

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON OCTOBER 7, 2013, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Jim Ferlaak Duane Kruse Joe Glenn and Jeff Dotseth. Others present: Airport Engineer Kaci Nowicki, City Administrator/Airport Manager Mark Karnowski, Sherburne County Commissioner Rachel Leonard (arrived at 6 PM), Sharon Sandberg, Rick Hoffman, Jack Edmonds and Barry Ramage). The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: Ferlaak asked to have an update on the box plow added to the agenda. Chairman Stoeckel suggested that he be given time under 'old business'. There were no objections.

APPROVAL OF MINUTES

Engineer Nowicki noted that the third paragraph under "21st Avenue Update" should be corrected to read as follows:

Engineer Nowicki noted that the zoning issues are necessary because the location and extended length of the current crosswind, which has been modified from the old crosswind alignment on the original ALP. She said that there are no zoning issues for the Public Safety Building or Aero Business Park in relation to the current crosswind alignment.

KRUSE MOVED TO APPROVE THE MINUTES OF THE AUGUST 5, 2013 MEETING AS AMENDED. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Annual meeting with FAA and MnDOT Aeronautics

The Board reviewed a memo outlining some of the primary issues discussed at the September 6th meeting in St. Cloud. There was a longer discussion about the proposed Airport Master Plan process. Nowicki explained what issues are normally looked at during that process and that the goal is to have the preparers of the Plan make recommendations on the priorities the city should have regarding airport development as well as funding sources for each project. At the end of that process, the city's ALP and CIP would be revised to reflect the results of the study. Normally it's a 20-year plan but that the FAA recommends that the Master Plan be reviewed every 5-7 years. It was noted that no one in the room could recall if a Master Plan had ever been done for our airport. Nowicki added that the process normally involves a "Wildlife Mini-Study" which is considerably less expensive to do than the full-fledged study that's also available. She suggested that the cost for such a study would be in the \$150,000-\$200,000 range and would be grant eligible.

DOTSETH MOVED TO ADD THE MASTER PLAN TO THE CITY'S CIP AND RECOMMEND THAT THE CITY APPROVE UNDERTAKING THAT PROCESS. THE MOTION WAS SECONDED BY FERLAAK. THE MOTION PASSED UNANIMOUSLY.

There was also a discussion about the forthcoming MnDOT airport 5010 inspection and some of the discussion that occurred in St. Cloud regarding some tree issues on the west side of the main runway.

Stoeckel questioned the status of the State task force charged with reviewing the airport zoning regulations and whether Karnowski had an update. Karnowski advised that he'd been asked by the League of Cities to be the LMC's representative on that task force but that the process has not yet been organized.

B. 21st Avenue Update

The Board reviewed a memo advising that, at their September 26th meeting, that the City Council directed the airport engineer to remove the crosswind runway from the city's CIP.

Dotseth expressed the opinion that he was truly disappointed in the City Council and noted that it was difficult to spend the time trying to put together a new 20-year plan for the airport if the City Council wasn't even following the existing plan.

Kruse echoed Dotseth's comments and noted that not only is the crosswind gone but the proposed 5,000 foot runway isn't yet on the CIP.

A discussion about Federal funding for the crosswind ensued as well as a discussion about Federal funding in general.

The Board felt strongly that, when 21st is constructed that it is imperative that the project include a 10' fence between the road and the airport property to secure the airport.

Ferlaak commented that he thought a gate on the south end of the proposed road should be installed right away. He also suggested that the AAB be involved in determining what signage is erected.

C. Lowering the Minimum Runway Approach

The Board reviewed a memo updating the Board on the proposed lowering of the airport's minimum approach. That memo included an email from Ponce Barber advising that the FAA-ATO staff would be proceeding with the LP line of minima publication as requested.

D. Box Plow

Ferlaak asked for an update on the box plow. Karnowski advised that he'd check on the status and try to move it forward.

NEW BUSINESS: none

E.A.A. REPORT:

Kruse said that the group meets this Tuesday with a brat BBQ at 6:30 and the meeting at 7 PM in the A/D Building.

MANAGERS REPORT:

Fuel Sales – Karnowski advised that the September report would be emailed out as soon as it was completed.

MISCELLANEOUS:

Sharon Sandberg advised that the B-25 Bomber event went very well with over 50 people at the airport when the plane arrived (late) as did the Friday night pot-luck social gathering with over 60 people attending that event.

ADJOURNMENT:

There being no further business:

KRUSE MOVED TO ADJOURN. THE MOTION WAS SECONDED BY FERLAAK. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:54 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair