

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
DECEMBER 27, 2012 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Jeremy Riddle called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Paul Whitcomb, Victoria Hallin, Dick Dobson, and Thom Walker. Staff present was Administrator Mark Karnowski, Finance Director Steve Jackson, Community Development Director Carie Fuhrman, City Clerk Shawna Jenkins and Attorney's Richard Schieffer and Damien Toven. Absent was Public Works Director Bob Gerold, Liquor Store Manager Nancy Campbell, and Police Chief Brian Payne

AGENDA ADDITIONS/DELETIONS

None

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of December 13, 2012

WHITCOMB MOVED TO APPROVE THE REGULAR CITY COUNCIL MINUTES OF DECEMBER 13, 2012. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. Permits and Licenses
- B. Personnel
- C. Donations / Designations

OPEN FORUM

Chuck Nagle from Baldwin Township said the Township has a meeting coming up Monday. He suggested the Council come to the meeting and set a date to work on the basic points and framework of the annexation and other issues. He added in addition to the annexation issue, there are 2 fire departments that could work together. In some cases the Princeton Fire Department could get to an accident in Baldwin sooner than the Baldwin fire department could. He suggested that if the Township Board and City Council spoke at the upcoming meeting, the main points could be determined, put down and signed. The finer points could be worked out later.

PUBLIC HEARINGS

None

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Planning Commission Minutes of December 17, 2012 & Verbal

Fuhrman stated that the Planning Commission has approved a taller and larger size for the Walmart pylon sign. The small one that is currently up will be removed and replaced with one that is up to 60 feet in height.

The Planning Commission has also reviewed and approved the new safety building.

Fuhrman also invited everyone to the Open House on the City's Historical Buildings on January 7th 6-8pm and the Mille Lacs County Comprehensive Plan meeting on January 14th.

B. Visionary Committee Minutes of December 10, 2012

PETITIONS, REQUESTS, AND COMMUNICATIONS

None

ORDINANCES AND RESOLUTIONS

A. Ordinance 694 – Flood Plain – First Reading

Fuhrman reported that the City adopted the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) panels for Sherburne County and updated the City's floodplain regulations to be in compliance with the National Flood Insurance Program (NFIP) last fall. It is now time for the City to adopt FEMA's updated Flood Insurance Study (FIS), Flood Insurance Rate Map (FIRM) panels, and minor text revisions for Mille Lacs County.

Fuhrman said the study/map effective date for Mille Lacs County is March 4, 2013, meaning that the revised floodplain ordinance and maps must be adopted, published, and sent to FEMA no later than March 6, 2013 for the City to stay eligible in the National Flood Insurance Program (NFIP).

Fuhrman added that the updated FIRM panels, or floodplain maps, are now separated by County, and so the City must adopt the updated FIRM panels for both Sherburne and Mille Lacs County and refer to them in the Floodplain Ordinance.

The necessary revised floodplain regulations, compliant with 44 Code of Federal Regulations, Section 60.3, were already adopted when the Sherburne County floodplain maps were adopted last fall. The attached Ordinance proposes minor revisions to the Floodplain Ordinance – mainly to indicate the correct FIRM panel numbers.

Fuhrman stated that the Planning Commission held a public hearing on December 17th and recommended approval Staff of the attached Ordinance, amending Chapter VIII (Floodplain Management) of the Zoning Ordinance and to adopt the updated Flood Insurance Study (FIS) Report and Flood Insurance Rate Map (FIRM) panels for the portion of the city located in Mille Lacs County. (The FIS Report is available for review at City Hall).

HALLIN MOVED TO INTRODUCE ORDINANCE 694 AMENDING CHAPTER VIII OF TITLE 11 OF THE PRINCETON CODE OF ORDINANCES, ADOPTING THE UPDATED FLOOR INSURANCE STUDY RPEORT AND FLOOD INSURANCE RATE MAP PANELS FOR THE PORTION OF THE CITY LOCATED IN MILLE LACS COUNTY AND ADDRESSING THE UPDATED FIS AND FIRM PANELS IN THE ORINDNACE. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Rice Lake Construction Pay Estimate #17

Karnowski reported that this pay estimate has been reviewed by the city engineer and recommended for approval. There is still over a half million dollars that will be retained. A final walk through with representatives from the USDA is planned for the next week.

Karnowski added that the Engineer has said most of the punch list items were completed last Friday, but the retainage will be held for a time to make sure everything is working well.

Hallin asked if there will be more pay estimates. Karnowski replied that there will be at least one more to come.

Karnowski stated that they will set up a plant walk through for the Council as well, but will wait until it warms up.

HALLIN MOVED TO APPROVE PAY ESTIMATE #17 FOR \$117,348.75 TO RICE LAKE CONSTRUCTION. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Board and Commission appointments

Staff has advertised and received the following applications for the open positions beginning in January.

Planning Commission - 1 open position, 3-year terms (2015)

EDA - 2 positions open, 6-year terms (2018)

Mary Chapman
Jeffrey Holm
Genny Reynolds

Park Board – 2 open positions, 3 year terms (2015)

Scott Suhsen
Mike Misiura

Airport Advisory Board – 2 open positions, 3 year terms (2015)

Duane Kruse
Jeff Dotseth – via email to Mark, no application filled out

Public Utilities Commission - 1 open position, 3 year term (2015)

George Freichels

Housing and Redevelopment Authority - 1 position, 5 year term (2017)

Cable Commission - 1 position, no term

Dobson asked how many out of town residents can be on the EDA. Fuhrman responded that there can be 2. There is one currently on the commission and Mary Chapman was the other commissioner that is outside of City limits.

Hallin stated that Mary Chapman has been a real asset to have on the EDA board.

HALLIN MOVED TO APPOINT MARY CHAPMAN AND GENNY REYNOLDS TO THE EDA

BOARD. WALKER SECONDED THE MOTION

Mayor Riddle asked the applicants if they would like to speak to the Council.

Chapman said the bridge between the Chamber and City has been working very well. The "It Starts Here" program and the "Grow Minnesota" program are really taking off. It will be very beneficial to be able to go out to the businesses and represent both the City and the Chamber.

Genny Reynolds said she is passionate about developing Princeton. The "It Starts Here" is a fantastic program and she would love to have the opportunity to serve on the EDA board

Jeffrey Holm he served a short time, and understands the Council's difficult decision that only 2 out of town residents can be on the EDA and that Chapman has been a real asset to the Board.

THE VOTE WAS UNANIMOUS FOR MARY CHAPMAN AND GENNY REYNOLDS

Dobson wanted to thank all 3 applicants for applying for the position. He suggested Jeffrey Holm apply for any additional openings in the future.

DOBSON MOVED TO APPOINT SCOTT SUHSEN AND MIKE MISIURA TO THE PARK BOARD. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

WALKER MOVED TO APPOINT DUANE KRUSE AND JEFF DOTSETH TO THE AIRPORT ADVISORY BOARD. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Dobson said George Freichels has a lot of experience with the PUC commission and with the change of the general manager, he feels it will be beneficial for Freichels to stay on the commission

DOBSON MOVED TO APPOINT GEORGE FREICHELS TO THE PUC COMMISSION. HALLIN SECONDED THE MOTION.

George Freichels said Dave Thompson's retirement party is Friday December 28th from 11am to 4pm at the Depot. Steve's restaurant is catering the party. He added that Thompson has done an excellent job in the last 11 years with the PUC.

THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

BILL LIST – \$

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$128,454.27, AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 67286 TO 67370 FOR A TOTAL OF \$429,999.86. WHITCOMB SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

WHITCOMB MOVED TO ADJOURN THE MEETING AT 7:30 PM. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk

ATTEST:

Jeremy Riddle, Mayor