

**MINUTES OF A REGULAR MEETING OF THE PRINCETON AIRPORT ADVISORY BOARD
HELD ON NOVEMBER 7, 2011, AT 5:30 P.M., AT THE AIRPORT A/D BUILDING**

CALL TO ORDER

The Chair, Gene Stoeckel, called the meeting to order at 5:35 P.M. Other members present included, Jeff Dotseth and Jack Edmonds. Members absent: Joe Glenn and Duane Kruse. Also in attendance were Airport Engineer Joel Dresel, City Administrator/Airport Manager Mark Karnowski, City Council Liaison Dick Dobson, Larry Handshoe (Baldwin Township), Sherburn Co. Commissioner Rachel Leonard and Rick Hoffman.

AGENDA ADDITIONS/DELETIONS: Karnowski advised that Doug Marshall called to indicate that he had a flat tire and could not be at the meeting. He requested that he be allowed to present next month. There was no objection.

APPROVAL OF MINUTES: Edmonds clarified that he thought he said that “public funding” (as opposed to Federal Funding as noted in the minutes) is often “incident driven”. Dresel noted that, contrary to the minutes, he wasn’t aware that there’d been a death at the Brainerd airport attributed to power parachuting and suggested the minutes be corrected accordingly.

EDMONDS MOVED TO ADOPT THE MINUTES OF THE SEPTEMBER 6, 2011 MEETING AS CORRECTED. THE MOTION WAS SECONDED BY DOTSETH. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Meeting with Nelson and Scott – The Board reviewed a staff memo outlining the various topics discussed at the annual meeting with the FAA and MnDOT aeronautics representatives. At that meeting representing Princeton were Engineer Joel Dresel, Planner Kaci Nowicki Joe Glenn, Sharon Sandberg, Duane Kruse and Mark Karnowski. In addition was the FAA’s Gordon Nelson and MnDOT’s Gene Scott and Jake Martin (Gene’s soon to be replacement) The meeting was at the Cambridge city hall.

The issues discussed included the \$150,000 in FY’09 entitlement funding that will expire after 2012 and needs to be spent before that time in order for the city not to lose the funding.

The FAA’s Nelson indicated that an additional \$600,000 will be made available if the U.S. Congress approves the FAA’s funding. He also noted that there is \$5,000 in funds remaining from the FY’08 project that needs to be claimed by the end of this year. Nowicki noted that Chris Porter from SEH is working on it.

The FAA asked about the city’s consultant selection process and we advised that we went through the process earlier this year and decided to stay with SEH.

The FAA also advised that, pursuant to the “special conditions” of the last grant agreement, the city needs to formalize its pavement maintenance plan.

There was also some conversation about the In-Line Packaging land issue. Nelson appeared to be willing to reconsider a land swap for some of the city owned property at the southwest corner of the airport.

It was noted by the FAA that the last ALP was done in 2006 and that a new one should be considered.

The board was advised that the rest of the meeting was spent talking about the Kruse through the fence operation. The FAA’s position pretty much stayed unchanged.

B. Through The Fence Operations - Dresel advised that the previous topic covered this issue. i.e there’s nothing new to report.

NEW BUSINESS:

A. Animal Grazing Proposal (postponed to the December meeting)

B. Courtesy Car Maintenance Proposal The Board reviewed a staff memo advising that Troy Minske, the owner of Rum River Automotive, contacted the and indicated that he'd like to keep up the regular maintenance on the airport's courtesy car – pro bono.

He said he'd bring it in for regular oil changes and check it out and repair any minor issue that they fine....obviously that wouldn't go so far as replacing the motor or other major work.

EDMONDS MOVED TO RECOMMEND THAT THE CITY COUNCIL ACCEPT RUM RIVER AUTOMOTIVE'S OFFER CONTINGENT UPON AGREEMENT BY THE EAA. THE MOTION WAS SECONDED BY DOTSETH. THE MOTION PASSED UNANIMOUSLY.

It was also suggested that we check with the EAA and see if it would be okay to have Rum River Automotive put their name/logo on the vehicle as well.

E.A.A. REPORT: There was no one in attendance to update the members on the club's activities.

MANAGERS REPORT:

Fuel Sales – It was noted that the fuel sales report was already emailed out and that the October sales were the best for an October since 2005.

MISCELLANEOUS: None

ADJOURNMENT:

DOTSETH MOVED TO ADJOURN. THE MOTION WAS SECONDED BY EDMONDS. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:06 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair