

**THE MEETING OF THE PRINCETON EDA BOARD HELD ON MAY 19, 2011, AT 6:00 P.M.,
AT THE CITY HALL COUNCIL CHAMBERS**

Paul Whitcomb called the meeting to order at 6:06 P.M. Members present were Thom Walker, Grady Clark, Cindy Riddle, Victoria Hallin, and Charles Snustead. Staff present were Mark Karnowski, Steve Jackson, and Mary Lou DeWitt.

Absent was Ben Hanson.

APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 21, 2011

WALKER MOVED, SECOND BY RIDDLE TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON APRIL 21, 2011. UPON THE VOTE, THERE WERE 6 AYES, 0 NAYS. MOTION CARRIED.

UNFINISHED BUSINESS:

A. Hy-Tech Automotive Revolving Loan Application

Wayne Nelson, owner of Hy-Tech Automotive has completed an application for the City of Princeton Revolving Loan Fund. Nelson was at the April 21, 2011, EDA meeting to have the Board review his request for funding from the Revolving Loan Fund. Nelson would like to purchase equipment for their Princeton shop that would total \$24,005.94. At that meeting, Nelson had given a breakdown of the equipment and explained how each piece would help servicing customers and bring them in compliance with OSHA standards.

Steve Jackson, City of Princeton Finance Director was present and told the EDA Board he has reviewed the financials that Nelson had provided. The Princeton shop looks to be doing well. There has been a concern that accounts payable was higher in 2009 and then went down in 2010. Jackson said that Nelson had a previous loan some years ago with the City of Princeton and paid it off sooner and the payments were always on time.

Nelson said 2009 was not a good year. The Princeton shop has picked up even with the bridge work in 2010. The Milaca shop is doing very good. He was unsure of what the reason in the difference in accounts payable, but would ask his accountant and have him contact Jackson.

Snustead told Nelson to have his accountant look at their current accounts payable and what is owed to the vendors etc.

Jackson said they could have paid a bill and that is why it is now lower. It would be good for the accountant to call him and verify it. The last statement Nelson brought in is from December 31, 2010. The accounts payable has gone down half from 2009 to 2010.

Nelson said 2009 was not a good year and 2010 was much better even with the bridge work. The Milaca shop is picking up very good for them.

Jackson supports Hy-Tech receiving the funds from the Revolving Loan.

The EDA Board agreed to move forward with the City Attorney to begin working on the loan paper work and in the mean time Nelson's Accountant will call Jackson with their current accounts payable and if that is good, the loan will be processed.

HALLIN MOVED, SECOND BY WALKER TO AUTHORIZE APPROVAL OF THE \$24,000 LOAN AND FORWARD THE CITY ATTORNEY THE APPLICATION TO BEGIN THE LOAN PROCESS AS LONG AS THE INFORMATION GIVEN TONIGHT IS CORRECT AND WHAT NELSON'S ACCOUNTANT RELAYS TO CITY STAFF MEETS APPROVAL. THE CONDITIONS OF THE LOAN WOULD BE 4.5% INTEREST RATE, 15 YEAR AMORTIZATION, INTEREST BEGINS UPON DISBURSEMENT, A 60 DAY DEFERRAL ON FIRST YEAR, AND A BALLOON PAYMENT DUE WITH 60TH PAYMENT. UPON THE VOTE, THERE WERE 6 AYES, 0 NAYS. MOTION CARRIED.

B. Draft Copy of Rural Taxing District Application

Karnowski has put together a first draft of the Rural Taxing District application for the EDA Board to review. He has also forward the document to the City Attorney to review.

The EDA Board discussed some options that could be added to the application and the only thing that they would like added would be on the second page of Ordinance No. 659, Section 5, Termination of Rural Taxing District Classification, add the wordage if there is a change of the platting of this parcel that the Rural Taxing District classification would be removed.

RIDDLE MOVED, SECOND BY HALLIN TO APPROVE THE RURAL TAXING DISTRICT APPLICATION WITH THE ADDITION ON THE SECOND PAGE OF THE ORDINANCE NO. 659, SECTION 5, TERMINATION OF RURAL TAXING DISTRICT CLASSIFICATION, ADD THE WORDAGE: IF THERE IS A CHANGE OF THE PLATTING OF THIS PARCEL THAT THE RURAL TAXING DISTRICT CLASSIFICATION WOULD BE REMOVED. UPON THE VOTE, THERE WERE 6 AYES, 0 NAYS. MOTION CARRIED.

NEW BUSINESS: None

OLD BUSINESS: None

MISCELLANEOUS: None

A. EDA Balance Sheet

The EDA Board had no comments.

B. Verbal Report

Clark asked what the City regulations are on steel roofing.

Karnowski said the ordinance states you can not use pole barn steel roofing. There was a question at the last Planning Commission meeting where someone was putting an addition on a existing exterior building and they wanted to use a steel roof on the addition. Karnowski is in favor of the newer steel product that is flat and baked on enamel. He will talk to Bonestroo who is working on amending the City ordinance and have wording put in on what other cities are using for this type of roofing material.

The Visionary Committee had a fund raiser for the proposed amphitheater. They raised approximately \$10,000 in funds that will be used to get rid of the well house and cap it.

C. City Council and Planning Commission Minutes for April, 2011

The EDA Board had no comments.

WALKER MOVED, SECOND BY SNUSTEAD TO ADJOURN THE MEETING. UPON THE VOTE, THERE WERE 6 AYES, 0 NAYS. MOTION CARRIED. THE MEETING ADJOURNED AT 7:03 P.M.

ATTEST:

Paul Whitcomb, President

Mary Lou DeWitt, Community Dev. Assistant