

**REGULAR MEETING MINUTES OF THE PRINCETON FIRE ADVISORY BOARD
HELD AT 7:00 P.M., ON NOVEMBER 5, 2012, AT THE PRINCETON CITY HALL**

1. Call to Order – Chair Whitcomb called the meeting to order at 7:00 P.M. Those in attendance included:

Members Present:

Paul Whitcomb, Chair City of Princeton
Gene Stoeckel Princeton Twsp.
Stephen L. Dolin Greenbush Twsp.
Cathy Lundeen Wyanett Twsp.

Members Absent:

Roger Nelson Blue Hill Twsp.

Staff present:

Jim Roxbury, Chief P.F.R.D.
Mark Karnowski, City Admin.

2. Review/Consideration of October 2, 2012 Minutes

Roxbury noted that there were two “Members Present” listings and that one should be “Members Absent”. Also there were two “2013 Budget” headings...the first should be “Battery Grant Application”.

STOECKEL MOVED TO APPROVE THE OCTOBER 2, 2012 MEETING AS CORRECTED. LUNDEEN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions: Lundeen requested that “Wyanett/Dalbo Lawsuit be added under New Business. There were no objections.

4. Run Reports/Department Update:

A. Run Reports

Roxbury was at a fire and showed up a little late. He noted that all of his notes and the run reports were still at his house. Still he advised that they had 22 calls in October and 224 for the year which is up 10% from 2011. The detailed run reports will be mailed.

B. Wyanett Tanker

Roxbury noted they had two bids for painting the Wyanett tanker and Ray’s Auto will be doing the work for about \$1,000 less than the other bid (about \$4,000).

C. Relocation

Roxbury attended a Relocation meeting and, apparently, there is some concern about Hennepin County, but the Princeton plan is still considered very good. He did get permission to distribute the old radios to the city’s public works department. The public works department will also probably get to use the old Relocation trailer for their cones and barricades.

D. 800 MHz Radios

Mille Lacs County is up and running since the first of November. All entities that have switched to 800 MHz radios have concerns because the radios don’t do well inside larger buildings. He thinks the “cure” should be coming soon.

E. Miscellaneous

Roxbury said the Halloween event went well with about 1,000 kids attending. Most of the candy was distributed. The Liquor Store's food shelf went well too. The DNR Helicopter at the airport is no longer stationed there. The Isanti County Rope class didn't go well and our guys were given permission to cancel attending. It appears that Spencer Brook Township may be looking to contract with the city to do a large portion of that township. The city received a \$5,600 check from Sartell for our assistance at their fire. He advised that department membership is down and that he may be coming to the board for permission to add some more firefighters.

5. Old Business:

A. Public Safety Building Update

Karnowski advised that he'd met with the Construction Manager and it appears that the building, as designed, may be able to be constructed for the budgeted \$2 million.

B. Fire Run Billing

The Board appeared to agree that the city should send out one more bill to all the outstanding property owners and write off any that come back with a "NO" or come back as undeliverable. We should then focus on the billings no older than 1 year. There was agreement not to employ a collection agency until 2 or 3 bills have been ignored. Stoeckel noted that Princeton Township prefers that we "keep after them".

C. Battery Grant

Chief Roxbury advised that the city received a couple of cases of 9 volt batteries...but no word yet on the grant request.

6. New Business:

A. Grant Application for Shared Services

Chief Roxbury advised that there are now four departments that appear interested in participating in the grant application for shared services. They include Foreston, Milaca, Isanti and Princeton. Baldwin, Zimmerman and Foley have not committed but are also interested.

B. Wyanett/Dalbo Lawsuit

Apparently the Dalbo Fire Department is bringing a suit against Wyanett Township for the \$5,000 Wyanett did not pay for the current contract. Wyanett will be asking for a quote from Princeton to provide fire coverage for the entire township..

7. Next Meeting(s) & Agenda

The December board meeting is scheduled for December 4th. That's also the night for the Department's annual meeting....so the Board Meeting will begin at 6:30. Roxbury noted that Assistant Chief Doug Larsen is not running for re-election.

8. Adjourn

There being no further business:

DOLIN MOVED TO ADJOURN. STOECKEL SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 8:12 P.M.

Respectfully Submitted,

Mark Karnowski, City Admin.