

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD  
HELD AT 7:00 P.M., ON TUESDAY, AUGUST 5, 2013, AT THE PRINCETON CITY HALL**

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**1. Call to Order** – Chair Whitcomb called the meeting to order at 7:00 PM. Those in attendance included:

**Members present:**

Paul Whitcomb, Chair                      City of Princeton  
Stephen L. Dolin                              Greenbush Twsp  
Cathy Lundeen                                Wyanett Twsp

**Visitors:**

Arvid Jenkins                                Spencer Brook Twsp.

**Members absent:**

Roger Nelson                                Blue Hill Twsp.  
Gene Stoeckel                               Princeton Twsp.

**Staff Present:**

Jim Roxbury                                Chief, P.F.R.D.  
Mark Karnowski                            City Administrator

**2. Review/Consideration of June 4, 2013 Minutes**

LUNDEEN MOVED TO APPROVE THE MINUTES OF JUNE 4, 2013 (no July meeting) AS PRESENTED. DOLIN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

**3. Agenda Additions/Deletions** – None

**4. Reports:**

**A. Run Reports** – The Fire Run Report Synopsis was handed out and reviewed for both June and July. There were 21 calls during June including 8 medicals and 16 calls in July including a mutual aid house fire with Baldwin. The detailed reports will be mailed out to the individual townships.

**B. Department Update – Jim Roxbury**

Roxbury reported that the four firefighter candidates are still progressing toward full membership with 2 of the four going through Firefighter I training – which is a faster track than usual because funding for that training is currently available.

The PFRD will be training at the Caley House and they also have some relocation training scheduled as well. Roxbury added that the city has been advised that the Relocation budget for 2014-15 has been released and it appears the proposed budget is up \$10,000 from the 2013-14 budget.

He also said he heard that the DNR headquarters in Willow River is getting in some self contained lighting trailers and he is planning on driving up there to see if he can get a set for the PFRD. The estimated cost would be around \$800.

**5. Old Business**

**A. Spencer Brook Township**

Roxbury distributed a copy of Spencer Brook Township with the area transferring from coverage by Isanti to Princeton noted. Arvid Jenkins confirmed that the map was correct as presented.

Roxbury noted that he'll soon be meeting with the Isanti County Dispatch to make sure the transition for the modified coverage in Spencer Brook Township gets paged out correctly from day one.

**B. Fire Station Update**

Karnowski advised that the project is on schedule and still on budget as well. The building committee will start meeting weekly as we're getting to the point where there are various decision to be made about the interior and exterior details of the structure.

**C. Isanti Fire District**

The Chief said that he has had some conversations with the Isanti Fire Chief and it looks like the transition will go smoothly.

## **6. New Business**

### **A. New Fire Truck**

Roxbury advised that, since the FAB's last meeting, he learned that the Roseville Fire Department was divesting itself of a 1991 pumper that has Class B foam capability. He noted that, because of the possibility of an alcohol fire at USDP and the ongoing possibility of a petroleum based fire on TH169 or TH95 in the city, that he feels that having a truck with Class B foam would be a reasonable addition to the PFRD's fleet.

The truck sale was by bid and the bids were to be submitted by Thursday, August 1<sup>st</sup>. Roxbury further advised that he'd requested City Council permission to submit a bid and the Council agreed.

Roxbury submitted a bid for \$15,056 and was advised earlier on Monday, August 6 that the city's bid was the high bid and that the city will now own that truck. The Chief went on to explain that the money for the truck will come out of the truck fund and will not be charged back against the townships.

The plans are to now for the city to divest itself of the 1977 pumper which will be replaced by the 1991 vehicle. The vehicle will serve as the reserve pumper and will primarily stay at the station in case there are two fires at the same time or in the case where the pumper's Class B foam is needed. They're also considering making it a 'tender' for the ladder truck.

The Board expressed support for the purchase.

## **7. Next Meeting(s) & Agenda**

The Board was advised that the next meeting will be Tuesday, September 3<sup>rd</sup> at 7:00 P.M.

## **8. Adjourn**

There being no further business:

LUNDEEN MOVED TO ADJOURN. DOLIN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:53 P.M.

Respectfully Submitted,

Mark Karnowski,  
City Administrator