

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
OCTOBER 9, 2014 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson, Jules Zimmer, and Victoria Hallin. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Todd Frederick, Public Works Director Bob Gerold, Clerk Shawna Jenkins and Attorney Damien Toven.

**AGENDA ADDITIONS/DELETIONS** - None

**SPECIAL ORDER OF BUSINESS** – Swearing in of Police Chief Todd Frederick

**CONSIDERATION OF MINUTES**

- A. Regular Meeting Minutes of September 25, 2014

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 25, 2014. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

- A. **Permits and Licenses**
  - 1. 2014 Tobacco License for Koalaty Vapor LLC
- B. **Personnel**
  - 1. Police – Jason Cederburg Step 6 increase to \$26.69 effective 10-19-14
- C. **Donations / Designations**

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**OPEN FORUM**

**PUBLIC HEARINGS**

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

- A. Planning Commission Minutes of September 15, 2014
- B. EDA Board Minutes of September 18, 2014
- C. PAVC Minutes of September 29, 2014

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

**ORDINANCES AND RESOLUTIONS**

- A. Resolution 14-33, Manufactures Week

Karnowski reported that Resolution 14-33 was put together to honor all the Manufacturers that we have in our industrial park and those all over the State and the US.

DOBSON MOVED TO APPROVE RESOLUTION 14-33 PROCLAIMING THE WEEK BEGINNING OCTOBER 20, 2014 AS MINNESOTA MANUFACTURING WEEK. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

## **UNFINISHED BUSINESS**

### A. Police Investigator Appointment

Karnowski reported that on September 30<sup>th</sup>, the interview panel composed of Mayor Whitcomb, Councilman Zimmer, Chief Frederick, Mille Lacs County Attorney Jan Jude and himself conducted the interviews with the sole applicant for the Police Investigator Position: Matt Mullins.

At the end of the interview, the panel agreed that Officer Mullins has both the experience, training, maturity and personality to replace Todd Frederick as the Princeton PD's Investigator.

Mullins has an Associate of Arts Degree as well as a Law Enforcement Skills certificate from Hibbing Community College and a Criminal Justice certificate from Central Lakes College. Mullins has worked for the Hennepin County Medical Examiner's Office and was a part-time police officer for the city of Isanti before becoming a full-time police officer for the City of Princeton in September of 2006.

The interview panel unanimously agreed to recommend to the full City Council that Matt Mullins be appointed to replace Todd Frederick as the Princeton Police Department's Investigator.

Pursuant to the AFSCME contract pay rates, the Investigator position pays 50¢ per hour more than the officer pay scale. Accordingly, as Investigator, Mullins' wages would be \$27.98 per hour or \$58,198.40 per year.

Because Chief Frederick has only been in the Chief's position for less than a month and because moving Mullins to the Investigator position immediately would result in the city being short one police officer, Frederick has suggested that Mullins retain his officer duties in addition to slowly working his way into the Investigator position until we have the new police officer hired and on duty.

If the full Council concurs with that recommendation, then a motion to appoint Matt Mullins to the position of the City of Princeton's Police Investigator effective 12:01 AM on October 9, 2014 at the salary of \$58,198.40 per year would be in order.

Frederick added that while they are interviewing police officer candidates next week, they feel it would be the best to transition Officer Mullins into the Investigator position slowly until a new officer is hired.

HALLIN MOVED TO APPOINT MATT MULLINS TO THE POSITION OF INVESTIGATOR EFFECTIVE ON OCTOBER 9 AT 12:01AM AT THE SALARY OF \$58,198.40 PER YEAR. DOBSON SECONDED THE MOTION. THE MOTION CARRIED

### B. Streambank Stabilization notice of award and contract

Karnowski reported that he apologizes that this was added so late, but he was just notified about 3pm today that USDA approved it. With the weather and the time of the year, he felt it was important to get this approved so the project can start.

HALLIN MOVED TO APPROVE THE NOTICE OF AWARD TO MN NATIVE LANDSCAPES FOR \$329,490.00 AND CONTRACT. DOBSON SECONDED THE MOTION. THE MOTION CARRIED

### **NEW BUSINESS**

#### A. 2015 Chamber of Commerce Funds Request

Karnowski reported that the Chamber is again requesting \$10,000 to be used to offset expenditures of their community projects and events.

HALLIN MOVED TO APPROVE THE DONATION OF \$10,000 TO THE PRINCETON AREA CHAMBER OF COMMERCE. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

#### B. Office Josephs honored at the MN Association for injured officers.

Karnowski reported that the city has been advised that Princeton Police Officer Nicole Josephes will be one of eight Minnesota Police Officers honored at the Minnesota Association for Injured Peace Officers' "Hunting for Heroes" banquet in Madelia, MN this Saturday, October 11<sup>th</sup>.

As you may recall, Officer Josephes was injured when her 2014 SUV squad car was hit on TH169 when she was responding to a traffic accident on December 17<sup>th</sup> of last year. The squad she was in was totaled and Officer Josephes has, just recently, been cleared by her doctors to return to full duty as a police officer.

The banquet honors eight MN law enforcement officers injured in the line of duty and follows a day of hunting and activities for the officers and their families. The goal of the weekend events for the families is to bring them together with other families of injured officers. Injuries that side-line a law enforcement officer can be traumatic for the both the family and the officer. The mission statement for the MAIPOH4H organization is "In This Family – No One Fights Alone".

### **MISCELLANEOUS**

Karnowski updated the Council that if they had not been out to the Airport recently, the taxiways are being replaced. That work is being done using grant funds.

### **BILL LIST**

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$88,658.06 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 70783 TO 70843 FOR A TOTAL OF \$297,836.80. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 7:16 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

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Shawna Jenkins  
City Clerk

ATTEST:

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Paul Whitcomb, Mayor