

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON NOVEMBER 2, 2015, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER/PLEDGE OF ALLEGIANCE:

The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Jim Ferlaak, Jeff Dotseth, Joe Glenn and Duane Kruse. Others present: Airport Engineer Joel Dresel, City Council Liaison Thom Walker, Sherburne County Commissioner Rachel Leonard, City Administrator/Airport Manager Mark Karnowski, Sharon Sandberg and Rick Hofmann. The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: None

APPROVAL OF MINUTES

Stoeckel noted a missing "is" in the second line of the fourth paragraph in item "A" under Old Business.

DOTSETH MOVED TO APPROVE THE OCTOBER 5, 2015 MEETING MINUTES MEETING AS CORRECTED. THE MOTION WAS SECONDED BY FERLAAK AND PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Master Plan Update

Dresel noted that Nowicki has gathered much of the info and is working to put it together.

Ferlaak advised that, reviewing the main runway length options, that he supported a 4,900 foot runway with vertical guidance on a non-precession approach. He noted that he realizes it's not probably right now but that the plan is supposed to represent our 25 year goals...and that's where he thinks we ought to be. He said he checked with an insurance company and learned that a 4,900 foot runway would be as good as a 5,000 foot runway for insurance purposes.

Walker asked if, when making grant funding decisions, the FAA would consider Princeton's proximity to the St. Cloud Airport. Dresel said that the FAA would consider the nearby facilities of St. Cloud.

Ferlaak pointed out that St. Cloud doesn't have much going with commercial business but that their corporate business is very brisk.

Commissioner Leonard added that the St. Cloud airport is hurting. She believes this is true because they've asked Sherburne County to support a special taxing district to help fund the St. Cloud airport. She noted that she does not support additional taxing entities.

B. 2017 Capital Improvement Project Discussion

Dresel advised the Board that they really don't have to do anything this year. The 'bank' of funds for capital projects has been drawn down by the projects done over the past couple of years. The Board decided to have a longer discussion regarding a possible project for next year at their December meeting.

C. Eagle Scout Project

Karnowski advised that he'd received a phone call from a Mary Leirmo (who's the daughter of Dr. Hendenstrom, whose memorial is at the airport entrance). Ms. Leirmo advised that they would like to contribute to the project. Karnowski advised that he's contacted Michael Hoheisel to see how much funding is still needed.

STOECKEL MOVED TO THANK COMMISSIONER LEONARD, RICK HOFMANN FOR THEIR WORK ON THE EAGLE SCOUT PROJECT. THE MOTION WAS SECONDED BY FERLAAK AND PASSED UNANIMOUSLY.

D. Correction of May Meeting Minutes

The Board was advised that Knife River Contracting contacted the city to advise that they took offense at being blamed for the shoddy paving job done on the taxiway rehab project and wanted the minutes to reflect that they did not do the paving and that the paving was done by Hardrives.

The Board noted that Knife River was the general contractor and that they were ultimately responsible for all the work done...including the paving. So, while their firm didn't actually do the paving, they – as the General Contractor – were still responsible for the quality of the work.

DOTSETH MOVED TO AMMEND THE MAY MINUTES TO REFLECT THAT THE ACTUAL PAVING WAS DONE BY HARDDRIVES BUT THAT KNIFE RIVER WAS STILL PARTIALLY RESPONSIBLE AS THE PROJECT'S GENERAL CONTRACTOR. THE MOTION WAS SECONDED BY FERLAAK AND PASSED UNANIMOUSLY.

NEW BUSNISS: none

MANAGERS REPORT:

Fuel Sales – The October fuel sales report was distributed by Karnowski. The sales in October were up.

Financials – It was noted that the 3rd quarter financials will not be available at the November meeting.

MISCELLANEOUS:

Trees impacting the taxiway – Kruse thanked the city staff for taking care of the trees that were impacting the use of the taxiway serving his hangar.

Junk Bus – The Board was advised that the bus was still on airport land because they still hadn't secured the bus title and that no junk yard will accept the bus unless the title goes with it. Dotseth advised that he knows of someone who will scrap the bus if we cannot get the title.

ADJOURNMENT:

There being no further business:

DOTSETH MOVED TO ADJOURN. THE MOTION WAS SECONDED BY KRUSE. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:33 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair