

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON MAY 7, 2012, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Joe Glenn, Jim Ferlaak, Duane Kruse and Jeff Dotseth. Others present: Dick Dobson (City Council), Larry Handshoe (Baldwin Township), Jack Edmonds (Mille Lacs Co.) Sharon Sandberg, Rick Hoffman, and City Finance Director Steve Jackson.

AGENDA ADDITIONS/DELETIONS: Glenn requested that budget information be discussed. Hoffman requested the Board discuss use of the locked back room at the A/D Building. There were no objections and no other additions to the agenda.

APPROVAL OF MINUTES

Stoeckel requested the quotes for the painting the beacon mast be corrected. The amount for the urethane paint would be an additional \$200 not \$1,000. Dotseth wanted it to be clear that sandblasting was not required, but is an option if needed. Ferlaak commented that the mast appears pretty clean and probably would only need to be steel brushed. Dobson pointed out that the joint Council Meeting/ Airport Advisory Board meeting had been changed from the June 7th Study Session to the normal time for the Airport Advisory Board meeting time of Monday June 4th at 5:30 P.M. This was not a correction of the minutes, but was an update.

DOTSETH MOVED TO APPROVE THE MINUTES OF THE APRIL 2, 2012 MEETING AS CORRECTED. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. PAPI Lighting Update

Hoffman stated that MNDOT's John Schroeder had been up to look at the PAPI lighting. He brought an old controller that would work with the system in place at the airport. New parts are not available since the current system is no longer being manufactured. The PAPIs are currently working okay and should make the system functional until funding for an upgraded system is available. There was discussion as to how to classify the system now that it is working, but that it is still an unreliable and obsolete system. It was the consensus of the Board to leave the note that the PAPI lighting was unreliable. The Board wants it on the next meeting agenda to get another update and discuss again.

Ferlaak wanted to know if the Board would be able to meet prior to the joint meeting on June 4th. Jackson stated they could arrive at City Hall at 5:00 and meet for the half hour prior to the joint meeting. It was the consensus of the Board to do that.

B. Beacon Mast Update

Ferlaak gave an update on the timing of the beacon mast painting if done by the City's Public Works crew. He relayed information from Bob Gerold received from Steve Jackson. Due to personnel changes, Gerold felt that he would not be able to commit to completing the job prior to the end of summer. It is also weather dependent. There was considerable discussion on the need to get the painting done prior to the Fly-in on the 10th of June. Dobson pointed out that this was an unbudgeted item and as such should go to the Council before staff could proceed.

DOTSETH MOVED TO RECOMMEND TO THE CITY COUNCIL THAT THE CITY MOVE FORWARD WITH THE BEACON MAST PAINTING IN WHATEVER MANNER THAT WOULD GET THE PROJECT COMPLETED BY THE FLY-IN. IT WAS ALSO RECOMMENDED THAT THE MAST BE SCHEDULED FOR INSPECTION AND REPAINTING, IF NEEDED, EVERY TWO YEARS TO COINCIDE WITH THE RECOMMENDED BEACON LIGHT MAINTENANCE SCHEDULE. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

C. Crosswind Runway and 21st Avenue Extension Discussion

Dobson suggested that the AAB know what their position is on the crosswind and 21st Avenue extension prior to the joint meeting in June. He also stated that Richard Anderson had been at the last City Council meeting to present his proposal for the alternative routing of the road extension. Dobson commented that the Council received the proposal favorably and had recommended that staff and the engineer meet with personnel from the two counties to begin the process. Edmonds stated he had already brought the idea to Mille Lac County's staff and they were going to contact Sherburne County personnel to review the idea.

Dotseth stated that he would only support the road extension if it can be done to preserve the ability to construct the crosswind. Sandberg said that she had seen maps of the area from 1956, 1966 and 1980 that showed very little wetlands. She had given that information to Anderson.

Ferlaak said that he felt, with all the truck traffic in the Industrial Park, which increased traffic, would not be a good idea. He said that trucks sometimes had to block traffic in order to make their turns. He also said that FAA had told him that the extension as presently proposed would absolutely stop the crosswind.

NEW BUSINESS:

A. Budgetary Information

Glenn requested that the AAB be provided financial information on a monthly basis showing the transaction summary for the month. He wants to have it listed as an agenda item each month.

GLENN MOVED TO REQUEST MONTHLY FINANCIAL STATEMENTS BE ON THE AGENDA FOR EACH MEETING. THE MOTION WAS SECONDED BY DOTSETH. THE MOTION PASSED UNANIMOUSLY.

E.A.A. REPORT: Kruse reported that the E.A.A. will be in the parade and on June 9th would give rides to young eagles between 8 A.M. and 11 A.M. The group was also going to be at the car show and distribute informational hand-outs. He also stated that from May 31st through June 3rd the Vietnam Memorial Wall was going to be at the Anoka County Airport. There would also be a Police Officers and a Fire Fighter Memorial Wall present.

MISCELLANEOUS

A. Use of back A/D back office:

Hoffman wanted to discuss the use of the back office area. It is his impression that it is only used a couple of times a month by the Public Works crew for inspection records. He thought there were other options for keeping those records secure. If that room could be made more available, it could be used for a rest area for pilots, an aviation library (similar to one at Little Falls), and a quiet place for biennials or other training. He felt that donations from pilots could furnish the room.

DOTSETH MOVED THAT THE ISSUE BE DISCUSSED BY CITY STAFF WITH THE HOPE THAT THE ROOM COULD BE MADE AVAILABLE FOR PUBLIC USE. GLENN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

B. Control of Unauthorized Through Traffic

Ferlaak wanted to discuss the control of traffic through the north end. He has seen Public Works personnel monitoring the traffic and confronting the drivers. He thought that could be dangerous for a civilian. He recommended that the area be posted, and it would then be a police enforcement issue. It was the consensus of the Board to have staff look at that idea.

ADJOURNMENT:

GLENN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY FERLAAK. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:42 P.M.

Respectfully Submitted,

Steve Jackson
Finance Director

ATTEST:

Gene Stoeckel, Chair