

**MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD
HELD AT 6:30 P.M., ON TUESDAY, DECEMBER 3, 2013, AT THE PRINCETON CITY HALL**

1. Call to Order – Chair Whitcomb called the meeting to order at 6:30 PM (early start because of the PRFD’s Annual meeting at 7 PM. Those in attendance included:

Members present:

Paul Whitcomb, Chair City of Princeton
Stephen L. Dolin Greenbush Twsp
Cathy Lundeen (at 7:50) Wyanett Twsp
Gene Stoeckel Princeton Twsp

Members absent:

Roger Nelson Blue Hill Twsp.

Staff Present:

Jim Roxbury Chief, P.F.R.D
Mark Karnowski City Administrator

Visitors:

Arvid Jenkins Spencer Brook Twsp.

2. Review/Consideration of October 1, 2013 Minutes (No November meeting)

DOLIN MOVED TO APPROVE THE MINUTES OF OCTOBER 1, 2013 AS PRESENTED. STOECKEL SECONDED THE MOTION. ALL IN FAVOR, THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions – None

4. Reports:

A. Run Reports – The Fire Run Report Synopsis was not available, so Roxbury gave a verbal report indicating that they had 15 calls in November including rescuing a hunter with cardiac issues in the Refuge and freeing a kid from an elliptical exercise machine. They also responded to a mobile home fire, and an outside wood boiler fire. They also assisted in a big barn fire near Milaca. The firefighters tried for several hours to get the cows out of the barn but most of the cows would not leave and perished in the fire. They also did a training burn of the old schoolhouse in the Wildlife Refuge. They expected some community feedback, but it was an uneventful event. Roxbury noted that individual Township reports for both October and November will be mailed out when they are completed.

B. Department Update – Jim Roxbury

Roxbury reported that, tonight, the PFRD is holding their annual meeting to elect two captains (the positions held by Josh Vaccari and Jason Baumunk are up for consideration this year. The Halloween event was very low key as they just hand out candy with no “haunted house” because the department is working on getting ready to move into the new building. The department participated in relocation training in mid-October...that went very well. Roxbury advised that the department acquired an auxiliary lighting tower with a built-in generator from the DNR station in Sandstone. The city only had to pay the delivery charges and it will fully belong to the city after 3 years. Roxbury also noted that the City Council approved the proposed PFRD budget including the proposed 3% increase.

5. Old Business

A. Spencer Brook Township

Roxbury said the changes with the Isanti County Dispatcher to switch some calls to the PFRD have been completed. A boiler plate set of by-laws and a contract were sent to Spencer Brook. They’d like a copy of the contract with the cost numbers included. Karnowski indicated he’ll get that emailed out ASAP. Roxbury will attend the town board’s meeting this month.

B. Bogus Brook Update

Roxbury noted that he attended the November Bogus Brook Township meeting and all went well. He advised that the primary concern they had was to make sure that they were invited to the new fire station’s open house.

C. Fire Station Update

Karnowski advised that the level of moisture in the concrete floors is holding up the project. He received word today that the moisture level is finally acceptable and the flooring should start being installed late this week or next week.

6. New Business

Cathy Lundeen advised that Wyanett Township will be applying for a East Central Energy grant to help defray the costs of putting up property address signs within the township. She noted that the estimate for completing the task is more than they thought...at least \$20,000 for both signs and installation.

7. Next Meeting(s) & Agenda

The Board was advised that the next FAB meeting will be Monday, January 6th and the FAB elections will be on that agenda. It is hoped that the new building will be usable by that date. If so, the meeting will be held at the new building.

8. Adjourn

There being no further business:

STOECKEL MOVED TO ADJOURN. LUNDEEN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:12 P.M.

Respectfully Submitted,

Mark Karnowski,
City Administrator

