmann. The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: - none

APPROVAL OF MINUTES

DOTSETH MOVED TO APPROVE THE MINUTES OF THE APRIL 6, 2015 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Capital Improvement Projects

Taxilane Project: There was considerable discussion amongst the Board Members and others present and a consensus that the paving job that was done on the taxiways in the hangar area last fall is wholly insufficient.

Ferlaak noted that one of SEH's employees commented that it was the worst airport paving job he'd ever seen. Ferlaak questioned where the inspectors were that we'd paid to make sure that the quality of the job was good. Ferlaak went on to suggest that, if the retainage left from the project was not sufficient to motivate the contractor to make it right, that SEH (who was responsible for insuring the quality of the job) could be held accountable.

Nowicki said that she'd advise McMahon of the Board's concerns. It was noted that the paving was done by Knife River (which was the subcontractor for Hardrives) and that both companies had a reputation to maintain and would 'make it right'.

Master Plan: Because the group present was pretty much the committee that worked on the master plan at the committee meeting prior to the main meeting, there was no further discussion about the master plan.

Crack Sealing: Nowicki advised that the proposed crack sealing project for this year had several different funding scenarios. The FAA grant funding (90/5/5) would only pay for the center 35' of any taxiway and the state grant dollars (80/20) could be used for the balance of the taxiway width.

Further, because the taxiway leading to both the AFSS building and the lane going to the Kruse hangar were deemed as not benefitting enough properties, those two taxilanes would not be eligible for FAA grant participation. Accordingly, the local share of the various options were as follows:

1. If the larger project is done but the Kruse taxiway is not included, the local share would be \$5,250

2. If the larger project is done and state agrees to participate in the Kruse taxiway the local share would be \$6,250
3. If the larger project is done and the Kruse taxiway is done (without State participation) the local share would be \$10,250

DOTSETH MOVED TO RECOMMEND THE CITY COUNCIL APPROVE THE \$6,250 OPTION AS PRESENTED. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

Nowicki suggested that the earliest the crack sealing project could get underway would be this fall.

NEW BUSNISS: None

MANAGERS REPORT:

Fuel Sales – The April fuel report was in the meeting packet. It was reviewed without comment.

Financials – Karnowski noted that the 2nd quarter financials would be available at the July meeting.

MISCELLANEOUS: None.

ADJOURNMENT:

There being no further business:

DOTSETH MOVED TO ADJOURN. THE MOTION WAS SECONDED BY GLENN. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:03 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair