

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD
HELD AT 7:00 P.M., ON TUESDAY, SEPTEMBER 3, 2013, AT THE PRINCETON CITY HALL**

1. Call to Order – Chair Whitcomb called the meeting to order at 7:00 PM. Those in attendance included:

Members present:

Paul Whitcomb, Chair City of Princeton
Stephen L. Dolin Greenbush Twsp
Cathy Lundeen Wyanett Twsp
Gene Stoeckel Princeton Twsp

Members absent:

Roger Nelson Blue Hill Twsp.

Staff Present:

Jim Roxbury Chief, P.F.R.D
Mark Karnowski City Administrator

Visitors:

Arvid Jenkins Spencer Brook Twsp.

2. Review/Consideration of August 5, 2013 Minutes

DOLIN MOVED TO APPROVE THE MINUTES OF AUGUST 5, 2013 AS PRESENTED. LUNDEEN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions – None

4. Reports:

A. Run Reports – The Fire Run Report Synopsis was handed out and reviewed. Roxbury noted that it was a pretty ‘mellow’ month with only 14 calls. The DNR has advised that the department get ready for an active grass fire season this fall. The detailed reports will be mailed out to the individual townships.

B. Department Update – Jim Roxbury

Roxbury reported that the four firefighter candidate approval goes before the City Council this month. It’s a good group with three that will function out of the main fire station and one that will report to the Wyanett Sub-Station when required. That makes a total of five firefighters who can respond to the Wyanett Station. Roxbury advised that Sherburne County is adding ‘autoaid’ for requested regions within the County. They have a training burn with Foley in October that will be held in Green Bush Township. Tonight is also the 1st night of the annual relocation training. The second section will be next week with the annual testing coming in October. Firefighters from Roseville will be up in 3 weeks to train our personnel on the use of their old Foam Truck. There may be a second training burn....that would be the old school building in the Sherburne Wildlife Refuge. Roxbury asked if the members had any concerns about the PFRD helping to burn down an old school house that some might think should be preserved. There were no objections.

5. Old Business

A. Spencer Brook Township

Roxbury said the department’s working with the County to organize the transfer of coverage areas from Isanti to Princeton. So far Isanti is being cooperative. The Department plans on doing a ‘drive around’ to familiarize the department members with the new territory. Apparently Isanti is suggesting that they be reimbursed for the dry hydrant that was installed by them in the township. Roxbury suggested that a payback doesn’t make sense since (he believes) the DNR would have paid the entire cost of that dry hydrant’s installation. They’ll double check to ascertain who paid for the hydrant.

Jenkins asked if Princeton can do the regular maintenance and inspection on the Blue Lake Dry Hydrant. Roxbury responded that, indeed, our department can do that if authorization for that is included in the agreement.

B. Fire Station Update

Karnowski advised that the project is still on schedule and still on budget. The committee is now meeting once every two weeks to work on the detail including painting, carpeting, etc.

6. New Business

A. New Fire Truck

Dolin advised the Committee that he'd talked to representatives from Bogus Brook and they now advise that, if the FAB met on some other night than Tuesday, they would attend. They also asked that agenda packets be sent to clerk Tracy Larsen at tlarsen@citlink.net.

A. Grants

Roxbury advised that he has submitted 2 grant applications for \$2,500....there is no local match for those grants...they're both 100% grants. One grant is for a CO detector system for CO in blood. The other is for batteries for smoke detectors (from Eveready) to hand out at Halloween.

B. By-Laws

It was suggested that the FAB by-laws be amended to include Spencer Brook Township. Karnowski will have them done by the end of the year.

7. Next Meeting(s) & Agenda

The Board was advised that the next meeting will be Tuesday, October 1st at 7:00 P.M.

8. Adjourn

There being no further business:

STOECKEL MOVED TO ADJOURN. DOLIN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:45 P.M.

Respectfully Submitted,

Mark Karnowski,
City Administrator