

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON AUGUST 4, 2014, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

The Chair, Gene Stoeckel, called the meeting to order at 5:33 P.M. Other members present included Duane Kruse and Joe Glenn. Member Absent: Jim Ferlaak and Jeff Dotseth (both emailed). Others present: Airport Planner Shawn McMahon, City Council Liaison Thom Walker, City Administrator/Airport Manager Mark Karnowski, Sherburne County Commission Rachel Leonard, Sharon Sandberg and Rick Hoffman. The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: Rick Hoffman noted that he had some maintenance updates to share. Sharon Sandberg also asked to update the Board on AirExpo issues. Without objection, those items were added to the agenda.

CONSIDERATION OF MINUTES

KRUSE MOVED TO APPROVE THE MINUTES OF THE JUNE 2, 2014 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. 2014 CIP Update

1. Airport Master Plan: Shawn McMahon advised that the necessary paperwork had all been submitted to MnDOT Aeronautics and the FAA and we are now awaiting a grant offer. McMahon responded to a question about the time the Master Plan project might take and he estimates that the process should take about 12 months – more or less.

Stoeckel noted that a discussion about how the process will be organized was to be done at that evening's meeting but, with two members absent, it should be on the September agenda again.

2. Taxilane Project: McMahon advised that the bid opening for the taxilane project was held Thursday, June 5th and Hardrives of St. Cloud submitted the low bid at \$157,527 and was awarded the contract. There were two other bids, Rum River Contracting and Knife River. The bid was about \$31,000 under the engineer's estimate of \$188,335. Construction is expected to begin sometime after Labor Day. McMahon noted that all three taxiways will be torn up at the same time so the hangar owners will need to be notified prior to the project. Rick Hoffman said he could get the information out to the hangar owners and McMahon indicated he'd send the information to Hoffman with a copy to Karnowski. Later in the meeting there was also some concern about the B-25 event scheduled for Friday, August 29 through Sunday, August 31 happening during the possible construction time.

There was also discussion about whether Hardrives would be interested in doing the connections between the hangars and the new taxiway. McMahon indicated Hardrives probably would not be interested, but he'll check with them. McMahon said the best deal might be to have all the hangar owners go together and hire a local contractor to do all the driveways.

B. Airport Courtesy Car

The board was advised that the City Council will consider a proposal to use a police department squad car as a 'new' airport courtesy car. That discussion will take place at the Council's August 7th Study Session. Karnowski advised that, with Troy Minske (Rum River Automotive) agreeing to continue doing the maintenance on the vehicle, Karnowski believes the Council will

approve the transfer of the vehicle from the Police Department to the Airport. The only notable cost will be the lost revenue the Police Department would have had from the sale of the vehicle (valued at between \$4,000 and 5,000)

GLENN MOVED TO RECOMMEND THAT THE CITY COUNCIL AGREE TO HAVE THE OLD POLICE CAR BECOME THE NEW AIRPORT COURTESY CAR. THE MOTION WAS SECONDED BY KRUSE. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. B-25 Weekend

Sharon Sandberg advised that the B-25 weekend has now been extended to go Friday night through Sunday and that she's still looking for sponsors. Friday night will be the pot luck supper and all are invited to attend (at Kruse's hangar). They have two billboards advertising the event and it's advertised in the Community Ed book as well. The Anoka EAA will be bring airplane Peddle Cars for the kids on Sunday and it looks like the Eagles will be giving airplane rides for the kids as well.

Otherwise, the 'build a plane' program will be starting in October. They now have both an airplane and a helicopter donated for the students to work on.

Sandberg also advised that Jason Erickson (Ascend Aviation Flight School) has been hired by the Maple Lake Airport to operate their FBO and will be moving most of his operations to Maple Lake.

B. Hoffman Updates

Rich Hoffman advised that the windsock has been straightened and the beacon gear works greased. One sign light needs to be replaced and MnDOT's Schroeder has the parts and should be us soon to do that work.

Hoffman also noted that Troy Minske is also volunteering to do a lot of the lawn cutting at the airport.

NEW BUSINESS: - None

MANAGERS REPORT:

Fuel Sales – Karnowski handed out the July fuel sales report.

Financials – Karnowski noted that the financial report will be emailed out sometime in the next week or so.

MISCELLANEOUS:

A. September Meeting: Karnowski noted that the Board's September meeting date falls on Labor Day and suggested the date be moved.

KRUSE MOVED TO MOVE THE AAB'S SEPTEMBER MEETING TO TUESDAY, SEPTEMBER 2nd AT 5:30 PM. THE MOTION WAS SECONDED BY GLENN. THE MOTION PASSED UNANIMOUSLY.

ADJOURNMENT:

There being no further business:

KRUSE MOVED TO ADJOURN. THE MOTION WAS SECONDED BY GLENN. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:13 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair