

**THE MINUTES OF THE ANNUAL MEETING OF THE PRINCETON FIRE ADVISORY BOARD
HELD AT 7:00 P.M., JUNE 2, 2015, AT THE PRINCETON PUBLIC SAFETY BUILDING**

1. Call to Order – Chair Paul Whitcomb called the meeting to order at 7:00 P.M. in the training room of the Princeton Public Safety building. Those in attendance included:

Members Present:

Paul Whitcomb, Chair	City of Princeton
Steve Dolin	Greenbush Twsp
Arvid Jenkins	Spencer Brook Twsp.
Cathy Lundeen	Wyanett Twsp.
Gene Stoeckel	Princeton Twsp.

Staff Present:

Jim Roxbury	Chief, P.F.R.D.
Ron Lawrence	Asst. Chief, P.F.R.D.
Mark Karnowski	City Admin.

Members Absent:

Roger Nelson	Blue Hill Twsp.
--------------	-----------------

2. Review/Consideration of June 2, 2015 Minutes

Lundeen noted that the August meeting was to be at the Wyanett Maintenance Building, not the town hall (Roxbury added that it's also the Sub Station. Roxbury also noted that the fee the PFRD paid to Bib Lake for their portable air tank filler is, indeed, \$1000, but it's paid annually. DOLIN MOVED TO APPROVE THE MINUTES OF June 2, 2015 AS MODIFIED. JENKINS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions - None

4. Reports:

A. Run Reports

Roxbury handed out both a composite report regarding the runs for the month of June as well as a report for each entity. There were 16 calls for the month with most of the calls being medical assists. He noted there was one call not on the composite list...a mutual aid structure fire with Milaca. Roxbury also noted that the PFRD's run numbers are down somewhat from 2014 after a very fast start earlier this year.

B. Department Update – Jim Roxbury

Roxbury advised that the four new recruit firefighters are still working their way through the system. The department is training this evening on the foam pumper and using actual foam to make sure everything is working correctly.

He said there was a major change in the relocation program for the city. The city will, again, be getting \$54,000 for our relocation efforts. In the past, \$4,000 of that amount was tendered to the city as payment to house the Relocation trailers. Roxbury said that, because the trailers are actually owned by the State, that the state will start paying the rental fee in the amount of \$5,000...which will be over and above the \$54,000 stipend. Roxbury also noted that Glen Olson, the head of the Relocation effort, is retiring and that his replacement appears as though he too will be easy to work with.

Later this summer the PFRD will be having a training exercise at USDP.

5. Old Business – Assistant Chief Ron Lawrence reminded the members that Public Safety Day will be on Saturday, August 22nd at the Public Safety Building from 10 Am to 2 PM. This year it will also involve the Public Works Department and the Police Department as well.

The FAB also learned that the Relief Association purchased Fire Extinguisher Training Aids that will be used for the first time at the August 22nd Event.

Lundeen reminded the Board Members that Wyanett will, again, have a 'National Night Out' event on Tuesday, August 4th.

6. New Business – Roxbury advised that they had to take the power down at the Public Safety Building to change some of the electrical hook-ups and learned that the battery back-up for the phone system is only good for about 30 minutes (which is unacceptable). Also, the battery back-up for the electronic door locks is, apparently, only good for about 45 minutes. Roxbury said that means that hooking up the auxiliary generator for the building is being moved up the “to do” list.

Lundeen advised that Wyanett Township has purchased 911 address signage. They’re hoping the sentence to serve crew will assist in putting those signs up. Roxbury noted the signage will be much appreciated by the PFRD.

7. Next Meeting & Agenda

It was noted that the next Fire Board meeting will be Tuesday, August 4 at the Wyanett Township Maintenance Building/PFRD Sub-Station.

8. Adjourn:

There being no further business:

STOECKEL MOVED TO ADJOURN. DOLIN SECONDED THIS MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:27 P.M.

Respectfully Submitted,

Mark Karnowski
City Administrator