

**THE MINUTES OF THE PRINCETON FIRE ADVISORY BOARD MEETING
HELD AT 7:00 P.M., ON MONDAY, NOVEMBER 3, 2014 (Moved for Election Day), IN THE
TRAINING ROOM IN THE PRINCETON PUBLIC SAFETY BUILDING**

1. Call to Order/Introductions – Chair Whitcomb called the meeting to order at 7:00 PM in the training room of the Princeton Public Safety Building. Those in attendance included:

Members present:

Paul Whitcomb, Chair	City of Princeton
Gene Stoeckel	Princeton Twsp.
Arvid Jenkins	Spencer Brook Twsp.
Jim Beck	Greenbush Twsp.
Cathy Lundeen	Wyanett Twsp.

Members absent:

Roger Nelson	Blue Hill Twsp.
Steve Dolin	Greenbush Township

Staff Present:

Jim Roxbury	Fire Chief, P.F.R.D
Mark Karnowski	City Administrator

2. Review/Consideration of September 2, 2014 Minutes

STOECKEL MOVED TO APPROVE THE MEETING MINUTES OF OCTOBER 7, 2014 AS PRESENTED. JENKINS SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions – There were no adjustments to the agenda.

4. Reports:

A. Run Reports

Chief Roxbury noted that there were 21 fire calls in October including several ‘lift assists’ at the Caley house. There was then a discussion about the transfer of worker’s comp liability. It was noted that the city already met with the Caley House staff and that another meeting will be held to make sure they’re aware that the city cannot accept their liability.

B. Department Update

Roxbury said that he originally thought there would be a fall grass fire season, but the predicted precipitation in the next few days may nullify that.

The PFRD is going to change to the State computer software program for tracking and reporting fire runs. It’s free and does a whole lot more than the current program we pay \$800 a year to use. It also has all the PFRD’s training records already in the system going back to 2004.

The department did not do their Halloween haunted house this year but they did hand out candy and let kids crawl around on the trucks...they had about 150 folks stop by. Roxbury noted that the city did not get the Shared Services grant we applied for.

Next week the PFRD will do a joint “active shooter” exercise with the police department and the hospital.

The PFRD was given some used but decent turnout gear by the Blaine fire department.

The PFRD officers and Baldwin officers held a joint meeting to discuss common concerns...it went well.

The Wyanett/Dalbo/Princeton JPA group met last week and Dalbo was advised that they need to train on the new equipment housed at the sub-station.

Roxbury also had a hard copy of the MN State Fire Marshall’s Fire Department Report. An electronic copy is available at: <https://dps.mn.gov/divisions/sfm/mfirs/Documents/Fire-in-Minnesota-2013-accessible.pdf>.

5. Old Business

A. North Ambulance

The group was advised that the city had had another meeting with North Ambulance and that our 24/7 coverage has been restored. It was noted that, about the same time our coverage was restored that the coverage in Zimmerman went down to 12 hours a day.

6. New Business - none

7. Next Meeting(s) & Agenda

It was noted that, because of the PFRD's annual meeting, the December meeting has to be moved. The Board agreed to begin at 6:30 on December 2nd.

There being no further business:

BECK MOVED TO ADJOURN. STOECKEL SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:31 P.M.

Respectfully Submitted,

Mark Karnowski,
City Administrator