

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
DECEMBER 26, 2013 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Dick Dobson, Jules Zimmer and Victoria Hallin. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Brian Payne, , Clerk Shawna Jenkins, Attorneys Dick Schieffer and Damien Toven. Absent was Council member Thom Walker, Public works Director Bob Gerold, Liquor Store Manager and Community Development Director Carie Fuhrman.

AGENDA ADDITIONS/DELETIONS

None

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of December 12, 2013

HALLIN MOVED TO APPROVE THE REGULAR CITY COUNCIL MINUTES OF DECEMBER 12, 2013. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. **Permits and Licenses**
- B. **Personnel**
 - 1. **Fire Department – approve Captain Election results, 2 year terms**
 - a. Captain III – Joshua Vaccari
 - b. Captain IV – Jason Baumunk
 - 2. **Finance Department – approve Karen Hodges full time effective Jan 1st, 2014**
- C. **Donations / Designations**

ZIMMER MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

PUBLIC HEARINGS

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Airport Board Meeting Minutes of December 2, 2013
- B. PAVC Meeting Minutes of December 9, 2013

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

- A. Ordinance 702, Dynamic Electronic Sign Moratorium – FIRST READING

Karnowski reported that the Zoning Ordinance currently does not place specific regulations on dynamic/electronic signs. Several requests have been made for these signs. The Planning Commission feels it is pertinent to study these signs further and establish regulations in order to address public safety and aesthetic concerns. The Planning Commission held a

public hearing at their December 16th meeting and recommended a moratorium be placed on dynamic/electronic signs so further investigation and study could take place in regards to adding potential regulations.

A moratorium is passed the same as an ordinance amendment: a public hearing is held by the Planning Commission (December PC meeting), a recommendation is sent to the City Council, and the City Council issues the final decision.

Some of the items to be discussed by the Planning Commission will include:

- Not allowing these signs within certain Zoning Districts.
- Requiring review by the Planning Commission of any dynamic sign.
- No flashing signs.
- Limiting the illumination and establishing brightness standards.
- Limiting the number of times an electronic message can change in a certain period of time.
- This would not affect backlit signs.

The Planning Commission held a public hearing and recommended approval of the attached Ordinance. Staff is requesting the City Council introduce the first reading of Ordinance #702.

DOBSON MOVED TO INTRODUCE ORDINANCE 702. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Accept KDV as City Auditor

Jackson stated that being the Council approved KDV as the City's Auditor at a previous meeting and the acceptance letter now needs to be approved and signed.

HALLIN MOVED TO APPROVE THE ENGAGEMENT LETTER WITH KDV. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Public Safety Building Pay Request #6

Karnowski reported that the new public safety building is nearing completion and the Construction Manager and Architect are recommending approval of pay request #6 for a total of \$220,308.79 (\$220,604.25?) including the following invoices:

Reliance Electric	\$ 2,606.80
Omman Bros. Paving	\$ 92,145.25
Friedges Drywall	\$ 3,535.90
Olympus Lockers	\$ 4,859.25
FASC (police lockers)	\$ 18,419.55
Right-Way Caulking	\$ 12,801.25
Great No. Landscapes	\$ 20,900.00
Bartley Sales Co. (bathroom Equip).	\$ 619.33

Kellington Constr. (doors/carpentry)	\$ 9,414.50
Steinbrecher Painting	\$ 236.55
Thompson Construction (concrete work)	\$ 1,354.70
East Side Glass	\$ 32,801.60
Summit Fire Protection	\$ 755.11
West Branch Const. (site work/utilities)	\$ 13,281.00
Northern Mechanical (Plumbing)	\$ <u>6,650.00</u>
Total:	\$ 220,308.79

The recommendation of Greystone and the architect is to adopt a motion authorizing payment as noted. If the Council concurs with that recommendation, a motion to that effect would be in order.

DOBSON MOVED TO APPROVE PAY REQUEST #6 FOR \$220,308.79. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$168,053.14 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 69214 TO 69293 FOR A TOTAL OF \$443,448.68. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:06pm. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk
ATTEST:

Paul Whitcomb, Mayor