

**THE MINUTES OF THE PRINCETON FIRE ADVISORY BOARD MEETING HELD AT
6:30 P.M., ON TUESDAY, DECEMBER 2, 2014 (early start because of PFRD's Annual
Meeting), IN THE TRAINING ROOM IN THE PRINCETON PUBLIC SAFETY BUILDING**

1. Call to Order/Introductions – Chair Whitcomb called the meeting to order at 6:34 PM in the training room of the Princeton Public Safety Building. Those in attendance included:

Members present:

Paul Whitcomb, Chair City of Princeton
Steve Dolin Greenbush Twsp.
Arvid Jenkins Spencer Brook Twsp.
Cathy Lundeen Wyanett Twsp.

Members absent:

Roger Nelson Blue Hill Twsp.
Gene Stoeckel Princeton Twsp.

Staff Present:

Jim Roxbury Fire Chief, P.F.R.D
Mark Karnowski City Administrator

Visitors:

Tom Lundeen Wyanett Twsp.

2. Review/Consideration of November 3, 2014 Minutes

JENKINS MOVED TO APPROVE THE MEETING MINUTES OF NOVEMBER 3, 2014 AS PRESENTED. LUNDEEN SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions – There were no adjustments to the agenda.

4. Reports:

A. Run Reports

Chief Roxbury advised that there was nothing notable in the 21 fire calls in November but that the lift assist calls to the Caley House had tapered off significantly. Karnowski advised that he'd been told that the Caley House had found a way to acquire a lift machine for use by their staff. Roxbury noted that, to date, the PFRD has had 254 calls for service in 2014.

B. Department Update

Roxbury said that the department's annual meeting, including elections, was scheduled for later that evening. He noted that there are three candidates for Chief and that the two non-incumbents were campaigning heavily. The Board asked to be emailed with the election results in the morning.

Roxbury noted that he convinced the State Relocation head that the city needed a snow blower to make sure that we could keep snow cleared from in front of the garage doors of the Public Safety building. The snow blower has since been purchased with Relocation funds.

The tanker that was losing its tank liner is still not back from the company doing the warranty replacement of that liner.

5. Old Business

A. Dalbo/Princeton/Wyanett Sub-Station

Roxbury expressed concern, supported by Lundeen, that the Dalbo firefighters have still not trained on the equipment at the sub-station. Roxbury noted that there was a joint training session that was attended by Dalbo when the sub-station initially opened but that virtually all the equipment at the sub-station has since been replaced. Roxbury is concerned that, if the Dalbo Firefighters are not adequately trained on the equipment that they will not be effective in operating the equipment should they ever need to use the equipment for actual firefighting.

B. Sub-Station ISO

Jenkins inquired as to whether ISO had rated the Wyanett Sub-Station yet and Roxbury said that it appears that he's going to have to start the process over to get the sub-station rated on its own.

C. Isanti Fire Situation

Jenkins advised that it appears that the City of Isanti is dropping out of the Isanti Fire District and will probably contract with the Cambridge Fire Department with the understanding that Cambridge would locate equipment in the existing Isanti Fire Station. If that occurs, the ongoing existence of the Isanti Fire District may be in jeopardy.

6. New Business - none

7. Next Meeting(s) & Agenda

It was noted on the agenda that the January 6, 2015 meeting's agenda will include the election of officers.

There being no further business:

DOLIN MOVED TO ADJOURN. JENKINS SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 6:57 P.M.

Respectfully Submitted,

Mark Karnowski,
City Administrator