

**THE MEETING OF THE EDA BOARD HELD ON JUNE 18, 2015, AT 7:00 P.M., AT THE  
CITY HALL COUNCIL CHAMBERS**

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The meeting was called to order at 7:00 P.M., by Thom Walker. Members present were Victoria Hallin, Charles Snustead, and Cindy Riddle. Staff present were Jolene Foss (Comm. Dev. Director) and Mary Lou DeWitt (Comm. Dev. Assistant).

Absent were Genny Reynolds and Grady Clark.

**AGENDA ADDITIONS/DELETIONS:** None

**APPROVAL OF MINUTES FROM REGULAR MEETING ON MAY 21, 2015**

HALLIN MOVED, SECOND BY SNUSTEAD, TO APPROVE THE MINUTES OF MAY 21, 2015. UPON THE VOTE, THERE WERE 4 AYES, 0 NAYS. MOTION CARRIED.

**UNFINISHED/OLD BUSINESS:**

**A. Underground Storage Tank Removal Approval**

The property at 809 and 903 9<sup>th</sup> Avenue North, which was acquired with HUD/NSP funding still has storage tanks underground.

Demolition occurred at this site in September of 2014, but the orphaned tanks could not be removed at that time because there was not a MPCA licensed Tank Removal Contractor onsite.

After an intense RFP process, we received 3 bids. West Central Environmental Consultants had the most financially reasonable bid and they have former experience with this site. They did perform the Phase II ESA on the site.

Staff had brought this to the City Council on June 16, 2015, for approval, pending the EDA Boards approval. Staff is asking the EDA Boards approval of West Central Environmental Consultants as the lead organization in the removal of the remaining underground tanks.

RIDDLE MOVED, SECOND BY HALLIN, TO APPROVE WEST CENTRAL ENVIRONMENTAL CONSULTANTS IN THE REMOVAL OF THE REMAINING UNDERGROUND TANKS AT 903 9<sup>TH</sup> AVENUE NORTH. UPON THE VOTE, THERE WERE 4 AYES, 0 NAYS. MOTION CARRIED.

**B. Shovel Ready Site Review Discussion**

Foss said that Wednesday, June 24, 2015 that John Rhodes will be coming to Princeton for a Site Review Shovel Ready to review the 220 acre site of the old Miller property. John Rhodes will be at City Hall at 10:00 A.M. and they will go to the site. At 11:30 A.M. they will be a lunch at City Hall and John Rhodes will do a presentation. Foss invited the Mayor, City Administer,

Public Works Director. Anyone can attend. The visit will be over by 1:00 P.M. The owners of the property are receptive of this. Foss would like to know if the EDA funds will pay for the lunch. She was going to order pizza from Pizza Barn.

HALLIN MOVED, SECOND BY RIDDLE, TO HAVE THE EDA FUNDS PAY FOR THE LUNCH FOR THE SITE SHOVEL READY VISIT ON JUNE 24, 2015 AND THE AMOUNT SHOULD NOT EXCEED \$100. UPON THE VOTE, THERE WERE 4 AYES, 0 NAYS. MOTION CARRIED.

### **NEW BUSINESS:**

#### **A. 2016 MN Travel Guide**

Foss said that DEED is doing this magazine for Economic Development. The ad would be \$1,400 for a 1/8 of a page ad. Foss said she believes it would be better to wait until we can afford a full page ad. She is not sure where the target market is. This is distributed to 300,000 consumers.

Snustead said Milaca has a book handout and we should look into that.

Foss said this is the first time Minnesota Travel Guide is doing this type of magazine.

Snustead believes the book he is speaking of is put out by the Chamber for Milaca and it talks about the northern entrance to Minnesota.

Hallin said our Chamber has the community guide. She does not support advertising in this magazine and the other EDA Board members agreed.

Foss showed them the samples of the brochure that she has been working with Hendricks Marketing on.

### **MISCELLANEOUS:**

#### **A. EDA Balance Sheet**

The EDA Board had no comments.

#### **B. Verbal Report**

##### **1) FAM Tour Update**

Foss said the Familiarization Tour took a turn. She was asked to join the metro group since we are within Sherburne County. Richard Baker will be working with the north group. They will be touring United States Distilled Products. She is hoping that Jeff Hammer will approve a tour of his new site downtown. The tentative dates for the tour are September 13<sup>th</sup> – 15<sup>th</sup>, 2015.

Foss gave a verbal report on other items:

The Matrix Manufacturing building is being looked at by Coinstar because their building burnt down in Milaca.

The trail ribbon cutting is June 30<sup>th</sup> at 2:30 P.M.

Riddle asked how do you safely get from downtown Princeton to that trail.

Foss said she will know in two years. Carie Fuhrman had applied for a grant for this.

Foss said she had a woman come in for exercise class space. She is looking for 2,400 square foot space. Foss is looking for a comparable space that would rent out for \$300 a month. Heartland Auto in the Industrial Park was going to rent a space to her, but that type of business is not allowed in the Industrial Zoning. This person works for the Community Ed now and needs a larger space. The EDA Board mentioned a few sites and Foss will check them out.

Foss said she is getting the Habitat for Humanity information together for Wayne Eller. He wants the Tittle Commitment and Warranty or maybe it is a Quick Claim. It will cost approximately \$750 to have these things done. We have some funds in the NSP funds to pay for this.

Walker said we should have a clear title on this.

Foss said she is working on this with the City Attorney and she will have the information available for the July 16, 2015 EDA meeting where a motion will be needed for 609 Old Hwy #18 where this can be completed.

Foss said she is applying for the regional designation and is going to the Park Board meeting on June 22, 2015 to discuss it. This is the first step and this is for the trail system for Riverside Park, Reibe Park, and Pioneer Park.

Snustead asked when the Crystal Cabinets site will be opening downtown.

Foss said in about eight months.

Foss had a conversation with Jim Bromberg from DEED. They are having a meeting on July 23, 2015 and she plans to attend it. They want them to do more promoting. We will be 1 of 28 sites on being certified for a shovel ready list. We could be one of the top three largest. They mentioned Elk River and Eagan on how they got involved with the data site.

Foss said Butch Drews purchased the site on First Street where it is being torn down and will rebuild. He cannot say who is looking at possibly renting the new building site from him, but he

did want to know if his site could have access from 21<sup>st</sup> Avenue. Foss is asking Mike Nielson on this.

Foss said she is still talking to Culver's owner and keeping the communication open.

**C. City Council and Planning Commission Minutes for May, 2015**

The EDA Board had no comments.

RIDDLE MOVED, SECOND BY HALLIN, TO ADJOURN THE MEETING. UPON THE VOTE, THERE WERE 4 AYES, 0 NAYS. MOTION CARRIED. THE MEETING ADJOURNED AT 7:35 P.M.

ATTEST:

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Thom Walker, President

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Mary Lou DeWitt, Comm. Dev. Assistant