

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON JUNE 1, 2015, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Jim Ferlaak, Jeff Dotseth, Joe Glenn and Duane Kruse. Others present: Airport Engineers Joel Dresel and Kaci Nowicki, City Council Liaison Thom Walker, City Administrator/Airport Manager Mark Karnowski, Sharon Sandberg and Rick Hofmann. The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: - Sharon Sandberg requested time to update the Board on their September 5th event.

APPROVAL OF MINUTES

DOTSETH MOVED TO APPROVE THE MINUTES OF THE MAY 4, 2015 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Capital Improvement Projects

Taxilane Project: Dresel advised that he met with a company representative from Harddrives and they agreed that they will fix the issues this month. Upon questioning by Dotseth, Dresel said the repair would be done during the week and would not impact the Lion's Rum River Festival Pancake Breakfast.

Master Plan: Nowicki handed out draft #1 of the Master Plan and advised the Board Members to review it and get back to her with any questions or proposed changes or modifications as soon as possible. She will address those issues and get draft #2 out to the members prior to the Board's August 3rd meeting.

Ferlaak commented that the Master Plan should anticipate what the runway length should be in 2035. Nowicki agreed that it will.

There was discussion about whether insurance companies would have issues with corporate jets landing on a 4,900 foot runway versus 5,000. Ferlaak said he'd call several insurance companies and see what they say and report back at our next meeting.

Crack Sealing: Dresel advised that the crack sealing bids will be in by June 8th after which SEH will prepare a recommendation for award to the City Council for consideration at their June 16th meeting. Dresel expressed some concern that MnDOT has not yet awarded any grants and the grants need to be awarded before the end of the fiscal year (June 30th).

Upon questioning about the amount of actual seal coating to be done, Dresel advised that it will depend on the bid amounts and MnDOT's willingness to partially fund part of the project.

New Hangar Area – Dresel advised that the City Council had approved the Boards recommendation to prepare plans and specs for the New Hangar Area.

As a sidebar, Dresel advised that he'd attended the Minnesota, Wisconsin and Iowa's state airport's annual conferences and, for the first time, the FAA's message was consistent. That is,

they are going to focus their funding on maintaining the existing airport infrastructure and will reduce funding for new runways, etc. He said he checked with other engineers and the FAA's message was the same nationwide.

NEW BUSNISS:

Sharon Sandberg updated the Board on Flight Expo's September 15th event. It appears they'll again have the B-25 on our field along with three other WWII aircraft. It's possible they'll have a P-51 on site too. This year they're also going to attempt to bring in an armed forces exhibition with a mess tent, reenactors and other interesting exhibits.

This year the Princeton Chamber is helping with the event. They agree that it should be a stand alone event and should not be part of the Rum River Festival.

MANAGERS REPORT:

Fuel Sales – The May fuel report was handed out. It was reviewed without comment.

Financials – Karnowski noted that the 2nd quarter financials would be available at the July meeting.

MISCELLANEOUS: None.

It was noted that the scheduled July meeting is on for July 6th. Both Dresel and Nowicki advised that they would not be able to attend. Accordingly, the following motion was considered.

DOTSETH MOVED TO CANCEL THE JULY 6th MEETING UNLESS THERE WAS A SPECIFIC ITEM OF BUSINESS THAT NEEDS TO BE ADDRESSED. FURTHER, THAT THE MASTER PLAN COMMITTEE MEET JUST PRIOR TO (at 4:30) THE AUGUST BOARD MEETING.. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

ADJOURNMENT:

There being no further business:

GLENN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY DOTSETH. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:12 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair